



TRALEE LOCAL EMPLOYMENT SERVICE

WEEKLY NEWSLETTER

4th August 2022

Assisting jobseekers in finding work by providing a **FREE, FRIENDLY** and **CONFIDENTIAL** Service



Website

<https://newkd.ie/employment/tralee-local-employment-service/>



Follow us on Facebook

<https://www.facebook.com/traleelocalemploymentservice>

Head Office

NEWKD , Áras an Phobail,
Croílár na Mistéalach,
Dean's Lane, Tralee, Co Kerry
V92 CRW8
Tel: 066 7129675
Email: info@traleeles.ie

What we do:

- Career Path Planning
- Assistance with Job Seeking
- CV and Cover Letter review
- Advice regarding Educational & Training Needs
- Advice on Back to Work Financial Incentives



An Roinn Coimírce Sóisialaí
Department of Social Protection

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection

Tá Seirbhísí Fostaíochta Áitiúla (LES) maoinithe ag Rialtas na hÉireann tríd an Roinn Coimírce Sóisialaí



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



Tralee

LOCAL EMPLOYMENT SERVICE

FREE VACANCY ADVERTISING

EMPLOYERS

If you have a vacancy you want to advertise

Message us the details on Facebook

or email: info@traleeles.ie

&

We will promote it for you for FREE

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An Roinn Coimirce Sóisialaí
Department of Social Protection



Follow our Facebook page for more up to date job vacancies and information.

<https://www.facebook.com/traleelocalemploymentservice>



Tralee Local Employment
Service

@traleelocalemploymentservice

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

How can Tralee LES help?



Client background

Long term unemployed 40 years old male, co-habiting with children. Education Irish Second level with experience in outdoors maintenance work.

When we met client

Client was looking for nighttime work that complimented his partners working hours because childcare facilities were closed during Pandemic. He had no transport and is living in isolated area. He had low mood primarily because of his lack of self-confidence in having no formal skills and because of the isolation effects of Covid.

Actions / Interventions

Our Guidance Officer advised client of the benefits of a CE scheme as a steppingstone to employment. The priority in this instance was to instil confidence, stability and structure into client as a first step towards employment and to address isolation issues. Our Guidance Officer emphasised the training element associated with CE and the potential to address his lack of confidence around no formal training.

Tralee LES liaised with CE Supervisor in his local area and emailed client CE positions that he felt client would have a skillset to be comfortable performing in.

Client Progression

Client attended via phone to initial activation 1:2:1 Meeting.

Client attended two subsequent phone Activation Review Meetings afterwards consisting of 1-hour durations each. Client acknowledged isolation was a contributing factor to his lack of motivation in mobilising himself into taking steps to progress into employment. Signposted to CE. **Client began CE position at beginning of April in local Community Centre.**

Follow up call - client was very happy in his new position and confirmed it was very beneficial thus far. He no longer feels isolated, has established a routine and is gaining confidence for his next step of attaining gainful employment. He feels he is contributing to the household along with his partner.

If you feel that we could help you, please contact us on 066 7129675 or email info@traleeles.ie

Anabla Play School is currently seeking an

Early Years Educator

Monday-Friday 9am-12pm.

Qualifications & Experience:

- Minimum level 5 Childcare Qualification.
- Previous experience in a childcare setting an advantage.

References and Garda Vetting Applies.

Please forward C.V. and cover letter to AnablaPreSchool@outlook.com

Cleaning Operative

Cleaning Operative required in Supermarket in Tralee Kerry

15 hours a week

Hours: 5.30am - 8.00am 6 days a week.

Must be available for cover also for day shifts / holiday cover.

Prior cleaning experience an advantage but not essential.

Training will be provided

Rate: €11.55 per hour

Job Type: Part-time

Part-time hours: 15 per week

Schedule: Day shift

Ability to commute/relocate: Tralee, Tralee, CO. Kerry: reliably commute or plan to relocate before starting work (required)

Experience: Cleaning: 1 year (preferred)

Language: English (preferred)

Licence/Certification: Driving Licence (preferred)

Expected start date: 05/08/2022

Apply on: <https://ie.indeed.com/viewjob?cmp=Contract-Cleaners-Ltd&t=Cleaning+Operative&jk=f120c1bf2a6cea71&vjs=3>

Retail Security Officer

Schedule of the role: 40 hours/week

Benefits: €3.44 Sunday Premium

Responsibilities:

- Act as an ambassador for the company
- Present for work at the designed time
- Follow on site security requirements including internal patrols, external patrols, monitoring CCTV, access control
- Report any security events in the onsite log
- Deal with emergency situations
- Support emergency services as required
- Complete the onsite paperwork in a clear format
- Liaise with Bidvest Noonan Management and the National Call Centre regarding any security issues or problems

Key Requirements:

- Must have the relevant documents to work in Ireland
- Valid PSA License
- Good customer service skills
- Excellent communication skills including a good level of English
- Experience in the retail sector desired but not necessary as full training will be provided

Please review our *Privacy Notice - Bidvest Noonan* for details on the personal data collected when you apply for a job with Bidvest Noonan and the purposes for which this personal data is collected. We will not retain any CV's or job applications for longer than necessary to evaluate and process your application.

Job Type: Full-time

Salary: €12.50 per hour

<https://newkd.ie/employment/tralee-local-employment-service/>

Schedule:

- Monday to Friday
- Weekend availability

Language: a proficient level of English (required)

Licence/Certification: PSA Licence (required)

Work authorisation: Ireland (required)

Apply on:

https://ie.indeed.com/viewjob?jk=0d3b02b48633051e&l=Tralee%2C+County+Kerry&tk=1g9fdg4cfk9a7800&from=web&advn=9567122015770542&adid=393509424&ad=6NYIbfkN0D2sPILL4trwfMRizgAEfSrPXtNw9H6SefGK5OOeJlqKcKLM6rF2kvOd28E0R4c6nheYGNMYXDxBWVxFggITcNTRGKn7T2wTXQoDEy59tOb3jAxCVzP0gfdYjvEsWJgV8_vdJqjVilJE_ggSLiQ5Ehtw5aIB80XUIPw5IHUE--s9JQf4G_yT1lymNwv9i5p7Mt40CDYxQRJFuTHuLx5uJQYzUJt65yx-oEeHbTnmRMVnH7PuAPH0fNBGvdcERMBv8IzovvD7PoMgZQ5FZTwOzp9LjsE3ncKorz4pajD9aoPHS9i3N67gnLBNxgFyy9I1Q6QuavXGEvHFCaN1wloIs3nVumDMwldHghdvt9nX8KQ%3D%3D&pub=4a1b367933fd867b19b072952f68dceb&xkcb=SoBj- M3bvTPS3R_th0KbzkdCdPP&vjs=3

Dominos Tralee Instore Team Member

Who are we?

We're the number one pizza company in the world and this is a fantastic opportunity for you to join our team and play a major role in our brand's success. In the Sunday Independent poll of Ireland's Best Employers 2021, Domino's ranked number one in the restaurant sector and 49th overall out of 2,000 businesses in Ireland.

Making around 85 million pizzas a year, Domino's uses only the freshest, highest quality ingredients. Our expertise and passion for delivering hot and fresh pizzas has earned us numerous awards and the loyalty of millions of pizza lovers around the world.

Our Domino's culture is created by friendly, positive people who value the diversity of those working at the company, and we believe that hard work should also be fun! Everything we do is geared towards delivering great tasting handcrafted pizza, perfectly and on time. You'll be joining a brand that is truly passionate about customer service, our people and giving back to the community.

Who are we looking for?

At Domino's Pizza, we're looking for people with lots of energy and get up and go, a positive attitude and a willingness to succeed. We are currently recruiting Team Members in our Tralee branch.

Experience isn't necessary as we'll provide you with a full induction and training programme. All roles will include working shifts during evenings & weekends over a 7-day period.

If you're the kind of person who takes pride in your work, you're passionate about customer service and you'd like to work for the number one pizza company in the world, simply click apply now and tell us more about you!

What does a Domino's team member do?

For starters you will be responsible for serving our customers the hand made fresh pizza we are known for. You'll make sure Domino's image and brand standards are always maintained and you'll do everything you can to deliver outstanding quality and service.

What's in it for you?

Our benefits include:

- Competitive pay
- Paid holidays
- Flexible working hours
- Full training
- Free staff meals
- Company discount
- Free uniform
- Excellent career development opportunities and the pride that comes with working for one of the world's greatest brands, and the number one pizza company in the world.

Apply on: <https://isw.changeworknow.co.uk/dominos/vms/e/stores/positions/cpap4zvHna2jC2DAyl-csK?source=Indeed&src=JB-10360>

Burger King Team Member - Applegreen Tralee Food Court

What will I be doing as a Burger King Team Member at Applegreen?

You will play a vital role in supporting the front-line operations of our business.

- Support day to day operations of the business
- Ensure shop floor is clean and tidy

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- Ensure all food safety policies are met
- Prepare food
- Follow and enforce Burger King manual training contents
- Stock control and management
- Create the best food experience possible for customers
- Work closely with management to achieve weekly and quarterly targets

Why should I join The Applegreen Team?

Benefits

1. All staff will be entitled to a colleague discount card that offers 100% off our Bakewell Deli foods and all hot drinks. (Up to €10 saving a day)
2. Bike to Work Scheme (Available after 6 months of service)
3. HSF health plan for everyone from under €2.50 a week
4. Employee Assistance Programme run by the HSE offers free counselling on personal, family, work and money matters.

Training and Development

We as a company are constantly growing our business, but it's our people driving its success

1. The Educational Training Board offers retail training courses through the Applegreen Academy
2. We offer fantastic career opportunities and a great deal of our promotions are internal

Charity

At Applegreen we truly believe in the power of community and so, The Applegreen Charitable Fund that was set up to raise vital funds to support Ireland's Children. By working at Applegreen you will assist in raising money for our charity partners; Enable Ireland, The Irish Youth Foundation, Pieta House and Food Cloud. For every purchase made in store we donate 1c to the charitable fund. The charitable fund has raised more than €4million since its establishment in 2009.

Apply on:

<https://ie.indeed.com/viewjob?jk=c77fd1804940680c&tk=1q9fdq4cfk9a7800&from=serp&vjs=3>

Production Technician

BioAtlantis is an innovative biotechnology company, specialising in the manufacture of crop biostimulants, defence modulation products for animals and solutions to enhance gut health and immunity for humans.

BioAtlantis requires ambitious, high quality technicians for demanding and challenging roles. The job entails working in a highly automated process with significant levels of responsibility. These are permanent positions that include 24-hour shift work. For those with a mechanical mindset, the positions represent challenging and stimulating work in a global manufacturing environment, with significant opportunities for progression. The positions will be based in Tralee.

Responsibilities:

- Operating the SCADA system to control the manufacturing process.
- Gain an in-depth knowledge of the processes of Making Up, Extraction, Decanting, Clarifying and Evaporation.
- Maintaining reports of operations and updating daily records.
- Continuous inspections of key process points and taking necessary corrective actions where issues are identified.
- Ensure full compliance with SOP's within the factory.
- Play an active role as part of the GMP+ and HACCP teams and complete routine hygiene and quality checks of the production area.
- Ensure H&S compliance at all times.

Requirements:

- Previous experience in a manufacturing environment. A dairy background is advantageous.
- Self-motivated with a strong sense of responsibility
- Good reasoning, numerical and problem-solving skills.
- Knowledge/Experience of control systems (e.g. SCADA) is advantageous.
- Experience of forklifts and other equipment is an advantage.
- Fluency in English, both written and spoken.

Job Types: Full-time, Permanent

Salary: From €12.00 per hour

Additional pay: Overtime pay

<https://newkd.ie/employment/tralee-local-employment-service/>

Benefits:

- Company pension
- On-site parking
- Private medical insurance

Schedule: Monday to Friday

Application deadline: 12/08/2022

Expected start date: 15/08/2022

Apply on:

https://ie.indeed.com/viewjob?ik=cc64cbfa07d509ae&l=Tralee%2C+County+Kerry&tk=1q9fdh64kiv57801&from=web&advn=9722537496559431&adid=394887571&ad=6NYIbfkN0CCm6gPEMBNhtgoyOLTd3lc-ZsF8RmSIKE0y1-2cob5KuxOFLCj-VYGXOQaVeVw8ar73jpJT6g_PHHnyAeg1p5r4kDoX9nYTTMembdN98XyslbxuuvVq3vbMHK2uWV59q9R4VHQbdvq4snHOptzsMB6JNehd2E1gRukP3TZyNDsU585uK5ztw3rmUo08LVLqsOjy-tj_Bxp8DO09mWsqP151QWeoq1QH4NzGV2g07N1kLF2IEuEJMKW-5sFYJ9V5ftWSWpW8toQgt_2wO4u7WDECXFK5gCHR8rHhhsVSevSkHoBQq5jN2FfJxE2tIFpxA3KokSLTdtEbA4lpgzxJkNtXQcesKQzeJ0CRY_66Vma2Z_vaoB803X0&pub=4a1b367933fd867b19b072952f68dceb&xkcb=SoAX-M3bvTLHJyS350CbzkdCdPP&vis=3

Deli Assistant (Full Time) Flexi

Location: Tralee Co Kerry

Terms: Full Time

Last Updated: 29th July 2022

Due to continued company expansion Corrib Oil are seeking to recruit energetic, enthusiastic individuals with exceptional customer service skills to join our team at our service station in Tralee, Co. Kerry.

