

Financial Justice Ireland CPD Programme Schedule and course outline

Title: Financial Justice Ireland CPD Programme with NEWKD on Instructional Design for Community Education on Economic Justice

Description: Financial Justice Ireland CPD Programme on Instructional Design for Community Education on Economic Justice is a six step programme taking place (dates to be confirmed). We can think of this programme as having two levels running simultaneously.

Level 1: FJI will accompany NEWKD Facilitators/Trainers/Community Workers through each of the following six steps of the learning development cycle of this CPD programme. The programme is designed to take us through six steps to planning, designing, delivering and assessing community education on economic justice.

1. Context Analysis and Learning Needs Assessment
2. Decide – set the terms of reference
3. Design – develop the learning design document
4. Prepare and Deliver
5. Evaluate
6. Impact Assessment

Accompaniment is a solidarity based approach to education and reciprocal relationship building that respects everyone's capacities, experiences and knowledge as we work together towards our shared goals. FJI will lead at times by providing this programme structure, delivering presentations on main content areas, facilitating access to our repository of educational materials on economic justice. NEWKD trainers will lead at times by providing information on context and needs, making key decisions and completing work along each of the six steps. We will largely use group work, discussion based tasks and peer to peer feedback as we move through the six steps.

Level 2: NEWKD trainers deliver training on economic justice to the public. This CPD programme is practice oriented meaning as part of the programme NEWKD trainers will deliver a community training on economic justice (with FJI in support role) to adult learners in their communities on (dates to be confirmed)

Format:

- Live online/synchronous sessions on Zoom
 - **Zoom link to be added**
 - Slides will be shared after each live session.
- Independent Learning
 - 2.5 hours at a time of your choosing between each week for the (X tbd) weeks
 - See accompanying document for details of each independent learning session
- In person public event (dates to be confirmed)
 - Step 4 of this 6 step programme is delivery of a public workshop in Kerry on a topic relating to economic justice.

We will use the following tools

- A shared **Gdrive** (this is the link - access will be shared on Monday)
- **Padlet**: you should have access to these and be able to create new pads - pads are new boxes in each column. Please do not delete anything. We will backup content into our shared GDrive.
Padlet links to be added
- **MIRO** (this is the link - access will be shared on Monday)
 - MIRO link to be added
- We can decide in session 1 whether to set up a temporary CPD **Whatsapp** group where we can support each other throughout the programme

Time input: TBD (20-30 hours over two months)

Investment:

Learning objectives:

- Knowledge & skills - able to identify the 6 steps of the learning development cycle and apply these steps to community education on economic justice.
- Attitudes and values - empowered and confident to plan, design and deliver community education on economic justice in response to local context and needs.

This six step programme is structured into four modules as follows
 (timing noted in the table below will change and is just for reference currently)

	Main Content & Learning Objectives	Week 1	Format (timing below is subject to change)
Step 1 - Context Analysis and Learning Needs Assessment Step 2 - Decide - set the terms of reference	<ul style="list-style-type: none"> ● Discussion and agreement on the shared goals driving this CPD programme and partnership between FJI and NEWKD. ● Identify the 6 essential steps of a digital learning development process ● Complete the first two steps (Context Analysis + Decide) of the Learning Development Cycle. ● Conducting context analysis of NEWKD. ● Conducting learning needs assessment of the target groups NEWKD wish to reach with the training they will deliver in xx (with support from FJI). ● Informed by the context analysis and learning needs assessment, we will then decide on the terms of reference between stakeholders - agreement on purpose, objectives and framework of the learning development process for the training NEWKD will deliver in xx. ● Promotion for the xx event can take place once this module is completed. 		Online group session from 10am to 12:30pm (2.5 hours)
			Independent learning session from 10am to 12:30pm or a time of your choosing (2.5 hours)

Module 2	Main content	Week 2	Format
Step 3 - Design – develop the learning design document (in two parts, across two weeks). The output is step 3 is a learning design document to be approved by all stakeholders.	<ul style="list-style-type: none"> • Design a community education course in economic justice including learning objectives, instructional strategies, activities and flow, and describe them in a learning design document. In this case our course will be the public event in Kerry on XX • Define Learning objectives – what will learners learn • Decide Instructional strategies – how will learners learn? What will happen • Map content and material needed for prep and delivery. Explore FJI repository of educational materials on economic justice. • Plan the assessment – how will learners know when they have achieved learning objective • Design activities and flow 		Online group session from 10am to 12:30pm (2.5 hours)
			Independent learning session from 10am to 12:30pm or a time of your choosing (2.5 hours)
		Week 3	
			Online group session from 10am to 12:30pm (2.5 hours)
			Independent learning session from 10am to 12:30pm or a time of your choosing (2.5 hours)
Module 3	Main content	Week 4	Format
Step 4- Prepare and Deliver	<ul style="list-style-type: none"> • NEWKD trainers deliver training to the public (dates to be confirmed) with support from FJI 		Deliver public facing workshop: what, when, where, why, to who, to be discussed in Week 1
Module 4	Main content	Week 5	Format

<p>Step 5 - Evaluate Step 6- Impact Assessment</p>	<p>Evaluate</p> <ul style="list-style-type: none"> ● Evaluate learners experience/response to the training. Send feedback forms to participants and review responses ● Assess whether learning objectives were met ● Measure what was learned based on training notes and feedback from answer sheets/journal task given in training ● Drawing on this information, trainers complete self evaluation form ● Decide on the next steps of NEWKD and FJI partnership. <p>Impact assessment</p> <ul style="list-style-type: none"> ● How did this CPD programme relate to NEWKD and FJI's Strategic plan and Theory of Change? 		<p>Evaluate and assess online session from 10am to 12:30pm (2.5 hours)</p>
			<p>Evaluation and assessment independent learning session from 10am to 12:30pm or in your own time (2.5 hours)</p>