



TRALEE LOCAL EMPLOYMENT SERVICE

WEEKLY NEWSLETTER

14th July 2022

Assisting jobseekers in finding work by providing a FREE, FRIENDLY and CONFIDENTIAL Service



Website

<https://newkd.ie/employment/tralee-local-employment-service/>



Follow us on Facebook

<https://www.facebook.com/traleelocalemploymentservice>

Head Office

NEWKD , Áras an Phobail,
Croílár na Mistéalach,
Dean's Lane, Tralee, Co Kerry
V92 CRW8
Tel: 066 7129675
Email: info@traleeles.ie

What we do:

- Career Path Planning
- Assistance with Job Seeking
- CV and Cover Letter review
- Advice regarding Educational & Training Needs
- Advice on Back to Work Financial Incentives



An Roinn Coimirce Sóisialaí
Department of Social Protection

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection

Tá Seirbhísí Fostaíochta Áitiúla (LES) maoinithe ag Rialtas na hÉireann tríd an Roinn Coimirce Sóisialaí



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



Tralee
LOCAL EMPLOYMENT SERVICE

FREE VACANCY ADVERTISING

EMPLOYERS

If you have a vacancy you want to advertise
Message us the details on Facebook
or email: info@traleeles.ie
&
We will promote it for you for FREE

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection
Ta Sárthéan Fostachais Ábhaile (LES) maoinítear ag Roinn na Málairt agus an Roinn Coimíne Sóisialaí



An Roinn Coimíne Sóisialaí
Department of Social Protection



NEWKD
North, East and West Kerry Development
Nóirde, East and West Kerry Development

Follow our Facebook page for more up to date job vacancies and information.

<https://www.facebook.com/traleelocalemploymentservice>



Tralee Local Employment
Service

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4-Jul-22

How can Tralee LES help?



Client background

Long term unemployed 40 years old male, co-habiting with children. Education Irish Second level with experience in outdoors maintenance work.

When we met client

Client was looking for nighttime work that complimented his partners working hours because childcare facilities were closed during Pandemic. He had no transport and is living in isolated area. He had low mood primarily because of his lack of self-confidence in having no formal skills and because of the isolation effects of Covid.

Actions / Interventions

Our Guidance Officer advised client of the benefits of a CE scheme as a steppingstone to employment. The priority in this instance was to instil confidence, stability and structure into client as a first step towards employment and to address isolation issues. Our Guidance Officer emphasised the training element associated with CE and the potential to address his lack of confidence around no formal training.

Tralee LES liaised with CE Supervisor in his local area and emailed client CE positions that he felt client would have a skillset to be comfortable performing in.

Client Progression

Client attended via phone to initial activation 1:2:1 Meeting.

Client attended two subsequent phone Activation Review Meetings afterwards consisting of 1-hour durations each. Client acknowledged isolation was a contributing factor to his lack of motivation in mobilising himself into taking steps to progress into employment. Signposted to CE. **Client began CE position at beginning of April in local Community Centre.**

Follow up call - client was very happy in his new position and confirmed it was very beneficial thus far. He no longer feels isolated, has established a routine and is gaining confidence for his next step of attaining gainful employment. He feels he is contributing to the household along with his partner.

If you feel that we could help you, please contact us on 066 7129675 or email info@traleeles.ie

Sales Assistant

Suits Select Tralee are currently looking for for talented and enthusiastic Sales Assistant to join our innovative and fast-paced business.

Our store offers an extensive range of premium mens formalwear such as Suits , Shirts , Blazers Shirts and accessories, and in one of our busiest seasons we need bright sales people to join our friendly team!

This role involves weekday and weekend shifts, so candidates must be available for these to be considered for the role.

This is an ideal role for someone with exemplary organisational skills along with strong attention to detail and a keen eye for fashion looking to progress their fashion knowledge and sales skills further.

What we Need from a candidate

- Sales experience in a target driven environment
- Motivated , with a keen eye for Fashion

What the role involves

- Dynamic selling skills
- Ensure general store standards and stock replenishment is carried out on a daily basis
- Commit to achieving Daily Store Targets
- Passion for customer service and delivering a great experience

What you'll get by joining our team

- Hourly rate of pay
- Holiday Pay
- Employee discounts

Job Type: Part-time

Schedule:

- 8 hour shift
- Day shift

Apply on: <https://ie.indeed.com/viewjob?cmp=Paraffin-Store&t=Sales+Assistant&jk=ff9af3f59f1c5fb8&vjs=3>

Customer Assistant - Tralee

Store Castlemaine Road V92 X710 Tralee

Contract Type Full Time

Experience Level Entry Level

Reference nr. 170364

Apply until 22.07.2022

Job posted 29.07.2022

Are you as flexible as us? We have different shifts to suit your lifestyle. Come and speak to us to see what we can offer you. This may be your next career move!