Do you:

- Believe in delivering excellent customer service?
- Want to be successful?
- Have the drive and enthusiasm to succeed?

If you are an energetic, motivated individual with a passion for providing first class customer service we want to hear from you! Previous experience is desirable, but training will be provided.

Key Responsibilities:

- To prepare and serve high quality food offering in an efficient and cost-effective manner
- To work the daily operations in the kitchen (Breakfast, Lunch, Dinner and Chilled Products) as directed by the Deli Manager
- To practice efficient stock management and portion control
- To maintain clean facilities and a clean work environment in accordance with HACCP legislation
- To prioritise customer care and service, ensuring promotion of the Corrib Oil Customer Loyalty Programme at every opportunity
- To ensure that the deli checks assigned to you are carried out in accordance with your training
- Must be able to work flexible hours Monday to Sunday incl. weekends and evenings.

Benefits for the role include: Competitive Pay Rates, Paid Lunch Break, Sociable Working Hours, Staff Discount, Company Pension Contribution, and other benefits

Job Type: Full-time

Apply on: <https://corriboil.com/job/deli-assistant-full-time-flexi-tralee-co-kerry/>

Sales Assistant

Tomo Burke Electrical is a family-owned local business based in Castleisland, Co. Kerry. We supply the World's Biggest brands from Household Appliances and TV, right through to the very latest technologies in IT and wearables and small kitchen appliances. We are also part of the Euronics group with over 12,000 stores worldwide.

Due to continued growth, we are now recruiting for sales positions. If you are a team player with a flair for sales, understand the importance of delivering the highest level of customer service and think you have what it takes to thrive in a dynamic fast paced retail environment, we want to hear from you.

About the Job

At Tomo Burke Electrical, the customer is central to everything we do. All the Tomo Burke team have a passion for all household electrical products and are specialists when it comes to helping you make the right choice. In an ever-changing world, we ensure that we support our team with fantastic training to get up to speed on all the products and services that we offer. Your role as part of the team will be to support customers with the best information and maximise sales at every opportunity.

This is very much a hands-on sales position with some warehouse Work to support the day to day running of the business, from helping with deliveries and merchandising, to assisting customers with the right

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decisions - there are always tasks to keep you busy throughout the day, but the customer comes first every time.

Successful applicants will need to be flexible about when they work, covering store opening hours, including weekday, Saturdays and public holidays.

Full-time hours: 38 per week

Job Types: Full-time, Permanent

Salary: €12.00per hour

Benefits: Employee discount

Schedule: 8 hour shift

Experience:

- Retail sales: 1 year (preferred)
- Customer service: 1 year (preferred)

Application deadline: 11/08/2022

Expected start date: 15/08/2022

Apply on: <https://ie.indeed.com/viewjob?cmp=Mullallys-Euronics-Roscrea&t=Sales+Assistant&jk=c46bbd44fa9d42f9&vjs=3>

Pharmacy Assistant

Duties and responsibilities will include, but are not limited to

- Providing excellent customer care at our front counter
- Assisting the Pharmacist in the dispensary
- Maintaining stock levels and merchandising the pharmacy
- Ensuring the tidiness of the pharmacy is kept to a high level
- Recording stock levels

The successful candidate should

- Have an interest in pharmacy
- Good computer skills
- Be punctual and well presented
- Have excellent English, customer service and communication skills
- Be enthusiastic, flexible, organized and motivated
- Be able to work in a busy environment and be able to multi-task
- Ability to work on own initiative and as part of a team

Job Types: Full-time, Permanent

COVID-19 considerations: We follow Public Health advice & recommendations regarding Covid-19

Ability to commute/relocate: Castleisland, CO. Kerry V92 HHC1: reliably commute or plan to relocate before starting work (required)

Apply on: <https://ie.indeed.com/viewjob?cmp=Kennelly%27s-Pharmacy&t=Pharmacy+Assistant&jk=e0e1662c45e77fdd&vjs=3>

Front Office Receptionist

Ballygarry Estate, Hotel & Spa is a luxury 4-star hotel which is located on the outskirts of Tralee. The award winning Hotel embodies the highest of service standards & values, whilst its design & character embody the charm of a country house. The hotel's warm interior offers plenty of corners to hide away & our beautifully designed rooms & suites promise a restful nights' sleep to all of our guests.

We are now inviting applications for the role of **Front Office Receptionist**.

The ideal candidate must have a warm & welcoming personality, have excellent communication skills, customer service skills and a high standard of personal presentation.

You must be flexible in your role and be available to work both week days and weekends.

You must be able to multi task and be able to work in a busy environment.

Hotel reception and administration experience are essential for this position.

Expected start date: September 2022

Job Types: Full-time, Permanent

Benefits:

- Company events
- Employee discount

<https://newkd.ie/employment/tralee-local-employment-service/>

- On-site parking

Schedule:

- 8 hour shift
- Day shift
- Monday to Friday
- Night shift
- Weekend availability

Ability to commute/relocate: Tralee, Tralee, CO. Kerry V92W279: reliably commute or plan to relocate before starting work (required)

Language: English (required)

Work authorisation: Ireland (required)

Application deadline: 20/08/2022

Expected start date: 05/09/2022

Apply on:

https://ie.indeed.com/viewjob?jk=2030f6866c21ebb6&l=Tralee%2C+County+Kerry&tk=1g9hf2t3nsp4u800&from=web&advn=4304332659619606&adid=395179508&ad=6NYIbfkN0BnSMV_OGI5SleOJ0NdGugFZzc8JW_W2u6waQBCeL-lzT3Dv3NDM-K9VUIKEZ3NDPH9CmV4Bmote5jxMyT8Bao4Wpd4zBNwTM0OUPAWfVXUvxCoJHhvPCRMFKb6DC7FwtnBs1nXnCdN8hDot84YBNscLtMbUvRV50n-y1BnXEEFum9XsKB-r7_0vD941QE62iOYeDheszNwMJPrkk7NOBHJo-9aYq0IQXHTuWNNvrPYBdg75VGYMcRtcl-8hdEqs7gshpO-TzCwQ88ZWY0Phox0V63hCFuEMqO2IK3ATdQZW2zSj4APdwbFcz_hRrOR8TTO0TgMNPZ_2cHp2wA7h2MiguMUJeHOEUA2nY2uzTssXu_hc72wE_&pub=4a1b367933fd867b19b072952f68dceb&xkcb=SoBW-M3bxWEFEwHsp0KbzkCdPP&vjs=3

Sales Assistant Online Grocery

Store TRALEE N.C.R.

Employment Type Flexible Hours

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have stores in Ireland, Northern Ireland and Spain and are expanding our service and product offer all the time.

At Dunnes Stores, we pride ourselves in delivering outstanding service and quality products whether it is food or fashion. We strive for excellence in all that we do, be it our award winning Simply Better Food range, our Baxter and Green Market Deli or our collaborations with some of Ireland's best Fashion and Homewares designers. Dunnes Stores offers a unique opportunity to work alongside one of the most dynamic retailers in Ireland.

We are currently looking to recruit vibrant, passionate individuals into the role of Sales assistants. Our Sales Assistants have excellent product knowledge, provide outstanding customer service, and above all else are passionate about retail. The successful applicant will support our home delivery service by selecting products in store for our online customers and ensuring that their standards and expectations are met. The role requires you to use your product knowledge to ensure the products that are picked are of the highest quality and freshness and to ensure any substitutions are appropriate. Products are then packed in such a way they arrive at the customers' home in perfect condition.

To support the timely delivery of these products the ideal candidate must be available for a 5:00am start.

Suitable candidates should have some experience of working in a customer facing environment, be motivated, have excellent customer care skills, be confident communicators and have a passion for helping people. As a Sales Assistant you should be willing to learn and develop yourself, have a desire to succeed and to contribute to our positive team environment as well as promoting our unique brand.

Key Skills

- Ability to work in a fast paced environment
- Customer Service
- Product Knowledge
- Cash Handling
- Visual Merchandising
- Hygiene, Health and Safety
- Knowledge of HACCP

Dunnes Stores is an equal opportunities employer

Apply on: <https://dunnes.tal.net/vx/lang-en-GB/mobile-0/appcentre-1/brand-4/xf-5b079ac01a88/candidate/so/pm/1/pl/3/opp/2827-Sales-Assistant-Online-Grocery-North-Circular-Road-Tralee-Co-Kerry/en-GB>

<https://newkd.ie/employment/tralee-local-employment-service/>

Department Supervisor

€13.59 per hour + performance related incentives

This position is based at our Tralee store. Core hours are 30 per week plus overtime.

Ready to take the next step in your Retail career? Take your knack with customers to the next level, working with your team to wow every Halfords customer you meet. This role is the gateway to management - you'll have responsibility for the day to day running of a department, supervising and coaching others to deliver market leading standards to our customers.

A key part of the sales floor leadership team, you'll support the store management team to enable the best service delivery to our customers. Your standards of customer service are already legendary and you'll have an infectious enthusiasm for our products and services.

You'll have some key holder responsibility too and will be committed to following all in store security and stock loss procedures.

Back to that gateway to a management role: we invest heavily in training to give our colleagues skills to develop their careers, so whatever career path you want to follow and whatever pace you want to progress, we have the support here to help you make your ambitions a reality, whether it's in Retail or elsewhere in the Group.

We know that everyone has different priorities at different stages of their lives, so we offer a wide range of rewards and benefits. As well as holiday and contributory pension, you can expect to enjoy:

- 25% off most of our products in Halfords Retail stores and online
- Amazing discounts of up to 60% on your garage bills at Halfords Autocentre
- Discount on Halfords Breakdown Cover, with bike cover as standard for all annual policies
- At least 25% colleague discount at Tredz
- Life assurance
- Uniform
- Discounts on everything from groceries and shopping through to holidays, insurance, days out, restaurants and more
- Employee assistance programme offering free, independent, confidential support and counselling 24 hours a day, seven days a week
- Fantastic Trade Price Bike Scheme - buy one bike per year from a range of bikes which have been significantly reduced
- Option to join our Sharesave scheme: save to purchase shares at a 20% discount
- Cycle2Work scheme
- Wagestream – a financial planning app that gives you more control over your pay. Access up to 30% of your pay as you earn it and save automatically from your salary to build a rainy-day fund for the future
- Health Cash Plan - claim cash back towards your healthcare costs and get access to health and well-being services

To be successful in this role you'll need:

- Experience of supervising or leading a small team
- Experience of delivering great customer service ideally in a retail sales or a services business environment
- Experience of delivering on the job training / coaching to others
- Experience of working to tight deadlines
- A track record of achieving exceptional results against sales targets
- Ideally, you will also have some technical knowledge and skills in motoring or cycling, but this is not essential as technical training is provided – a commitment to your own development is essential!

We're in an exciting chapter – rapidly growing our business with a focus on motoring services and electric mobility. We're the UK's leading retailer of motoring and cycling products and services, and the UK's largest vehicle service, maintenance and repair business. Join us and be part of our success story in getting the nation safely back on the move.

Apply on: https://careers.halfordscareers.com/cw/en/job/533945/department-supervisor?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed?source=IND

Motor Technician

Main Nissan Dealers

Randles Brothers are the main Nissan dealers for county Kerry with locations in Tralee and Killarney. We are one of the oldest dealerships in the country having originated in Kenmare in 1921. We have held the Nissan brand since 1982 and we have had a strong presence in the Kerry market selling this great range of vehicles.

We have just completed the development of a brand new workshop and car showroom in Tralee. The business is currently managed by David Randles who is the 3rd generation to run this company

Duties to Include:

- Identifying mechanical and electrical faults using the latest diagnostic equipment.
- Road testing vehicles to identify faults and advise of any necessary repairs
- Communicating with parts department to acquire parts required, and keeping the Workshop Manager and Service advisor aware of progress.
- Working to manufacturers standards and following the process set out by the manufacturer and the Company to thoroughly complete job.
- Maintaining a clean and neat workspace and adhere to all company policies, procedures and safety standards.
- Completing necessary Brand courses as required and keeping abreast of technical bulletins.
- Have the ability to complete Job card write-ups, for both retail and warranty, with thorough understanding of brand warranty including backup documentation required.

Essential Requirements

- Experience with diagnostic and Electrical repairs a distinct advantage with a minimum of 1 years' experience
- Be efficient, have good organisational skills and producing high quality work consistently.
- Strong IT skills would be an advantage
- Capacity to be a team player to ensure the smooth running between departments
- Exhibit excellent communication skills

This is an excellent opportunity to join a well-established dealership. Our busy workshop is equipped and developed to the highest of standards and we are committed to delivering excellent customer service.

A competitive remuneration package is on offer for the right person.

Skills:

Vehicle Mechanics Car Repair Motor vehicle MOT Bodywork Vehicle damages

Apply on: <https://www.jobs.ie/ApplyForJob.aspx?Id=2072276>

Deli Assistant - Tralee N.C.R

Deli Assistant with Baxter & Greene Market Deli - Tralee N.C.R

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion. We have over 130 stores in Ireland, the UK and Spain and are expanding our service and product offer all the time.

We have recently launched an exciting new concept in a selected number of our stores including Dunnes Stores Cornelscourt, Stephens Green, Bandon Road and Childers Road amongst others. In 2019 alone Baxter & Greene was most recently brought to Dunnes Stores Ilac Centre, Naas, Briarhill and Jetland, Limerick.

Baxter & Greene is a contemporary and stylish Market Deli where carefully selected products are freshly prepared and cooked every day by our team of skilled chefs and delicatessen staff. By using innovative and creative ideas, our team endeavor to produce and present wholesome food of an exceptionally high standard.

We are currently looking to recruit and train a number of Deli Assistants to join the team in our Baxter & Greene concept that will be opening over the coming months in **Dunnes Stores, Tralee N.C.R.**

The successful candidates will be enthusiastic and self-motivated to provide an excellent level of service with attention to detail and open to experience opportunities in all areas of the store.

Experience in food preparation and Customer Service in a Café / Restaurant / Deli operation is essential while the ability to cook from scratch along with an interest in current food trends is preferable.

The Deli Assistant will have the following responsibilities:

Key Responsibilities (but not exhaustive):

- Provide a fast, friendly and efficient level of customer service.
- Prepare and assist with food preparation when required.

<https://newkd.ie/employment/tralee-local-employment-service/>

- Set up / replenish counters and merchandising the Deli.
- Ensure the regular and systematic cleaning and maintenance of the equipment in all areas of the Deli both front of house and in the kitchen.
- To monitor and deliver the HACCP programme for the Deli to ensure effective standards in line with hygiene and quality regulations.
- Work as part of the team to provide the highest standard of food preparation quality, presentation and service.
- To adhere to specifications, standards and procedures while at work.

Requirements:

- At least 6 months experience in a similar environment.
- An advanced level of English and a professional and polite manner is essential.
- Excellent communication and interpersonal skills.
- Flexible to work up to 5 days over 7, weekends inclusive.
- Organised, excellent attention to detail with the ability to multi-task.
- Hard-working and flexible, with the ability to work both as part of a team and on own initiative.

This role is transferrable to different departments within the store, based on business requirements.

Interested? Then apply now and see what difference you could make.

Dunnes Stores is an Equal Opportunities Employer.

Apply on: <https://www.jobs.ie/ApplyForJob.aspx?Id=2078220>

Catering Assistant - Tralee N.C.R

Catering Assistant with Dunnes Cafe - Tralee N.C.R

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have over 130 stores in Ireland, the UK and Spain and are expanding our service and product offer all the time.

As well as our ever evolving product range and outstanding service, Dunnes Stores offers customers in-house Hospitality in selected stores throughout Ireland, Northern Ireland and Spain. Our cafés offer customers all the homely classics as well as quality coffee, tasty treats all in our newly refurbished in-store cafés. We are currently looking to recruit catering assistants to join the team in **Dunnes Stores, Tralee N.C.R.**

The successful candidate will be self-motivated and enthusiastic and have the ability to provide an excellent level of service with attention to detail. Previous experience in a busy catering environment is essential.

Key Responsibilities: (but not exhaustive)

- Provide a fast, friendly and efficient level of customer service.
- Ensure the regular and systematic cleaning and maintenance of the equipment in the restaurant, both front of house and back of house ensuring that hygiene and food safety standards are adhered to.
- Prepare and assist with food preparation, setting up counters and merchandising the restaurant.
- To adhere to specifications, standards and procedures while at work.

Requirements:

- Previous experience in a similar environment, preferably in a retail / customer facing environment.
- Experienced and trained on HACCP and Food Safety.
- An advanced level of English is required and a professional and polite manner is essential.
- Excellent communication and interpersonal skills with a strong desire to work with food.
- Flexible with the ability to work on own initiative as well as working as part of the team.

Interested? Then apply now and see what difference you could make

Dunnes Stores is an Equal Opportunities Employer.

Apply on: <https://www.jobs.ie/ApplyForJob.aspx?Id=2078204>

Carpenter

Bathrooms 4U currently have vacancies for fully qualified carpenters to join their team in Kerry, Cork & Limerick

General Duties: You will be carrying out work in residential & Commercial Properties

Responsibilities Include :

- You will be carrying out work in residential & commercial properties

<https://newkd.ie/employment/tralee-local-employment-service/>

- Work to a specified time frame
- Fitting new bathrooms

You will have an eye for detail and a methodical approach to work. This is quality work for high calibre trades Professionals, all our work is based in Dublin , Cork Limerick and Kerry/

Essential Requirements:

- Motivated and have excellent customer service skills
- Fully qualified Carpenter

Benefits:

- Attractive salary for the right candidates
- Company vehicle & phone provided

Please apply with a cover letter and CV outlining your experience.

Skills: Bathroom Fitting Good time management Carpentry

Benefits: Company Vehicle Uniform Mobile Phone Tools

Apply on: <https://www.jobs.ie/ApplyForJob.aspx?Id=2074809&hl=7> **application confirmed**

Store Manager

Starbucks Ireland

We are looking for engaging, motivated and energetic full time Managers who really get their kicks out of developing others. It's not just Managers we're looking for, it's the future district managers of our stores and with lots of opportunities coming up over the next few years there's never been a better time to join us! The job will be exciting yet challenging at times.

Experience in a Management role is essential. What is also essential though is a real positive attitude and you'll just love working in hospitality, easily connecting with our customers. If you think you have the skills and attitude to be successful then send us your CV and a cover letter telling us a bit about yourself and why you think you'd be a great fit for us.

Summary of Key Responsibilities: Responsibilities and essential job functions include but are not limited to the following behaviours:

Contribute toward profitability through seeking opportunities to enhance sales.

Manage inventory, cost of goods control as well as labour costs. Maintain daily, weekly as well as period financial reports.

Ensure entire cash handling and register function performed accurately and consistently. Convey new product information and details to partners.

Maintain store operations, financial contribution and partner development final accountability.

Delivers legendary customer service to all customers by acting with a customer comes first attitude and connecting with the customer.

Provides quality beverages, whole bean, and food products consistently for all customers by adhering to all recipe and presentation standards.

Follows health, safety and sanitation guidelines for all products.

Creates a positive learning environment by providing clear, specific, timely and respectful coaching and feedback to partners on shift to ensure operational excellence and to improve partner performance.

Available to work flexible hours that may include early mornings, evenings, weekends, nights and/or holidays

Successful candidates will be contacted, with interviews taking place TBC

Apply on: <https://www.jobs.ie/ApplyForJob.aspx?Id=2078023>

To see further details for positions below please go to
<https://www.activelink.ie/vacancies?region=Kerry&category=All>

<u>Title</u>	<u>Region</u>	<u>Listed ▼</u>	<u>Expiry Date</u>	<u>Category</u>
<u>Tralee Community Training Centre: Manager</u>	Co Kerry	03/08/2022	12/08/2022	Community
<u>Shannow Family Resource Centre: Family Support Worker</u>	Co Kerry	22/07/2022	12/08/2022	Community
<u>Listowel Family Resource Centre: Children's Centre Co-ordinator</u>	Co Kerry	19/07/2022	29/08/2022	Children & Youth, Community

**RECEPTIONIST
MEDICAL
SECRETARY**

REQUIRED FOR NORTH KERRY AREA
Part-time position

PLEASE APPLY TO BOX NUMBER 2851
KERRY'S EYE NEWSPAPER,
ASHE ST, TRALEE.

**GLENSIDE
TRAVEL**

BUS DRIVER
REQUIRED FOR SCHOOL RUN

D & D1 Licence
PSV Driver also required for School run

Contact Peter on 087 6775826
Email: glensidetraavel@gmail.com

<https://newkd.ie/employment/tralee-local-employment-service/>

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1300, employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACHAIS
AGUS OILÚNA CHAIRDE
KERRY EDUCATION
AND TRAINING BOARD

Kerry Education
and Training Board,
Castrepoint,
John Joe Sheehy Rd.,
Tralee, Co. Kerry.
T: 066-7121488
F: 066-7121531

JOB OPPORTUNITY

Applications are invited for the following post(s) under the aegis of Kerry Education & Training Board which may arise. All appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants.

Applications are invited from suitably qualified persons for the following post which may arise:

Permanent Assistant Staff Officer (Grade IV) Post

Centre of first assignment: Coláiste Na Sceilge, Caherciveen, Co Kerry

Please complete an application form and **return by email only** to jobs@kerryetb.ie.

No C.V's, only official application form will be accepted.

Applications must be received not later than **12.00 noon Friday, 12th of August**.

Colm Mc Evoy
Chief Executive

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



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Aontas Eorpach
Co-funded by the
European Union



Riadas na hÉireann
GOVERNMENT OF IRELAND



SOLAS
learning works



BioAtlantis

Nature Working Naturally®

We are now recruiting
for the following

Electrician

Time-served electricians with a minimum of 2 years industrial experience. Electricians with broad electrical & industrial plant experience and abilities.

REQUIREMENTS

- Prior experience with the installation of industrial processing equipment including Motors, VFDs & MCC's.
- Industrial process instrumentation and control including instrumentation, pretest and problem installations.
- Panel building experience.
- Experience of start-up and commissioning of production equipment.
- Good knowledge of Siemens PLCs and Win CC software would be an advantage.
- Ability to follow relevant drawings (PIDs, P&IDs, Schematics).
- Fault-finding / troubleshooting experience in an industrial environment.

Electrical Foreman

Experienced Electrician needed to manage a team of Electricians, both qualified and apprentices.

REQUIREMENTS

- At least 10-15 years' experience as an Electrician.
- Ability to direct installation work of cable tray and conduit, control panels and production equipment.
- Create electrical drawings for large-scale electrical projects.
- Experience with PLC inputs and outputs (Analogue, Digital).
- Experience with Industrial Networks (Profibus, Profinet).

Maintenance Fitter

Maintenance Fitter required to achieve maintenance objectives and minimise plant downtime.

REQUIREMENTS

- Qualification as fitter or equivalent.
- Experience in a food processing environment/dairy processing plant is a distinct advantage.
- Ability to repair mechanical equipment including pumps, gears, seals, bearings, hydraulic/pneumatic systems.
- Experience with mechanical systems (e.g., gear boxes, motors, seals, bearings).

Management Accountant

The successful candidate will be at the centre of a dynamic production environment and will gain exposure to all aspects of a global manufacturing business – Production, Supply Chain, Sales, R&D and Procurement

REQUIREMENTS

- Degree in Accounting, Finance or Business-related discipline.
- 4-5 years' experience in a manufacturing environment advantageous.
- Self-starter with determination and drive to succeed.
- Strong organisation skills and precise attention to detail.
- Experience in using an ERP system is advantageous.

Production Technicians

Production Technicians required to operate machinery efficiently and safely and exercise quality control.

REQUIREMENTS

- Previous experience in a manufacturing environment. A dairy background is advantageous.
- Self-motivated with a strong sense of responsibility.
- Good measuring, numerical and problem-solving skills.
- Knowledge/Experience of control systems (e.g. SCADA) is advantageous.
- Experience of processing equipment is an advantage.

ALL POSITIONS OFFER

- Health Insurance
- Pension
- Illness Benefit and Life Assurance benefits on completion of probation.

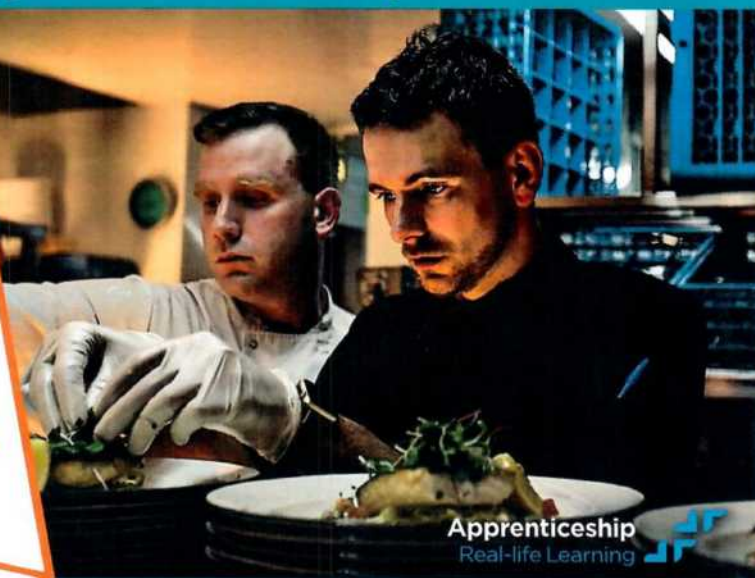
To apply for any of these positions
please send a copy of your CV to hr@bioatlantis.com



GENERATION APPRENTICESHIP

www.apprenticeship.ie

National Chef de Partie & National Sous Chef Apprenticeship



BENEFITS OF THIS PROGRAMME:

- Allows you to work and earn while getting to achieve a qualification;
- Gives you time to develop and enhance your skills and techniques with a mentor;
- Provides you with a wide range of career opportunities in any type of food business;
- Opens doors to career progression from Chef de Partie to Sous Chef and Head Chef.