As a Customer Assistant you are required to sell alcohol, therefore you must be 18 or over to work in our store.

What you'll do

- Interacting with the customer in a pleasant, friendly and helpful manner
- Maintaining store cleanliness and hygiene standards
- Ensuring the correct quantity and quality of goods are made available to our customers
- Following freshness and rotation principles
- Preparing, baking and displaying bakery products
- Ensuring all waste is managed correctly
- Assisting in the stock count process

What you'll need

- A can-do attitude and excellent customer service skills
- The willingness to go the extra mile for our customer
- To be responsible and reliable
- To enjoy working in a fast-paced, varied environment
- A good team player
- Preferably, previous experience in a customer facing role but this is not essential provided you have the right attitude

<https://newkd.ie/employment/tralee-local-employment-service/>

What you'll receive

Through our salary system, we ensure pay equality across all positions at Lidl

- €12.90 per hour rising to €14.90 per hour over 4 years
- Additional supplements paid depending on the days & hours worked
- 25% additional pay for any unsocial hours worked
- 50% supplement for any hours worked over 39 hours
- 50% supplement working on a Sunday
- 75% supplement working unsocial hours in conjunction with working over 39 hours or on a Sunday
- 100% supplement working on a bank holiday
- 20 days holidays per annum pro rata
- Company pension after 1 year
- Genuine opportunities for career development
- Vodafone, Circle K and Private Health Insurance discounts available for all employees
- Bike to Work Scheme
- Maternity & Paternity Leave top up, Marriage leave, Employee Assistance Programme

Apply on: <https://jobs.lidl.ie/jobs/customer-assistant-tralee-170364>

Night Porter, Camp, Tralee

Neylons is a Facility Management Company providing services all over Ireland. We are a growing company that prides itself on training and development available to all staff. We offer flexibility, career progression and a competitive start rate.

Full-time Night Porter in Tralee area from Monday to Sunday in rota from 8 pm to 8 am.

Purpose of the Role

The primary focus of the night porter role is to ensure the safety of the Residents, Staff and visitors within the Home, ensuring at all times that the physical environment, fire safety, grounds and the facility are managed to ensure optimum safety for all. This includes the primary focus on Fire safety and ensuring that the physical environment is maintained at night in accordance with health and Safety, Fire and Building regulations.

Job Description

The Night porter will be an experienced person with a good understanding and knowledge of health and safety practices and legislation, fire safety management and experience in managing a facility at night. The Night Porter will also be experienced in working with healthcare staff groups, nursing home Residents and vulnerable older persons. The Night Porter will have good communication skills, and strong influencing skills to ensure that the nursing home facility at night is managed safely in collaboration with all staff on duty.

- Focus on Fire Safety throughout the home – both the physical environment and fire safety practices
- Promote effective communication with all departments within the Home.
- Adhere to all Aperee policies, procedures, and standards.
- Attend and participate in staff meetings as required.
- Support colleagues and work co-operatively to promote good team morale within the Home.
- Actively work to maintain the standards set by Nursing Home.
- Maintain a secure and safe environment.

We are happy to hear from anyone with specialist skills in any of these areas.

Requirements:

- A can-do attitude
- Experience of a similar role
- Good working knowledge of English
- Knowledge and willingness to apply safe working practices
- Knowledge of how to use the equipment necessary to carry out the assigned tasks.
- Garda vetting required.

Apply on:

<https://ie.indeed.com/viewjob?jk=986d5305451cd3d3&tk=1g7m6lrqv290e001&from=serp&vjs=3>

Part-Time Sales Assistant

Maxi Zoo Ireland are driven by the desire to make the life of pets and pets owners simpler, better and happier. To achieve this, we work hard, accept responsibility and seek every opportunity to learn about pets and customers.

Maxi Zoo Ireland are currently recruiting for a Par-Time Sales Assistants for our Tralee Store.

Applicants must be flexible across the 7 day week and need to be available to work mornings, evenings, weekends and all national public holidays (Christmas included).