HOW TO BECOME AN APPRENTICE:

To become an Apprentice, you must be currently employed or must obtain employment in a Solas approved establishment. For further information on the application process and to attain employment with a Solas approved establishment contact Connor details below.

www.apprenticeships.ie

ENTRY REQUIREMENTS:

The minimum age at which the employment of an apprentice may commence is 16 years of age.

CERTIFICATION AND PROGRESSION:

On successful completion of the Chef De Partie Apprenticeship Programme the Apprentice will receive a Level 7 – Bachelor of Art in Culinary Arts. Apprentices who successfully complete the Chef De Partie Apprenticeship Programme will be eligible to progress to the Sous Chef Apprenticeship at Level 8.

CONTACT:

Connor O'Sullivan

National Chef de Partie and Sous Chef Apprenticeship Programme Business Development Executive.

Restaurant Association of Ireland

Email: apprenticeships@rai.ie | **Tel:** 087 352 0670

SOLAS
The National Skills Development Authority



HEA | HIGHER EDUCATION AUTHORITY
Higher Education Quality Improvement Board



| www.apprenticeship.ie

Are you looking for new opportunities, pursue a career in culinary. Open new doors to a bright future in a career that can progress in so many ways.

If you have a passion for food immerse yourself in a create career. Start your apprenticeship journey today and contact our team on apprenticeships@rai.ie

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1300 employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACHAIS
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KERRY EDUCATION
AND TRAINING BOARD

Kerry Education
and Training Board,
Centrepoint,
John Joe Sheehy Rd.,
Tralee, Co. Kerry.
T: 066-7121488
F: 066-7121531

JOB OPPORTUNITY

Applications are invited for the following post(s) under the aegis of Kerry Education & Training Board which may arise. All appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants.

Permanent Cleaner Post

Initial assignment to Kerry College, Denny Street Campus

Application form and further details ie Job Description and Person Specification are available from our website www.kerryetb.ie/opportunities.html

Please complete an application form and **return by email only** to jobs@kerryetb.ie.

No C.V's, only official application form will be accepted.

Applications must be received **not later than 12 noon Wednesday 17th August 2022**.

Colm Mc Evoy
Chief Executive

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeltacht.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

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Státas na hÉireann
Government of Ireland



SOLAS
learning works

YASISH FASHION HOUSE LTD REQUIRE

INDIAN CURRY CHEF

LOCATION - LISTOWEL CO. KERRY

HOURS OF WORK - 39 HRS WEEKLY

REMUNERATION - €31,000 YEARLY

DESCRIPTION OF JOB

- Substantial background in working with tandoor and preparing delicious curries
- Specialties include traditional tiffins tandoori chicken dal makhani kehab's Indo-Chinese Manchurian and ladoos
- Experience with various Indian food recipes plating styles ambience and presentation
- Familiar with Indian culinary cooking methods products and techniques. Strong background in sustained and Indian influenced practices utilized in the culture and cuisine
- Organized planner of menu development focused on Indian food items
- Knowledge of Indian spices and cooking tools
- Comfortable adjusting food to taste diet etc.
- Certified and licensed in the handling of food

Tel: Rakesh 089 9721258 or email yasishgroup@gmail.com

Tralee Community Training Centre CLG

Manager - Tralee Community Training Centre

Tralee Community Training Centre is an integrated community education service, located in Monavalley, which offers education and training opportunities to young persons in County Kerry.

We are currently recruiting a Full-Time Manager for the Community Training Centre which facilitates and provides an alternative education, vocational training and personal development programme that can accommodate approximately up to 40 early school leavers.

The Manager will oversee the day-to-day operation and administration of the Community Training Centre including delivery of budget and strategic objectives. The position requires a candidate with the ability and experience to provide leadership and direction to oversee and ensure the continued development of a successful youth education and training intervention provision for young persons in County Kerry.

The Manager will ensure the provision of appropriate programmes at the Centre and oversee learner recruitment and assessment. The Manager will ensure that appropriate certification is furnished, that standards are maintained and progression pathway opportunities are maximised.

The ideal candidate should demonstrate strong team management, initiative, communication, target marketing and planning skills. An evident experience, knowledge and understanding of early school leaving difficulties, retention issues, youth education and training, child protection and other relevant, pertinent youth legislation is a decided advantage.

The successful candidate will hold a recognised degree level qualification and shall have a minimum of three years management experience and shall possess excellent communication and interpersonal skills.

The nationally agreed salary scale for a CTC Manager is applicable.

Applicants should submit a Curriculum Vitae and covering letter to the:
Board of Management, Tralee Community Training Centre, c/o Kerry Education and Training Board, Centrepont, John Joe Sheehy Road, Tralee, County Kerry. V92 P2FE.

The sealed envelope should be **clearly marked** for: "The Attention of The Chairperson". Candidates are requested to include their Eircode on the exterior of the envelope - not a full address.

The closing date for applications is Friday, August 12th 2022

For further information and a detailed Job Specification please contact The Company Secretary at: noelkee2@gmail.com



Board of Management
Kerry Education and Training Board



SOLAS



EU Funding
The European Union



Department of Education
and Skills





ESB APPRENTICE OPPORTUNITY

ESB Is Looking For Electrical and Mechanical Apprentices To Join Our Team In Moneypoint

APPLY NOW

MORE INFORMATION VISIT [A METERMAN](#)



ESB Generation & Trading Electrical/Mechanical Apprenticeship 2022 - MoneyPoint

Job Type: Temporary Full-time

ESB is a purpose led company striving to create a brighter future for the customers and communities we serve, leading the transition to reliable, affordable, low-carbon energy. Today, we operate one of the most progressive electricity systems in the world, with activities spanning electricity generation, transmission, distribution and supply in Ireland, Northern Ireland and Great Britain, and an international energy consulting business.

With almost 8,000 employees we invested €1bn in infrastructure last year, contributed over €2bn to the economies we operate in and distributed over €2m across a range of community initiatives. This requires us to bring the best of our capabilities together to deliver innovative and value-driven solutions that enable our customers to live low-carbon lives. ESB strives to foster an effective and inclusive culture where people engage, challenge and feel connected to our purpose, colleagues, customers and community.

APPRENTICESHIP MONEYPPOINT 2022

Moneypoint is one of Ireland's largest generating stations. It has three units, each with a capacity of 305 MW, leading to a total capacity of 915 MW. Coal is the primary fuel. We use Heavy Fuel Oil as a back-up fuel if needed. We have developed extensive coal-handling facilities on site, including a deep-water jetty capable of accepting vessels of up to 250,000 dead weight tonnes and a 600,000 tonne coal storage area. (A typical coal shipment is around 140,000 tonnes.) In 2008, we completed a major environmental equipment upgrade to ensure the plant complies with the strictest environmental requirements for flue gas desulphurisation (SO2) and selective catalytic reduction (NOx).

ESB is inviting those interested to apply for our Apprenticeship (Mechanical and Electrical) programmes which will commence in September 2022. Our apprenticeship programme will provide you with:

- both on-the-job and classroom-based learning
- dynamic work experience working in one of the most technically advanced generating plants in Europe
- the skills required to undertake routine power plant maintenance as well as diagnose and problem-solve complex power plant faults
- attain a recognised Level 6 Trade Certificate with a world-class Utility Company

What an ESB Apprenticeship consists of:

The Apprenticeship is SOLAS standards-based, consisting of 208 weeks / 4-year duration. During the 4 years, there are 7 SOLAS Phases:

- Phases 1, 3, 5 and 7 are on-the-job training, gaining experience while working closely with qualified Crafts people on site.
- SOLAS Phases 2, 4 and 6 are off-the-job training modules. These phases take place in a SOLAS Training Centre and in IT Colleges.

Educational Qualifications

Candidates must have obtained the following minimum standards at the time of applying:

- **Junior Certificate**
Ordinary-Level Grade C / 05 or higher (or Higher-Level Grade D / H6 or higher) in the Junior Certificate (or equivalent) in the following subjects:
 1. Irish or English
 2. Mathematics
 3. Science*
 4. Any 2 other subjects

*If you have not obtained the required grade in Science, Grade C / 05 or higher at Ordinary Level in any one of the following subjects is acceptable: Technology, Art Craft and Design, Technical Graphics, Materials Technology (Wood), Home Economics or Metalwork

Or

- **Leaving Certificate**
Ordinary-Level Grade D / 06 or higher in the Leaving Certificate (or equivalent) in the following subjects:
 1. Irish or English
 2. Mathematics
 3. Science Subject (Agricultural Science, Biology, Chemistry, Physics, Physics & Chemistry)
 4. Any 2 other subjects

*If you have not obtained the required grade in any of the above Science subjects, the following is acceptable at Leaving Certificate Level (Grade D / 06 or higher at Ordinary Level): Art, Construction Studies, Design and Communication, Graphics, Engineering, Home Economics, Technical Drawing and Technology.

Closing date for applications is no later than 5pm on Monday 8th August 2022.

If you have any queries, please e-mail: apprentices@esb.ie

There is no commitment to a role in ESB upon completion of the apprenticeship.

Note: Please advise if you require any additional accommodations to assist you if you are called to attend at interview.

ESB is an equal opportunity employer.








Community Development Worker to support Ukrainian Refugees

NEWKD is a local development operating across the North, East and West Kerry including Tralee, Castleisland, Listowel and Dingle. We deliver a range of programmes that aim to improve the quality of life for all the people within our community.

The company is recruiting a Development Worker Position under The Social Inclusion and Community Activation Programme (SICAP). SICAP provides funding to tackle poverty and social exclusion at a local level through local engagement and partnerships between disadvantaged individuals, community organisations and public sector agencies.

This is a full-time role, 34 hours per week.

SICAP is part of the community response supporting Ukrainian refugees and we wish to recruit a suitable person to further support this work

The focus of this position will be to support Ukrainian Refugees in the NEWKD area.

Key elements of the work will include, working directly with Ukrainians to assess their needs, supporting them to integrate and settle into the community, providing relevant information as required on rights, entitlements and responsibilities.

Key requirements

- Third Level Qualification
- Experience of working in the community/social or relevant sector
- Fluent Ukrainian and English
- Strong Interpersonal Skills
- Driving Licence

For full particulars of the post and the application process, please see the job specification available at

[Job Vacancy for Development Worker to support Ukrainian Refugees – North East West Kerry Development Programme \(newkd.ie\).](https://newkd.ie/employment/tralee-local-employment-service/)

To apply please send a cover letter and cv to: jobapplication@newkd.ie.

Closing date for receipt of applications Friday 5th August 2022 at 12noon.

The position is for a 12 month contract, with the possibility of further extension.



Rialtas na hÉireann
Government of Ireland



pobal
government supporting communities



Social Inclusion &
Community Activation
Programme



Shannow Family Resource Centre, The Cloisters, Abbeydorney, Co Kerry

Are looking to recruit:

A Full-Time FAMILY SUPPORT WORKER (35 hours per week Mon-Fri)

Shannow Family Resource Centre was established in 2008 and is part of the National Family Resource Centre Programme funded by Tulsa, the Child & Family Agency. Shannow Family Resource Centre (FRC) adopts a strong community development approach to working with children, families and the community. Equality, empowerment and the active participation of parents, children and community members is central to the approach of the FRC. Shannow Family Resource Centre provides an array of services and programmes such as: family support, parenting programmes, children's activities, counselling, education and training courses.

The overall aim of the Family Support Worker position is to: provide one-to-one support to families; assist them in accessing community and statutory services; work with parents and children in a way that supports positive child development, child-parent relationship and overall child and family well-being; and utilise the Meitheal model to identify and respond to the strengths and needs of children and families.

The ideal candidate should have:

- A minimum of 2 years experience working in a related field.
- Experience and knowledge of family and parental support and relevant programmes.
- Proven experience of providing one-to-one support, facilitation and group work.
- Experience of networking and liaising with voluntary, community and statutory agencies.
- Experience of teamwork and working on own initiative.
- Experience of programme planning, evaluating and report writing.
- Excellent IT skills including the use of Microsoft Office.
- An interest in their own training and development.
- Full clean driver's license and own transport.
- Knowledge of Meitheal and Tusla's Prevention, Partnership and Family Support and Child Protection and Welfare is preferred.
- A recognised 3rd level qualification in Social Care / Family Support or other relevant field is preferred.

Salary: €32,000 - €33,500 (full-time permanent position subject to continued funding)

Please Note: Garda Vetting will apply.

Application for this position is **by application form only** (No CVs and/or cover letters will be accepted).

For application forms please see the advert listed on [activelink.ie](https://www.activelink.ie) or contact Shannow FRC on 066 7198018 or email shannowrecruitment@gmail.com

Closing Date: Applications must be received by post no later than the 12th of August, 2022 @ 5:00 pm

Late and/or incomplete applications WILL NOT be accepted.

Completed Applications (4 copies required) by post ONLY to be sent to:

Recruitment,
Family Support Worker Position,
Shannow Family Resource Centre,
The Cloisters,
Abbeydorney,
Co. Kerry V92 H924

Shannow Family Resource Centre is an equal opportunities employer. Canvassing will disqualify you automatically. Interviews will take place on August 26th and 29th, 2022.



Community Employment Assistant Supervisor Job Advertisement

NEWKD wishes to recruit a Community Employment Assistant Supervisor for the TEAM Project - CE Rehabilitation Outreach Scheme. This scheme is funded by the Department of Employment Affairs and Social Protection.

Primary objectives of the scheme

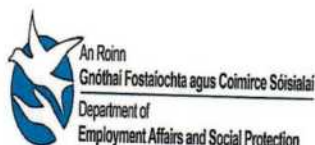
- To provide persons in recovery from substance misuse issues with meaningful, tailored and flexible training and education opportunities
- To facilitate their progression to further education and training options and/or labour market participation
- To assist participants to work towards economic independence and to be fully integrated within the community

The Role

The role of the **CE Assistant Supervisor**, under the direction of the Supervisor, as the CE Sponsoring Organisation, is to support recovering drug rehabilitation participants to develop their personal, social and work related skills to enable them to participate fully in community and working life. Duties to include: Preparing financial returns, wages, wages claims, material and participant claims and bank reconciliation forms. Completing administration duties such as recording and inputting data, cheque payments books, filing etc.

Person Specification

- **Work Experience**
 - Previous supervisory and people management experience relevant to the post
 - Previous experience in Administration, Project Management and/or Training or other relevant positions; and
 - Experience of addiction issues and working with service users towards rehabilitation.
- **Interpersonal Skills**
 - Effective communication skills;
 - Competent report writing skills;
 - Experience of working with vulnerable individuals and job-seekers;
 - Capable of directing, motivating, coaching and mentoring CE scheme participants
 - Ability to work with other addiction support services;
 - Ability to work as part of a team;
 - Ability to work under the direction of the Sponsoring Organisation for the effective implementation of the CE Programme in line with all areas of the CE Procedures Manual.
- **Qualifications**
 - Major Award at 3rd Level (QQI Level 6 or higher) in Business / Financial Administration, Training ,Addiction studies , Human Resources, Project Management, Social Studies, Community Development or a related discipline;
 - ICT skills essential (e.g. MS Office).



Apply by sending CV and cover letter, clearly stating the role you are applying for to jobapplication@newkd.ie.

Shortlisting may apply. Full driver's licence and access to own transport required. Garda vetting will apply. A panel may be formed.

Closing date for receipt of applications is 5pm on Friday, 12th August 2022

NEWKD is an equal opportunities employer. Canvassing will disqualify.

Community Employment Supervisor Job Advertisement

NEWKD wishes to recruit a Community Employment Supervisor for the TEAM Project - CE Rehabilitation Outreach Scheme. This scheme is funded by the Department of Employment Affairs and Social Protection.

Primary objectives of the scheme

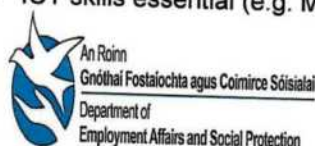
- To provide persons in recovery from substance misuse issues with meaningful, tailored and flexible training and education opportunities
- To facilitate their progression to further education and training options and/or labour market participation
- To assist participants to work towards economic independence and to be fully integrated within the community

The Role

The role of the **CE Supervisor**, under the direction of NEWKD, as the CE Sponsoring Organisation, is to support recovering drug rehabilitation participants to develop their personal, social and work related skills to enable them to participate fully in community and working life. Duties to include: Preparing financial returns, wages, wages claims, material and participant claims and bank reconciliation forms. Completing administration duties such as recording and inputting data, cheque payments books, filing etc.

Person Specification

- **Work Experience**
 - Previous supervisory and people management experience relevant to the post
 - Previous experience in Administration, Project Management and/or Training or other relevant positions; and
 - Experience of addiction issues and working with service users towards rehabilitation.
- **Interpersonal Skills**
 - Effective communication skills;
 - Competent report writing skills;
 - Experience of working with vulnerable individuals and job-seekers;
 - Capable of directing, motivating, coaching and mentoring CE scheme participants
 - Ability to work with other addiction support services;
 - Ability to work as part of a team;
 - Ability to work under the direction of the Sponsoring Organisation for the effective implementation of the CE Programme in line with all areas of the CE Procedures Manual.
- **Qualifications**
 - Major Award at 3rd Level (QQI Level 6 or higher) in Business / Financial Administration, Training ,Addiction studies , Human Resources, Project Management, Social Studies, Community Development or a related discipline;
 - ICT skills essential (e.g. MS Office).



Apply by sending CV and cover letter, clearly stating the role you are applying for to jobapplication@newkd.ie.

Shortlisting may apply. Full driver's licence and access to own transport required. Garda vetting will apply. A panel may be formed.

Closing date for receipt of applications is 5pm on Friday, 12th August 2022

NEWKD is an equal opportunities employer. Canvassing will disqualify.



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Kerry Education & Training Board wishes to recruit committed, enthusiastic and talented educators to its team of teachers and educational leaders. We provide a quality comprehensive education & training service in eight second level schools, two Further Education colleges, Kerry ETB Training Centre, five adult education and training centres and through a wide range of community-based adult and further education and training programmes.

Substitute Teachers Pool – North and South Kerry Panels

Kerry Education & Training Board invites applications for the above panels for our eight Second Level Schools and Further Education Programmes. This panel will be used for the filling of casual part-time teaching posts which may arise at short notice during 2020/2021.

Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

Applicants are requested to submit confirmation of Teaching Council registration status and subjects qualified to teach with their application form. Garda Vetting of substitute teachers will take place prior to inclusion on the sub pool.

For further details please contact the HR Department, Kerry Education & Training Board, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488, Fax 066-7117572,

Email jobs@kerryetb.ie.

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be significantly higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

“Creating a Learning Society in Kerry”



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Cover Instructor Pool
Centre of first assignment: Kerry College, Monavalley Campus

Kerry Education and Training Board invite suitably qualified applicants for inclusion in a pool of temporary cover instructors to provide short-term cover on Phase 2 apprenticeships and on full time programmes listed below.

Apprenticeship Programmes

Electrical, Plumbing, Carpentry & Joinery, Fitting, Metal Fabrication, Stonecutting, Motor Mechanic, Drawing for Engineering, Maths for Engineering, Commis Chef

Full Time Programmes

Accounting Technician, IT Support, First Aid, Supervisory Management, Customer Care, Communications, Hairdressing, Project Management, Manual and Computerised Payroll, Manual and Computerised bookkeeping, Social Studies, Software Development, Train the Trainer, Sport and Leisure/Personal Training, Nutrition, Beauty Therapy, Tableau Software/office 365, ICT, Turning/Milling, Door Security/ Guarding skills, Healthcare, Digital Media, Cybersecurity

Qualifications relevant to both Programmes are outlined in the Person Specification.
Garda Vetting of successful applicants will take place prior to inclusion on the pool.

Colm McEvoy
Chief Executive Officer

Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted.

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

**Short-listing will take place on the basis of the information provided in the application form.
Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.**

*Kerry Education & Training Board is an equal opportunities employer.
"Creating a Learning Society in Kerry"*



EUROPEAN UNION
Investing in your future
European Social Fund



Rialtas na hÉireann
Government of Ireland



SOLAS
learning works



**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD**

Supervisor Pool for Kerry ETB Schools

Applications are invited for the above pool, under the aegis of Kerry Education & Training Board for posts which may arise in the school year 2021/2022 (all appointments are to Kerry ETB).

The role will include but is not limited to the supervision of post primary students before and after school and during breaks. The Successful candidates must be available for work at short notice

Essential Criteria

- Satisfactory Garda Vetting
- Successful completion of TUSLA Children First E-Learning Programme

Desirable Criteria;

- Experience of working with young people in a community context e.g. sports coaching, youth club work etc.

Application forms for this pool can be downloaded from www.kerryetb.ie/opportunities or contact the H.R. Department, Kerry ETB, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted.

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras í nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

**Short-listing will take place on the basis of the information provided in the application form.
Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.**

Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"

Community Employment Schemes



KDYS CE

The post is a developmental opportunity, and no experience is necessary. Accredited training will be provided to support your career. However, previous experience in similar roles is welcomed.

CARETAKER x 2

Locations: KDYS Youth Centre, TRALEE.
KDYS Youth Centre, KILLARNEY.

Ref: CES-2216803
Ref: CES-2216811

To work as part of the facilities team at KDYS Youth Centres providing a professional, friendly & efficient service to all service users at the Centre.

Duties to include:

- Cleaning, painting and light maintenance duties at the Centre.
- Monitoring security of building – entry and exit of premises.
- Room set up for activities.
- Answering telephone while on duty and taking messages.
- Assisting in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to management or Health & Safety representative.
- Flexibility is required as the role involves evening and weekend work

ADMINISTRATION ASSISTANT

Location: KDYS Youth Centre, KILLARNEY.

Ref: CES-2216817

To work as part of the facilities team at KDYS Youth Centre Tralee providing a professional, friendly & efficient service to all service users at the Centre.

Duties to include:

- Reception duties.
- Dealing with Room Bookings and monitoring room usage.
- Ensure adequate stocks of office supplies are available at all times.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to your line manager or Health & Safety representative.
- Sorting and distributing all incoming and outgoing mail and messages.
- General administration duties including processing invoices for payment, word processing, photocopying, shredding and filing.
- Knowledge of Microsoft Office and Social Media platforms desirable.

YOUTH WORK ASSISTANT

Location: KDYS Youth Centre, Tralee.

Ref: CES- 2216819

Duties to include:

To assist the full-time youth workers in the planning, implementation and evaluation of all programmes in response to the needs of young people in the areas including: -

- Work to provide quality youth work through the Youth Café facility at the KDYS Youth Centre.
- Develop relationships and programmes of work with young with whom regular contact is kept.
- Participate in any youth work activity including events, community youth work groups and weekly long activity camps.
- Administration duties - word processing, filing, answering calls.
- Assisting in the compliance of Health & Safety regulations.
- The role will involve evening and weekend work.

ADMINISTRATION ASSISTANT

Location: KERRY SCHOOL OF MUSIC - TRALEE.

REF: CES-2217440

To work as part of the team at Kerry School of Music providing a professional, friendly & efficient service.

Duties to include:

- Reception duties and general administration duties including word processing,
- photocopying, shredding and filing.
- Dealing with enquiries to the school regarding classes.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health
- and Safety risks in the workplace and bring any concerns to your line manager.
- General light cleaning.
- Sorting and distributing all incoming and outgoing mail and messages.
- Knowledge of Microsoft Office and Social Media platforms desirable.

Hours: 19.5 per week – Monday – Friday.

Start date: TBC. Subject to Garda Vetting.

To apply please forward CV and note of your PPS number to Ann Brosnan email:

annbrosnan@kdys.ie or telephone 068 23744.

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more. Eligibility will have to be verified by the Department of Employment Affairs and Social Protection.

Saothair na nAbhann Community Employment Scheme (Ballybunion/Ballyduff) have the following vacancies:

Tourist Office Attendant, #CES-2208334

Location: Tourist Office, Main Street, Ballybunion

Tourist Office Attendant, #CES-2208280

Location: Tourist Office, Main Street, Ballybunion

Cleaner, Health & Leisure Centre, #CES-2215789

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

Receptionist, Health & Leisure Centre #CES-2215790

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

Caretaker, #CES-2223658

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

Office Administrator x 2 positions, Community Centre #CES-2215792

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

Positions involve 19.5 hours per week, including training. These are development opportunities and experience are not necessary as training will be given.

Further details are available by emailing Rosaleen at saothairnanabhann@gmail.com by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number.

Ballybunion Community Centre

Lartigue Road, Ballybunion, Co Kerry, V31 TV25

Community Employment Programme, 19.5 hours per week

Eligibility to participate in community employment will be verified by the Department. This is a developmental opportunity. Accredited training will be provided to support your career.

Office Administrator

The role of the **Office Administrator** is to support, enhance and deliver the day-to-day operations and services of the Community Centre.

We are seeking an applicant with good computer and literacy skills. The role will include the following:

To assist the Community Centre Committee in delivering a high-quality service of sports, club and community facilities based on the identified needs of the local community.

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

To assist with the effective, efficient management and day-to-day operation of the Community Centre.

Duties and Responsibilities

- General administration and support with the administration of activities/programmes/events/classes/courses and facilities in the Community Centre.
- Act as the first point of contact for service users, staff, volunteers and external visitors.
- Ensure that all telephone, email and personal enquiries are attended to in a timely and sensitive manner.
- Ensure shared common areas are well organised, clean, tidy and fully equipped.
- Ensure efficient and effective systems of the day-to-day operation of the Community Centre office, including liaising with external suppliers, Board of Management, committee members, caretaking staff, clients and patrons using the centre.
- Provide relevant information to individuals, clubs and groups while ensuring that good standards are maintained in all communications with the public.
- Develop and maintain Community Centre filing and data management systems to high standards and in line with Data Protection requirements.
- Support the Community Centre Board and Committees with administration and compliance with the Governance Code for charities and other statutory obligations.
- Implement, support, maintain and administer Community Centre platforms and systems including online booking, accounting, online banking, fixed assets register etc.
- Promote the Community Centre and its activities using social media and other channels.
- Be flexible in approach to work and undertake any other duties that may be required within the remit of the Community Centre.