The Role:

- All employees are expected to continuously learn and develop about pets, customers and the retailing industry.
- The successful candidate will provide a friendly, efficient and polite service by welcoming and approaching each customer
- The role will involve sharing your skills and knowledge with customers to ensure their pets are receiving the best possible care
- The candidate will become familiar with the customer's needs and requirements through building a strong, trusting rapport.
- Each employee will ensure that he/she is familiar with all products and services on offer
- Responsibility for the store cleanliness will be shared among all team members
- The role of Retail Assistant will involve sales and targets with the pets needs at the forefront of everything we do. Maxi Zoo Ireland advocates responsible pet ownership and advises that a sale should be refused if it does not match the companies beliefs
- The employee will ensure that appropriate till and cash procedures is followed at all times
- The successful candidate will play an active role in his/her own career development

Why join us?

- An opportunity to grow with Europe's biggest pet retailer
- A chance to work in an environment where employees and customers share the same passion for animals
- Continuous learning through our induction plan, e-learning academy, classroom training environment and development plans
- Competitive salary
- Sick Pay
- Employee Assistance Programme
- Monthly commission
- Paid annual leave of 21 days
- Employee Discount –up to 40% discount that can be used within each store
- Career development
- Paid maternity and paternity leave
- A career that offers a work/life balance

Apply on:

<https://ie.indeed.com/viewjob?jk=8a7ecc92aca31cb2&tk=1q7m6lrqv290e001&from=serp&vjs=3>

Experienced Dog Groomers

Petmania Grooming Studios is currently the largest and most successful grooming business in the country and boasts some of the most talented and committed Groomers available. We run busy energetic grooming studios where you will be expected to not only groom our canine customers to a very high standard, but treat our human customers with the same level of customer service you would like to receive yourself.

We are currently recruiting for full and part time Groomers for our Tralee Store

The successful candidate will join the experienced grooming team in our Tralee store, and take part in all grooming activities including;

- Maintaining the calendar of appointments
- Up selling packages
- Advising clients on the health of their dogs and appropriate food choices
- Advising clients on how to maintain their pets coat between grooms

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In return we can offer you;

- Generous hourly rates of pay
- Weekly cash bonuses
- Canine First Responder training
- Experience in a structured grooming business using the latest client booking management systems
- Additional upskilling is available in our grooming academy for the right candidate

If you would like to join this team, you must hold a Fetac level 5 or City and Guilds in Grooming and have at least 1 year's practical experience in a grooming role.

Apply on:

<https://ie.indeed.com/viewjob?jk=9c87c7762c5742b4&tk=1g7m7iae4gpeg801&from=serp&vjs=3>

Medical Secretary

Medical Secretary required for a GP practice in North Kerry. Ideal candidate should have good I.T. skills. Knowledge of Health One software desirable. Must work well as part of a team. Previous experience desirable.

Job Type: Full-time

Salary: €11.00-€15.00 per hour

Schedule: Monday to Friday

COVID-19 considerations: All staff and patients wear face masks and staff adhere to covid 19 guidelines. Ability to commute/relocate: Listowel, CO. Kerry: reliably commute or plan to relocate before starting work (required)

Application deadline: 09/07/2022

Apply on: <https://ie.indeed.com/viewjob?cmp=Convent-Street-Clinic&t=Medical+Secretary&jk=68b39c8783e03a8d&vjs=3>

Customer Order Coordinator

Kerry is a global leader in taste & nutrition. Our manufacturing facilities produce and supply the world with over 15,000 different food, beverage, and pharmaceutical products throughout the world. With a commitment toward sustainability and reputation for innovation, a career with Kerry offers you the chance to change the way the world sees food and nutrition. A career with Kerry is something you can feel good about

About Kerry

Kerry is the world's leading taste and nutrition company for the food, beverage and pharmaceutical industries. Every day we partner with customers to create healthier, tastier and more sustainable products that are consumed by billions of people across the world. Our vision is to be our customers' most valued partner, creating a world of sustainable nutrition. A career with Kerry offers you an opportunity to shape the future of food while providing you opportunities to explore and grow in a truly global environment

About the role

The Customer Order Coordinator will play a key role in fulfilling orders which have been placed by Kerry's customers to the Customer Care team. This role will be responsive to the customers' requirements and will maintain contact with the Customer Care team keeping them informed of each orders progress. The successful candidate will work with teams across the plants to ensure customer orders are delivered 'on-time and in full' and resolve issues which may affect customer orders.

This is a permanent, full-time position.

Key responsibilities

- Daily order acceptance from central Customer Care.
- Order confirmation.
- Liaise with shipping / production / warehousing personnel regarding transport / supply issues.
- Maintain close contact with all relevant parties and manage information sharing.
- Respond to queries on shortages or changes to delivery schedules.
- Assimilation and co-ordination of information.
- Address emergency deliveries, should they arise, before the close of daily business.
- General office administration.
- Forecasting and stock management.

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- Other responsibilities as may be assigned from time to time.
- Qualifications and skills

Qualifications and skills

- Experience in a similar position or fast paced administrative position
- SAP experience is highly desirable
- The successful candidate will possess the ability to work under pressure and to tight deadlines.
- The individual must possess excellent MS Office skills (Excel / Word / PowerPoint)
- Must be professional with an outgoing and friendly disposition.
- Ability to communicate effectively both written and verbal with a variety of internal contacts.

Apply on: <https://jobs.kerry.com/job/Listowel-Customer-Order-Coordinator-KY/826477801/?jobPipeline=Indeed>

Sales Assistant

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have stores in Ireland, Northern Ireland and Spain and are expanding our service and product offer all the time.

At Dunnes Stores, we pride ourselves in delivering outstanding service and quality products whether it is food or fashion. We strive for excellence in all that we do, be it our award winning Simply Better Food range, our Baxter and Green Market Deli or our collaborations with some of Ireland's best Fashion and Homewares designers. Dunnes Stores offers a unique opportunity to work alongside one of the most dynamic retailers in Ireland.

We are currently looking to recruit vibrant, passionate individuals into the role of Sales assistants. Our Sales Assistants have excellent product knowledge, provide outstanding customer service, and above all else are passionate about retail.

Suitable candidates should have some experience of working in a customer facing environment, be motivated, have excellent customer care skills, be confident communicators and have a passion for helping people. As a Sales Assistant you should be willing to learn and develop yourself, have a desire to succeed and to contribute to our positive team environment as well as promoting our unique brand.

Key Skills

- Customer Service
- Product Knowledge
- Cash Handling
- Visual Merchandising
- Hygiene, Health and Safety
- Knowledge of HACCP

Apply on: <https://dunnes.tal.net/vx/lang-en-GB/mobile-0/appcentre-1/brand-4/xf-f1c7ca6c0797/candidate/so/pm/1/pl/3/opp/2705-Sales-Assistant-Tralee-Co-Kerry/en-GB>

Primary School Canteen Catering Supervisor Tralee, Kerry

This position operates around the primary school calendar. Staff are off at midterm, Christmas, Easter & Summer. May suit people with school going children.

Approx 26-28 hrs per week, Mon – Fri, Shift time approx 8.00-2.00

Preparation and service of healthy food to primary school students. Delivery of same to classrooms and clean down at end of day.

Placing orders with food service providers, stock control, waste management

Strong time management & organisational skills essential as operating to strict break times.

Job Type: Fixed term

Contract length: 9 months

Schedule: Day shift

COVID-19 considerations: Sanitiser provided

Application deadline: 23/07/2022

Expected start date: 24/08/2022

Apply on:

<https://ie.indeed.com/viewjob?jk=97446afbb12a2ab2&l=County+Kerry&tk=1g7orl4ifissh800&from=web&advn=4726429397429127&adid=393742514&ad=->

<https://newkd.ie/employment/tralee-local-employment-service/>

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School Canteen Catering Assistants Tralee, Co. Kerry

These positions operate around the primary school calendars. Our employees are off at the break periods: midterms, Christmas, Easter and summer. This may appeal to people with school going children. Or people with restricted workable hours.

Our employees are welcomed as part of the school community.

The positions of catering assistants are approx 10-15 hours per week on a 2 day/3 day rotation.

Approx shift times 8.00/9.00am start time. 1.30/2.30pm finish time depending on the needs of the school.

The roles involve the preparation of snack packs/platters and hot lunches ordered online by parents.

Preparation of the food, delivery to classrooms and clean down at end of day.

Strong time management and organisational skills are a must as operating to strict break times.

Previous catering experience and knowledge of HACCP an advantage but not essential.