Further details are available by emailing Rosaleen at saothairnanabhann@gmail.com by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number



COMMUNITY EMPLOYMENT POSITIONS

**These are developmental opportunities, no experience necessary.
Accredited training will be provided to support your career.**

CES 2228468 Office Support Worker - Kerry Volunteer Centre - NEWKD

Duties:

- To respond to requests for advice, support and information
- To proactively engage with and register Volunteers
- To enable community and voluntary groups to access the Garda Vetting Service.
- To deliver presentations in relation to Kerry Volunteer Centre and represent the centre at events
- To work closely with the KVC team to enhance the services of the centre and meet the targets set out in work plans

CES 231003 Warehouse Worker- Vincent Distribution Centre – NEWKD

Duties:

- Moving boxes & bulky items
- Sorting Donations
- Keeping general area clean and tidy and safety hazard free
- Other duties as required

<https://newkd.ie/employment/tralee-local-employment-service/>

CES 2231007 Maintenance Person John Mitchel's GAA

Duties:

- field work
- cleaning dressing rooms
- spraying
- general maintenance duties as required
- Some evening work involved

CES 2231012 Caretaker/ Cleaner Rahoone Community Centre

Duties:

- Painting, general external/internal repairs, garden and shrub maintenance, rubbish collection inside and outside the building, cleaning floors and windows inside and outside when required
- Open up and lock up for the groups using the centre during the week
- Alarm security and key holding
- Possible call out person in an emergency if the alarm is activated
- Cleaning of all offices and rooms when required
- Washing and vacuuming of floors when required
- Setting up rooms for meetings/groups
- Post sorting
- Monitoring of individuals using the centre and the CCTV cameras
- Some manual handling e.g., Maintaining water supply to the offices
- Being able to answer any queries a member of a group/community would have
- Taking questions, comments and concerns to the staff

CES 2231004 Caretaker position Arlington Lodge (Nova's Initiatives) – NEWKD

Duties:

- Cleaning
- Tidying
- Washing Floors
- General maintenance of premises as required
- Painting

Please send CVs to Pam Dillane, CE Supervisor, NEWKD,

Aras an Phobail, Deans Lane, Tralee, Co. Kerry. Email: pameladillane@newkd.ie Please check your eligibility for Community Employment with the DEASP before applying for a position.

Closing date for applications 1/08/2022

Grounds Maintenance

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties Include: Strimming and Lining Pitches, Repairing Divots plus general cleaning and maintenance duties.

Apply on: <https://jobsireland.ie/en-US/job-Details?id=2094687>

<https://newkd.ie/employment/tralee-local-employment-service/>

Tidy Town Maintenance worker in Castleisland Ref: - 2231237

Duties:

- Grass cutting,
- watering flowers,
- weeding
- litter picking

Maintenance worker with Castleisland Desmonds Ref: - 2231238

Duties:

- Cleaning dressing rooms
- Grass cutting
- Marking field for games
- General cleaning and painting of Club House

Maintenance worker with Cordal GAA Ref: - 2231239

Duties:

- Cleaning dressing rooms
- Marking Field for games
- General cleaning and painting of Club house

Activation Assistant Glebe Lodge Kerry Parents & Friends Castleisland Ref: - 2231240

Duties:

- Assisting in working with adults with intellectual disabilities
- Arts & crafts
- Music
- Bingo
- Garda vetting required for this position

Cleaning Position with Glebe Lodge Kerry Parents & friends Ref: - 2231241

- General cleaning duties in the Centre
- Garda vetting required for this position

All the above positions are for 19.5 hours per week. They are a developmental opportunity; no experience is necessary. Accredited training will be provided to support your career.

Contact: Margaret O Connor, Phone: 087 4368199 or 066 7142064

Email: *crageenemployment@gmail.com*

Address: *Crageen Employment Ltd, Crageens, Castleisland, Co. Kerry*

Location	Jobs No	Position	Closing Date	Vacancies
Cordal	2212467	Cleaner	02/09/2022	1
Rath Oraigh, Tralee	2211714	Cleaner/Maintenance	02/09/2022	1
St Brigid's, Tralee	2215937	Caretaker (Evenings)	02/09/2022	1
St Brigid's, Tralee	2231445	Caretaker (Mornings)	02/09/2022	1
Listowel FRC	2215939	Kitchen Porter	02/09/2022	1
Waterville	2215940	Cleaner	02/09/2022	1
Ardfert	2212530	Childcare Assistant	02/09/2022	1
Ballybunion	2220742	Childcare Assistant	02/09/2022	1
Ballyheigue FRC	2215942	Childcare Assistant	02/09/2022	1
Camp	2215943	Childcare Assistant	02/09/2022	1
Dromid	2215924	Childcare Assistant	02/09/2022	1
Glenbeigh	2235395	Childcare Assistant	02/09/2022	1
Kilgarvan	2215926	Childcare Assistant	02/09/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	02/09/2022	2
Listowel	2231478	Childcare Assistant	02/09/2022	1
Listry	2215928	Childcare Assistant	02/09/2022	1
Milltown	2215929	Childcare Assistant	02/09/2022	2
Scartaglen	2215930	Childcare Assistant	02/09/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	02/09/2022	1
Valentia	2215931	Childcare Assistant	02/09/2022	1

Joan Pembroke 085 8659517
Katie Clarke 085 8856919

CE Supervisors for Childcare Scheme, Co Kerry
St Brigid's Community Centre
Hawley Park Tralee



**AS AN EMPLOYEE ON OUR CE SCHEME
YOU CAN EXPECT:**

- ✓ DSP Rates for 19.5 hrs per week
- ✓ Full on the Job Training Provided
- ✓ Opportunity for free QQI (FETAC)
Certified Training
- ✓ Full support for Training
and Development
- ✓ Paid Work Experience
- ✓ Training and Coaching for
Interview skills/Creating C.V.
- ✓ Preparation for Future Employment
- ✓ Employee Assistance Programme

IWA is an equal opportunity employer

IWA is a quality accredited not for profit organisation delivering a range of services to people with disabilities and older people in every town and village in Ireland. Our goal is to have the right people in the right place at the right time and we understand that our people are our greatest asset.

**IN RETURN THE IWA
EXPECTS FROM YOU:**

- ✓ Your commitment to training
- ✓ Willingness to learn
- ✓ Flexibility
- ✓ Caring 'can-do' attitude
- ✓ Team worker

CONTACT:

Gretta Murphy

CE Supervisor

Irish Wheelchair Association

Gretta.donohermurphy@iwa.ie

087 6684665

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Grounds Maintenance/Horticulture	Killarney Looking Good	2	23/8/2022	CES-2228689
Grounds Maintenance/Caretaker	Spa GAA Club, Killarney	1	6/9/2022	CES -2236235
Sport Club Admin Assistant	Killarney Celtic	1	6/9/2022	CES-2230699
Sport Club Admin Assistant	Spa GAA, Killarney	1	18/8/2022	CES-2233890
Contact Siobhán for more information 087 3849451				

Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Maintenance	Ballymacelligott	2	No	05/09/2022	#CES2233864
Cleaner	Ballymacelligott	1	No	05/09/2022	#CES2233851
Tour Guide	Blennerville Windmill	2	Yes	05/09/2022	#CES-2233846
Office Administrator	Firies, Marian Hall	1	No	06/09/2022	#CES-2233844
Maintenance	Ballymacelligott GAA Grounds	1	No	06/09/2022	#CES2236795
Charity Shop Assistant	Tralee Down Syndrome	1	Yes	06/09/2022	#CES2231510
Maintenance	Currow	2	No	05/09/2022	#CES2233850
Social Media Co-ordinator	Ballymacelligott	1	Yes	06/09/2022	#CES-2230388
Caretaker	Brosna	1	Yes	05/09/2022	#CES-2231652
Maintenance	An Riocht	1	No	14/09/2022	#CES-2237282

Sean Meitheal Ltd CE Project

Lartigue Monorail, John B Keane Rd. Listowel, Co. Kerry.

Telephone: 087-2130205 E-Mail info@seanmeitheal.ie

THESE ARE COMMUNITY EMPLOYMENT POSITIONS & SUBJECT TO DEASP GUIDELINES AND APPROVAL, HOURS: 19.5 PER WEEK for each position.

Application by CV only to the email info@seanmeitheal.ie

No. 1 General Operative

Currently required for North Kerry and surrounding areas

Duties: Assisting in the upkeep and general maintenance including grass cutting, painting, refuse control etc.

No. 2 Boxing Coach

This position involves the coaching of youths and adults in a boxing club // gym type environment, Gardaí Vetting is essential.

No. 3 Healthcare Assistant

This position involves providing assistance, support and direct personal care to residents and service users in an aged care facility. You would generally work in support of health care professionals or associate professionals.

Application by CV only to the email info@seanmeitheal.ie

Please note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS ARE COMMUNITY EMPLOYMENT APPOINTMENTS & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK



05/07/2022

Listowel Area CE Project CLG
Family Resource Centre,
John B Keane Rd., Listowel, Co. Kerry.
Telephone:068-23810/087-9346242
E-Mail: info@listowelareace.ie

Community Employment VACANCIES in Listowel

1. Caretaker & General Maintenance - 4 Positions

Location 1: St John's Theatre & Art Centre Listowel

Location 2: Kerry Parents & Friends Association Listowel

Location 3: Finuge Development

Location 4: Family Resource Centre, Listowel

Duties include care & maintenance of theatre/facilities, maintenance of buildings and grounds, setting up rooms and areas as required, litter control, gardening, grass cutting, strimming, maintenance, painting, all working towards enhancing the appearance of the surrounding areas. Adherence and assistance with daily Health & Safety requirements and maintenance of same in working environment is vital.

Funding available for training opportunities in many areas.

Start date: Immediately, subject to Garda clearance.

2. Care Assistant – 4 positions

Location: Kerry Parents & Friends Association, Listowel

Duties: To assist the instructors and nursing staff in caring for the service users. Working as part of a team with social care, hygiene & personal care, experience given in various units within the Day Care centre.

D1 license would be an advantage but not essential as it may be funded to obtain same while on the scheme.

Start date: Immediately, subject to Garda clearance

Training including Healthcare Support QQI Level 5 training & qualification offered to successful candidate.

3. Environmental Worker – 3 Position

Location – Listowel Tidy Towns & Garden of Europe

Duties to include litter control, grass cutting, strimming, maintenance, painting, general maintenance; all working towards enhancing the appearance of the surrounding areas. Start Date: Immediate

4. Centre Cleaner – 1 Position

Location – Family Resource Centre

Duties to include general cleaning duties in the rooms, bathrooms and corridors of the Resource Centre. Adherence to maintenance of standards and health and safety is crucial.

Funding available for training opportunities in many areas.
Start Date: Immediate

5. Wages/Administration Assistant -1 Position

Location: Project Office, Family Resource Centre, Listowel

Duties include wages, secretarial, administration, telephone and IT skills.
Funding available for training opportunities in many areas.
Start Date: Immediate

Please note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS are COMMUNITY EMPLOYMENT & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK for each position

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required*** CV & PPS No. to: info@listowelareace.ie**

Training will be provided for all positions and funded by DEASP, Sponsors and support given in the roles.

Thank you

Aine Elbell & Noelle O Connell

Project Supervisors, Listowel Area CE Project CLG

0879346242///0874160456

Would you like to work in a
Great Team Environment
Please see details below.....

Community Employment
Opportunity - Funded by the DEASP



**KERRY DISTRICT LEAGUE
DYNAMOS/ THE PARK
TRALEE CO. KERRY**

**WE'RE
HIRING!**

SPORTS GROUND WORKER
19.5 hours per week
full training provided
Apply today...

Please email your CV - Any queries to office @ dynamoskdipark.ie

Community Employment Scheme funded by the Department of Social Protection incorporating 7 Clubs: Na Gaeil GAA, Austin Stacks GAA, Tralee Rugby Club, Tralee Boxing Club, Kerry District League, Tralee Dynamos & St Brendan's Park.

**We have Vacancies for Sports Ground Workers &
2 Administrators**

Sports Ground Workers: We provide full on the job training in a great team environment. We also provide free certified training courses. This role involves maintaining grass pitches & astro pitches, cutting grass, strimming, lining pitches, cleaning, painting etc.

Administrator: Training will be provided – Applications should have basic skills in typing & knowledge of computer basics. The duties of this role include Excel, Wages, PRSI, Welfare Partners, Revenue On-Line (ROS) and Banking Online.

Details: 19.5 hours per week – No weekends – Mon to Friday + day off – 4 days per week

Applications: Email your CV to - office@dynamoskdipark.ie Or Call John (Project Supervisor) on 087 6648647 with any questions about the scheme (9-5 Mon to Fri).

Eligibility – you must be on a social welfare payment/PUP for a minimum of 1 year.