Job Type: Fixed term

Contract length: 9 months

Schedule: Day shift

Ability to commute/relocate: Tralee, Tralee, CO. Kerry: reliably commute or plan to relocate before starting work (required)

Application deadline: 22/07/2022

Expected start date: 25/08/2022

Apply on:

https://ie.indeed.com/viewjob?jk=3fa377ce5f50b57b&l=County+Kerry&tk=1q7orl4ifissh800&from=web&advn=4726429397429127&adid=393741762&ad=-6NYIbfkN0C6EjKIPGNI4T9it0StRXvTxVB7SUKXBQ_d5RUuAke59thEk8cq2HWy75MunX7ToCYd9ohX2oagnNrOVKOp4D5HhfLuDg_eooHF1teNNBGUu_ABfG_fcxsimBh0ADeq3ClfTFzwND-xy1KPxqAloPMCN5WsZyoYJDnd-PkXqDlh-dg5vsaS-cjGVWoxDVjORIVnTiZKWUtsd7gXAogpyzkyjYqCojuMi6Tatu7UbUy4aPBHB3xis7GroCXWeFESFeAeBCTW_wFZvmsKPLaT0C19MEOXutJldNh5M3eFyWo8E_TqxAzYiJ0YH8L9rVvQMqu70jGYUnTLosIG6XXMkUA9Y4O2NjQvDOPt5Dc4u-xp14zCW5AVCC&pub=4a1b367933fd867b19b072952f68dceb&vjs=3

Front Office Manager

The Rose Hotel is an award winning 4 star hotel located in Tralee, Co Kerry.

The Rose Hotel has 161 bedrooms, restaurants, bar, meeting rooms, function room, spa and gym. We are open all year round.

We are currently inviting applications for the role of Front Office Manager to lead the front office team - reception & reservations. This is a full time role, working 5 days including some weekends and public holidays.

Key Responsibilities:

Standards:

- To efficiently and control departmental operations.
- To ensure The Rose Hotel standards are achieved at all times.
- To ensure the highest possible standards of hygiene, appearance, body language and conduct of employees in your department is maintained at all times.
- To ensure that SOP manuals are kept up to date and to ensure that employees under your control are trained to carry out their role to required standards.
- To coordinate yield management to maximise occupancy

Customer Care:

- To ensure that all guests receive a warm and friendly and prompt service at all times.
- To ensure consistently high standards throughout the department through ongoing monitoring and training.
- To empower and encourage employees to make guest satisfaction decisions.
- To encourage guest feedback and to quickly to rectify any issues that may arise.
- To randomly inspect all areas of responsibility on a daily basis to ensure that all facilities and equipment is clean and well maintained and that standards of customer care are being achieved.

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Training & Health & Safety

- To ensure that each team member is trained in Department Standard Operating Procedures in accordance with hotel standards.
- To carry out regular reviews of departmental training needs in conjunction with relevant people within the department and to ensure that these training needs are communicated to HR.
- To ensure that all training is recorded in accordance with company procedures.
- To attend and to ensure that employees attend training as and when required.
- To ensure that all Health & Safety matters are dealt with efficiently

People Management

- To ensure that agreed disciplinary and grievance procedures are adhered to at all times.
- To ensure that all employee counselling is documented and communicated to HR.
- To work with the management team to ensure good morale within the team.

Rostering:

- To prepare rosters on a weekly basis ensuring sufficient levels of staffing at all times, taking into account expected levels of business and in keeping with budgetary requirements.
- To monitor these rosters on an ongoing basis, adjusting as appropriate to ensure adequate staffing while working within budgetary constraints.

Sales & Costs:

- To comply with safe keeping, cash handling and credit policies of the hotel and to implement any controls within the department as required.
- To ensure that all control measures are put in place and maintained to control operating expenses within your department.
- To ensure that all team members are fully trained in all hotel services and products to maximise sales and upselling opportunities

Ideal candidate:

- 2 – 3 years' management experience in Front Office hospitality in busy hotel property.
- Strong interpersonal skills, and fluent speaking in English.
- Interest in excellent delivery of customer service.
- A proven track record in management of large Front office team and busy reception desk.
- Strong knowledge in room revenue, room allocation, Check in & out procedures and channel manager, SITE Minder an advantage.
- A history of career progression to date.
- Ability to work under pressure when required.
- Experience in Opera Front office systems an advantage.

Benefits of the role:

- Excellent Salary and benefits
- Car parking and uniforms
- Part of a motivated management team focussed on developing The Rose Hotel brand as a leading four-star hotel in Tralee.
- Access to the hotel gym
- Meal provided on duty
- All year round employment
- Ongoing training, upskilling and career progression

Apply on:

<https://ie.indeed.com/viewjob?jk=269a6743fa09f964&tk=1q7orl4ifissh800&from=serp&vjs=3>

Childcare Assistant Relief

The role is for 11am-3pm daily.