Are you looking for a new opportunity?

In a Community Employment Scheme funded by the Department of Social Protection incorporating 7 Clubs: Na Gaeil GAA, Austin Stacks GAA, Tralee Rugby Club, Tralee Boxing Club, Kerry District League, Tralee Dynamos & St Brendan's Park.



**FREE
TRAINING**

**On-the-Job
TRAINING**



An Roinn Coimíre Sóisialaí
Department of Social Protection

We have Vacancies for 7 Sports Ground Workers and 1 Boxing Coach in

**Na Gaeil GAA Club, Austin Stacks GAA Club, Tralee Rugby
Club, Tralee Boxing Club, Kerry District League, St Brendan's
Park FC & Tralee Dynamos FC.**

Sports Ground Workers: We provide full on the job training in a great team environment. We also provide free certified training courses. This role involves maintaining grass pitches & astro pitches, cutting grass, strimming, lining pitches, cleaning, painting etc as well as some indoor work. 19.5 hours per week – No weekends – Mon to Friday + day off – 4 days per week

Boxing Coach: Full training will be provided. We also provide free certified training courses. 19.5 hours per week.

Applications: Email your CV to - office@dynamoskdipark.ie Or Call John (Project Supervisor) on 087 6648647 with any questions about the scheme (9-5 Mon to Fri).

Eligibility – you must be on a social welfare payment/PUP for a minimum of 1 year. We can check your eligibility for you.

We look forward to hearing from you



NEWKD TEAM Project- Admin Assistant- CES –2225498

To work as part of the administration and support workers team providing education and training opportunities to people in recovery from addiction. Successful applicant will get a chance to build on their skills to enhance their employment opportunities.

Duties include: -

- Support the CE Scheme Supervisor's in all administrative tasks.
- Support scheme participants as required.
- Provide secretarial, receptionist and clerical support for the office including filing, photocopying, post, computer applications and telephone.
- Assist with the set up and maintenance of files and materials as appropriate.
- Ensure confidentiality is adhered to at all times in relation to participants, staff and all other matters within the project.
- An understanding or interest in the area of addiction would be an advantage.

Start date to be confirmed subject to Garda vetting. You can contact your local DEASP Employment Services/INTREO Office to check your eligibility and quote relevant reference number above.

Please send CV's to Daniel O' Shea, NEWKD TEAM Project, Foireann House, Upper Rock Street, Tralee, Co. Kerry or Email: danieloshea@newkd.ie

Closing date: 31/08/2022

This community employment scheme is funded by the Department of Social Protection, DSP





FRIENDS OF ABLE

A better life for everyone!

Lime Tree House I Kileen I Oakpark I Tralee I Co. Kerry
(066) 712 0455 I (086) 124 7644
www.friendsofable.ie I friends@eircom.net

UPCOMING: COMMUNITY EMPLOYMENT VACANCIES IN TRALEE

I would appreciate if you could advertise the following vacancies for 6 weeks on our behalf.

Please Note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

The positions are Community Employment & Subject to DEASP Guidelines.

Hours: 19½ per Week.

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required – CV & PPS No to anne@friendsofableproject.ie

Job Title	Location	No of Positions	Garda Vetting	Closing Date	Job Ref No.
HouseKeeper Adapt Women's Refuge	Tralee	2	Yes	13/09/2022	#CES2225306
Pitch Maintenance/Caretaker	Tralee	1	No	13/09/2022	#CES2225307
Maintenance/Caretaker – Enable Ireland Children's Service	Tralee	1	Yes	13/09/2022	#CES2225308
Office Assistant – Employability Kerry	Tralee	1	Yes	13/09/2022	#CES2225310
Community Link Worker – KTDP	Tralee	1	Yes	13/09/2022	#CES2225311
Building Maintenance – Adapt Women's Refuge	Tralee	1	Yes	13/09/2022	#CES2225312
Maintenance/Relief Driver – Tralee Tidy Towns	Tralee	1	No	13/09/2022	#CES2225313
Office Assistant – Friends of ABLE	Tralee	1	No	13/09/2022	#CES2225319
Administration Assistant – Enable Ireland Children's Service	Tralee	1	Yes	13/09/2022	#CES2226554
Administrator/Care Assistant – Enable Ireland Adult Services	Tralee	1	Yes	13/09/2022	#CES2233536
Green Keeper – Pitch & Putt Club	Tralee	1	No	13/09/2022	#CES2234410
Maintenance/Cleaner	Tralee	1	No	13/09/2022	#CES2235484

Find out more about Work Placement Experience Programme at
<https://www.gov.ie/en/service/95fe1-work-placement-experience-programme/>



Intreo

Work Placement Experience Programme

- Gain valuable work experience
- Receive accredited training
- Connect with employers
- Increased weekly payment to €306

Brought to you by the
Department of Social Protection

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22




Ukrainian Supports - Ukrainian Supports
Please see all the information at: <https://jobsireland.ie/en-US/blog/ukrainian-supports>



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22





NEWKD

Rural Social Scheme

Farmers in these difficult times has your farm income been reduced? Have you, your spouse, child or sibling been made unemployed?

If you, your spouse or family member is in receipt of:

- A means tested Department Of Employment Affairs and Social Protection (DEASP) payment for example Farm Assist or Jobseekers Allowance.
- A Basic Payment Scheme (BPS) payment.

And you are actively farming in excess of 1 hectare.

Then your application may be used to assist eligibility for this scheme.

The benefits of participating on the scheme include:

- Reduced isolation by working alongside other farmers.
- An increased weekly income.
- Weekly PRSI contributions towards your retirement pension.
- Engaging in 19.5 hours work per week on local community projects.

The Rural Social Scheme team nationally currently comprises 139 Supervisors and 3,350 participants. It is an equal opportunities employer.

Community Groups


are you interested in availing of the Rural Social Scheme?

Works carried out in communities include:

- Maintenance of waymarked ways, agreed walks and bog roads;
- Village and countryside enhancement projects;
- Maintenance and caretaking of community and sporting activities;
- Community administration/clerical duties;
- Social care and care of the elderly, community care for both pre-school and after-school groups;
- Projects relating to not-for-profit Cultural and Heritage Centres.

For further information contact:

Geraldine Kelly or **Anita Bodenham** in the Listowel Area on 068 23429.
Aine Stack in the Tralee Area on 066 7180190.
Joanne O' Sullivan or **Kay O' Connor** in the Castleisland Area on 066 7142576



An Roinn Gnóthaí Fostaíochta
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

Are You... 15-24 years?

Not in education, employment or training?

Ready to try something new?

We provide: Free support, guidance and training

Contact us to see how we can help!

NEWKD YEI SERVICE YOUTH EMPLOYMENT SERVICE

Listowel Area

Louise Lyons

NEWKD,

20 Upper William Street,

Listowel

(068) 23429 0876411271

louiselyons@newkd.ie

Castleisland Area

Jennifer O'Sullivan

NEWKD,

Tralee Road,

Castleisland

(066) 7142576 0879493451

jenniferosullivan@newkd.ie



Ireland's European Structural and
Investment Funds Programmes
2014-2020
Co-funded by the Irish Government
and the European Union



EUROPEAN UNION

Investing in your future
European Social Fund



Department of Rural and
Community Development

An Roinn Forbartha
Tuaithe agus Pobail



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government and co-funded by the European Social Fund and includes a special allocation under the Youth Employment Initiative 2014-2020.



*NEWKD YEI SERVICE - Youth Employment Service
Free Workshops and Training's - 15 - 24yrs old*



DID YOU KNOW ?

**NEWKD YEI Service provides
Free CV writing Service to
15 - 25YRS OLD**

*For more details or to register
contact jennifersullivan@newkd.ie 0879493451
or contact our social media platforms*



EUROPEAN UNION
Investing in your future
European Social Fund



An Roinn Eanáil
Toscairí agus Pobail
Department of Rural and
Community Development



NEWKD



Coiste Forbartha Pobail
Aitiúil Chiarraí
Kerry Local Community
Development Committee

*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



FREE CLASSES

Conversation English Classes **Tuesdays on Zoom | 7pm - 8pm**

To Register Email:

LorraineBowler@newkd.ie



*Funded by the Department of Social Protection, Department of Education, Department of Enterprise, Trade and Employment, Department of Health, Department of Justice, Department of Agriculture, Food and the Marine, Department of Children, Equality, Disability, Integration and Youth, Department of Environment, Climate and Communications, Department of Finance, Department of Foreign Affairs and Trade, Department of Health and Human Services, Department of Housing, Local Government and Planning, Department of Infrastructure, Department of Labour, Department of Legal and Constitutional Affairs, Department of Public Expenditure and Financial Management, Department of Regional Development

fáilte isteach
Welcoming Newcomers to Ireland
English 1 Centre



Is a FREE service for people over 60 years in the North Kerry areas :

**Moyvane, Listowel
Ballydonoghue, Duagh
Causeway/Ballyduff
Ballybunion, Asdee**

**For people who would like a social visit once a week
For people who have no transport, living on their own, isolated
or cannot leave their home due to medical reasons**

NEWKD (North, East & West Kerry Development) has been running the Home Visitation Service project since 2018 in the North Kerry area with Anita Bodenham and Geraldine Kelly as Supervisors and Project Managers. This innovative project run by RSS (Rural Social Scheme), which links isolated people with others socially in their community, has taken on even greater importance in this time of so much uncertainty, during the Covid 19 crisis. This Home Visitation project would not be possible without RSS participants who have been an immense help from the very beginning of this initiative and work tirelessly in the North Kerry area.

NEWKD works closely with the community and runs many projects such as Home Maintenance Services, Meals on Wheels, Senior Alert Scheme. Increasingly the need for home social supports became evident in running these services, as older people were reported suffering loneliness and social contact in their daily lives. Commitment from the HSE Community Work Department and the team of HSE Public Health Nurses (PHNs) is a vital part of the Home Visitation Service initiative as well as support from An Garda Síochána and local groups.

NEWKD/RSS adhere to strict practices and policies as regards to treatment of the older people, their safety and wellbeing. Our work is centered around the community we work with. The Home Visitation project creates stronger links between service users (over 60s) and agencies such as HSE/Public Health Nurses/ Community Work Departments, An Garda Síochána, Meals on Wheels, Local Link and other local services available. This project also relies on help from dedicated volunteers.

NEWKD in turn values and appreciates volunteers, provides induction, training and continuously supports them in their role. Volunteers and RSS participants form an essential part of Home Visitation Service by calling on service users once a week at agreed time to chat to and offer companionship and a listening ear. Home Visitation volunteers are not required to do cleaning, cooking or attend to medical needs etc.; they are there to support and link older people with services that exist in the community, keep a gentle eye on them and making sure they know that someone cares.

**From the team of NEWKD Home Visitation Service NEWKD, 20 William Street Upper, Listowel, Co. Kerry, V31 TR68
Tel: 068 23429**



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



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Call our Admissions Team 066 714 96 96 | info@kerrycollege.ie

To view our full list of programmes:
www.kerrycollege.ie

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Courses are offered subject to demand and
applicants meeting entry requirements.
Limited places available on certain courses.



Riadaire na hOideachais
Minister of Education



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Let's unlock your potential...

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Killorglin
Campus

Listowel
Campus

Monavalley
Campus

KERRY COLLEGE NOW DELIVERING PATHWAY COURSES

(Formerly known as VTOS)



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COLLEGE**
of Further Education & Training

Introducing QQI Levels 3 and 4 courses in Tralee, Listowel, Killarney, and Killorglin. Visit our website or call the Admissions Office for full details.

Tralee

General Learning (L3)
Employment Skills (L4)
Information and Communications Technology (L4)

Listowel

Office Skills (L4)
Information and Communications Technology (L4)

Killarney

Information and Communications Technology (L3)
Information and Communications Technology (L4)

Killorglin

General Learning (L3)
Employment Skills (L4)
Office Skills (L4)

 (066) 71 49696

 info@kerrycollege.ie

 7, Denny Street, Tralee

www.kerrycollege.ie

NOT SURE WHAT TO DO?

Kerry College is now hosting general **Admissions Hubs** in Killarney, Listowel, Tralee, Killorglin, Kenmare, Caherciveen, and Dingle. Scan the QR Code to find out more..



Course Title	Start Date
Advanced Business with Marketing	05/09/2022
Animal Care	05/09/2022
Applied Social Studies	05/09/2022
Community Development & leadership	05/09/2022
Hairdressing	05/09/2022
Healthcare Support	05/09/2022
Information and Communications Technology (Level 4) PATHWAY	05/09/2022
Medical Administration (Office Administration)	05/09/2022
Nursing Studies	05/09/2022
Office Administration	05/09/2022
Office Skills (Level 4) PATHWAY	05/09/2022
Photography	05/09/2022
Pre-University Arts (Cultural & Heritage Studies)	05/09/2022
Special Needs Awareness & Assisting (Inclusive Education & Training)	05/09/2022
Stage One Advanced Certificate in Early Learning and Care	05/09/2022

Contact the Admissions Office

(066) 7149696

info@kerrycollege.ie

7 Denny Street, Tralee



Now taking
applications!
www.kerrycollege.ie

TRADITION STONEWALL CONSTRUCTION

Keep the tradition alive.

APPLY TODAY: <https://kerrycollege.ie/.../traditional-stonewall.../>



Earn your QQI Level 6 Advanced Outdoor Activity Instructor qualification with Kerry College.

Read more and apply here: <https://kerrycollege.ie/.../advanced-outdoor-activity.../>



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

HAVE YOU A NATURAL FLAIR FOR HAIRDRESSING?

Check out this 44 week course with Kerry College.
Choice of Locations | High Spec Facilities | No Fees
<https://kerrycollege.ie/full.../hairdressing-listowel-2/>



KERRY COLLEGE
of Further Education & Training

HAIRDRESSING
Monavalley Campus | Listowel Campus
05/09/22
www.kerrycollege.ie

Do you want to change career? Upskill? Medical Administration with Kerry College has a long standing history of high employment rates on completion of this course.

MEDICAL ADMINISTRATION course might be for you! Read up and apply today:

<https://kerrycollege.ie/.../medical-administration.../>



KERRY COLLEGE
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SEPTEMBER 2022

MEDICAL ADMINISTRATION
39 WEEKS | FULL-TIME | NO FEES
GET FULLY QUALIFIED IN JUST 39 WEEKS
HIGH EMPLOYMENT RATE IN MEDICAL SECTOR
LEARNERS MAY QUALIFY FOR A WEEKLY PAYMENT SUBJECT TO CERTAIN CRITERIA

APPLY NOW: www.kerrycollege.ie

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



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KERRY EDUCATION AND TRAINING BOARD

MENTOR PROJECT

...giving you opportunity & agency

CATHERINE GALWAY
Mentor Project Co-ordinator
086 796 6477

SUSAN O'SHEA
Mentor
086 796 6478



The Kerry ETB Mentor Project is a mentoring service **FOR** young people.

We provide an independent service - which means that we do not recruit for any programme, course, training provision, etc.

We provide mentoring which has a progression focus - which means that we work with you to help you make the best plan for your future.

We provide mentoring with each young person on a case by case basis and so your plan will be different to anyone else's.

If you would like some support moving forward, if you feel you are stuck, or if you just need a little help trying to make decisions on what to do next, please contact us.

This is a **FREE & CONFIDENTIAL** service.

"The delicate balance of mentoring someone is not creating them in your own image, but giving them the opportunity to create themselves."

— Steven Spielberg



AN TÓCHAR FURTHER EDUCATION & TRAINING CENTRE

Causeway, Co. Kerry | Tel: 066 7131977
www.antochar.ie | Email: info@antochar.ie



BORD OIDEACHAIS
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KERRY EDUCATION
AND TRAINING BOARD

COURSES 2022/23

BTEI COURSES

HEALTH CARE SUPPORT (Carers Course)

5M4339

QQI LEVEL 5

Care Support
Communication
Care of the Older person

Safety & Health at Work
Infection Prevention & Control
Activities of Living Patient Care

Care Skills
Work Experience
First Aid

This course will run Mon - Fri 9.30 - 1.30 commencing 12th September 2022

SPECIAL PURPOSE AWARD

TRAIN THE TRAINER

In this course you will develop skills and acquire knowledge in how to develop and deliver a training course.

6S3372

Mon 7-10pm
Plus 5 Saturdays
Starting 26/09/2022

THERE ARE TWO MODULES:

6N3326

TRAINING DELIVERY & EVALUATION

6N3325

TRAINING NEEDS, IDENTIFICATION & DESIGN

MINOR AWARDS WILL BE OFFERED IN THE FOLLOWING:

PALLIATIVE CARE

5N3769

Wed

7.00pm - 10.00pm

Starting 12/10/22

ANIMAL GROOMING

5N0752

Tue

7-10pm

Plus 4 Saturdays Starting 20/09/22

PRINTMAKING

5N1373

Thur

9.30am - 2.30pm

Starting 15/09/22

PLANT PROPAGATION

4N1990

Thur

9.30am - 1.30pm

Starting 8/09/22

DESIGN

4N1139

Fri

9.30am - 1.30pm

Starting 16/09/22

DRAWING

4N1878

Mon

9.30am - 1.30pm

Starting 24/10/22

ESTABLISHING TREES & SHRUBS

4N0666

Wed

9.30am - 1.30pm

Starting 26/10/22

COMMUNITY EDUCATION

INTRODUCTION TO POTTERY

Mon 7.15pm - 9.30pm

Starting 3/10/22 for 6 weeks

UPCYCLING FURNITURE

Wed 7pm - 9.30pm

Starting 21/09/22 for 6 weeks

CHAIR YOGA

Wed 12 - 1pm

Starting 21/09/22 for 6 weeks

FIND YOUR PERSONAL STYLE

Wed 10am - 12pm

Starting 21/09/22 for 6 weeks

YOGA

Mon 7-8pm

Starting 19/09/22 for 6 weeks

GENEALOGY

Mon 7-10pm

Starting 26/09/22 for 10 weeks

DRAMA

Wed 7-9.30pm

Starting 5/10/22 for 8 weeks

HEALTHY COOKING MADE EASY!

Tues 10am - 1pm

Starting 15/11/22 for 6 weeks

CHRISTMAS CRAFTS

Wed 7 - 9.30pm

Starting 16/11/22 for 5 weeks

OTHER COURSES

FOUNDATION COURSE IN COUNSELLING

This course is an introduction to the basic concepts and theories of counselling with an emphasis on personal growth, the course is suitable for anyone that may be considering a career in counselling or wish to develop their communication skills and gain a deeper understanding of the importance of relationships in human development.

Course will run on a Friday and Saturday, once a month, commencing October 2022

Fee: €450.00

All courses must be applied for online via www.fetchcourses.ie For further information on all courses or applying online please contact the centre at 066-7131977 or Email: info@antochar.ie

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agus Scileanna
Department of
Education and Skills



TRALEE CTC

MONAVALLEY IND ESTATE, TRALEE

We are currently recruiting young people aged between 16-21 for QQI Level 3 and Level 4 courses

These courses are a pathway to further education or employment

- **CATERING,**
- **CONSTRUCTION**
- **TECHNOLOGY**
- **HAIRDRESSING**

CONTACT US TODAY ON 066 7125415
FOR INFORMATION ON ANY OF THESE COURSES



IT'S NEVER TOO LATE TO APPLY, CONTINUOUS INTAKE

TRAINING ALLOWANCE PAID WHILE YOU LEARN

Recruitment Training Retention and Upskilling Opportunities

Hotel, Culinary Arts and Tourism Department.
MTU Kerry Campus



Certificate in Culinary Skills

(funded through Springboard +)

1 Year
2 days per week
Fee: Free

Core Topics Include:

- Culinary Skills
- Butchery
- Fishmongery
- Food Safety
- Teamwork
- Health and Well Being

* Knives &
Uniforms will be
provided at no
additional cost



Higher Certificate in Culinary Arts

(funded through Springboard +)

1 Year
2 days per week
Fee: Free

Core Topics Include:

- Culinary Events
- Bakery and Patisserie
- Sustainable Practices
- Food Safety Management
- Food and Cost Control
- Modern Techniques and Technologies

* Knives &
Uniforms will be
provided at no
additional cost

Graduates of
the Commis Chef
Apprenticeship
start here



Bachelor of Arts (Hons) in Culinary Arts (Level 8)

National Sous Chef Apprenticeship

2 Years
1 day per week
Fee: €750 per annum

Core Topics Include:

- Food Futures
- Food Blogging
- Contemporary Trends
- Strategic Management
- Independent Research

* A fee of
€320 applies
(if required)
to purchase
uniforms &
knives



Bachelor of Arts in Culinary Arts (Level 7)

National Chef de Partie Apprenticeship

2 Years
1 day per week
Fee: €750 per annum

Core Topics Include:

- Advanced Pastry Arts
- Product Design and Development
- Business Management
- People Management
- Advanced Culinary Techniques

* A fee of
€320 applies
(if required)
to purchase
uniforms &
knives



Do you qualify for
advanced entry due to your
qualifications or industry experience?

Talk to us about advanced entry

All courses commence in September

For Further Information: Telephone **066-7191701**

or email parttimekerry@mtu.ie

or www.mtu.ie www.springboardcourses.ie

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Department of Education
and Skills

HEA | Higher Education
Adaptation



Human
Capital
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SPRINGBOARD+
www.springboardcourses.ie

Citizens Information 



We are here to **support** you in Kerry

Phone Tralee Mon- Fri, 10-4pm on **0761 07 7860**

Providing you with free and confidential information, advice and advocacy on

- SOCIAL WELFARE • HEALTH • FAMILY MATTERS
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 **0761 07 7860**
  kerry@citizensinformation.ie

Funded and supported by the Citizens Information Board

Job Seekers

NEWKD

Need Assistance &
Support with applying
for a job?

If, so we can provide
skills training,
CV preparation, digital support
and on line applying etc.

**FREE
PRE-EMPLOYMENT
SUPPORTS
@
LISTOWEL JOBS
CLUB**

**DUE TO COVID-19 WE ARE WORKING
ON A ONE TO ONE INDIVIDUAL BASIS.**

You can reach us on email:
sandranoel@newkd.ie
 Phone 068 24981 or
 Mobile/Whatsapp 087 9918445
 or find us FB @ Listowel Jobs Club.

Location:
20 Upper William St. Listowel
(The Old Post Office)





An Roinn Coimíre Sóisialaí
 Department of Social Protection

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



Focus Mental Health Recovery Programme

Are you experiencing a personal setback, mental health difficulties or experiencing isolation, a sense of loss or hopelessness?

Do you need support in working towards engaging in a meaningful, satisfying and fulfilling life?

We can help. The Focus programme is designed to help people recovering from, or experiencing poor mental health to increase their independence, achieve better management of their health, improve their social integration and plan to help them get a job or go on to further education or training.

Apply Now

For further information:

066 7122533 or 087 9047912

Geoff.elvins@nl.n.ie

facebook.com/NLNTralee/



National Learning Network

Investing in People, Changing Perspectives

 **HSE** *Health Service Executive*



National Learning Network

FREE Construction Skills course

- Plastering
- Block Laying
- SafePass
- Woodwork
- Painting/Decorating
- Floor and Wall Tiling

If you have an illness or need additional support to learn, then NLN can help. Eligibility criteria apply.



Tralee

A mix of classroom and practical learning, as well as work experience, the course gives real life skills to get and keep a job in construction or to progress to pre-apprenticeship level.

☎ 066 712 2533

Email: tralee@nlm.ie

www.nlm.ie

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KERRY EDUCATION AND TRAINING BOARD

National Learning Network

Learn to change your story

Sporting Chance Course

Enrolling **NOW**

Sporting Chance is a **FREE** course offering a mix of classroom and practical learning as well as work placements. The course gives you the skills and qualifications necessary to get a job in the sport and leisure industry. The course is funded by the Kerry Education & Training Board.

If you need additional supports to learn, have had an injury, illness or disability then NLN can help.

Find out more:

☎ 066 712 2533

✉ una.flynn@nlm.ie

🌐 www.nlm.ie

📘 facebook.com/NLNireland

Free life-changing courses
and supported **training**



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAI
Kerry Education and Training Board

National Learning Network

Learn to change your story

Need **training** to get a **job** in **IT**?

**Enrolling
Now**

IT by Blended Learning at NLN in Tralee is a **FREE** training course to help you learn the skills you need to get and keep a job. Our course combines classroom-based and home-based learning with work experience.

If you need extra support, if you have had an accident, illness or injury or have a disability then we can help. This course offers you the personalised support you need to gain a QQI Level 5 qualification and get a job.

This course is funded by the Kerry Education and Training Board. Eligibility criteria apply.

**Find out more at
NLN Tralee:**

- ☎ (066) 712 2533
- ✉ tralee@nlm.ie
- 🌐 www.nlm.ie
- 📘 facebook.com/NLNTralee



Free life-changing courses
and supported **training**



*And other key agencies in the County
Kerry Education and Training Board*

Volunteering Opportunities

Volunteer to increase your chances of employment! On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment. To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966, email linda@volunteerkerry.ie or visit our website www.volunteerkerry.ie

Please note that it is important to seek approval for volunteering by contacting your Deciding Officer.



kerry volunteer centre

Ionaid d'Oibrí Deonacha Chontae Chiarraí

Oifig Fiontair Áitiúil
Local Enterprise Office

Want to grow your
business in Kerry?

**WE'RE
READY** if you are

■ Oifig Fiontair Áitiúil Chiarraí ■ Local Enterprise Office Kerry

At your Local Enterprise Office (LEO) you'll find a hub of expert advice, information and practical supports to help you with this next important step. And we're right here on your doorstep!

Tell us about your plans and we'll match you with the relevant services, resources and progression pathways to enable your business to grow and realise its full potential, and yours.

Visit www.localenterprise.ie
and let's talk business!

For further information
T: 066 7183522 E: LEO@kerrycoco.ie
County Buildings, Rathass, Tralee

European Union
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Udarás Áitiúla Éireann
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IRELAND
about innovation, helping business