To be successful for these position's you must have

- Qualifications in childcare (minimum QQI level 5)
- Level 7/8 in ECCE an advantage
- A love for working with children from 6 months to 12 years of age. Homework is also completed here at Cahereen Heights Childcare in our afterschool programme.
- Must be a calm person and be competent in dealing with challenging behaviour.

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- You will have to work on your own initiative and also work as part of a team alongside members in regards to nap times, outdoor/indoor activities, paperwork, meal times, liaising with colleagues and more.
- Good communication skills are necessary, as you will be communicating with children and parents/guardians on a daily basis.

Job Type: Part-time

Part-time hours: 20-30 per week

Additional pay: Overtime pay

Schedule: Monday to Friday

COVID-19 considerations:

Face masks and temperature checks are provided for all staff.

Sanitizing stations are available outside all entrances, rooms and throughout hallways.

Application deadline: 27/07/2022

Expected start date: 25/07/2022

Apply on: <https://ie.indeed.com/viewjob?cmp=Cahereen-Heights-Childcare-Facility&t=Childcare+Assistant+Relief&jk=de13a9c2bf55b57c&vjs=3>

Sales Assistant

CH Tralee, Tralee, County Kerry

As a Sales Assistant, you are key to helping our store run smoothly, offering amazing customer service and working as part of a team.

Job Type: Full-time

Salary: From €10.70 per hour

Additional pay: Overtime pay

Benefits: Employee discount

Schedule: 8 hour shift

Ability to commute/relocate: 31 The mall, Tralee, CO. Kerry V92: reliably commute or plan to relocate before starting work (required)

Experience:

- Sales: 1 year (preferred)
- Customer service: 1 year (preferred)

Application deadline: 26/07/2022

Reference ID: Sales August 22

Expected start date: 15/08/2022

Apply on:

https://ie.indeed.com/viewjob?jk=6d1f65322712785d&l=County+Kerry&tk=1q7rb8t1kk9aj801&from=web&advn=4066248765212843&adid=393809014&ad=-6NYIbfkN0CzLzqSYxbO1z-DWOSSLRQH1B0KA1vzlj-e6VvHkuCVMmQojmmOFMPQ8CFJ_G8H8C29Y_tj9EOt0L9qehg4W_zuU7b-DuQLZTh14M8ipRCfDIdhjsEi2SSJJKwz1pOe6mKvx0mxod31y48fTXUx2LyCsYfIDRjylUo_G2VDGVOp7-cVIK2v508EcNboYmkuCHThq8ihGTEyZLEvu0qdif64_Uo7sjuYENkqelPKkMq65r7L4_3PMbgZMGpC2FxYW6jV338zFdhBeavwt94IzB0kAxUkKMjbJsMG3mY0VworgXr5IEnbOORQJNHPapF7M2NNr34EWOZdW5C4ZtmpieukduW6pXXaENr3EzcZyNbTbri_Yy2Pb8dQ&pub=4a1b367933fd867b19b072952f68dceb&vjs=3

Tower Crane Operator (Relief Driver)

Crane Crew Ltd is looking for a Tower Crane Operator to join our fast growing team in Tralee.

We're now looking to fulfill a relief driver, full time position starting asap.

We're focusing on giving a new full lifting service from our certified risk assessments to our qualified banksmen, crane operators and crane supervisors. We take care of the projects we take on from start to finish as we take care of our team. We're trying to put together an efficient and well working team for our projects and aim to stick to this team for the wellbeing of our employees. This will ensure a nice environment on site making for smoother and safer operations.

If you are already part of a well working team and looking to merge with a company please don't hesitate to apply as a full team.

Apply with your cv or feel free to contact me at [0857450126](tel:0857450126) for any queries.

Good rate of pay and possibility of growth in a team of highly skilled professionals.

CSCS slinger/signaller

CSCS tower crane

<https://newkd.ie/employment/tralee-local-employment-service/>

Safe pass

Manual handling

Job Type: Full-time

Salary: €21.00-€25.00 per hour

Benefits: On-site parking

Schedule: Day shift

Apply on: <https://ie.indeed.com/viewjob?cmp=Crane-Crew-Ltd&t=Tower+Crane+Operator&jk=42a3de43fea8fa5a&vjs=3>

Plumber wanted

JOB TITLE 3rd,4th year apprentice plumber/ Qualified Plumber

Hours Mon -Fri; 8-5

Salary 22,000-36,000

START DATE Immediate

JOB DESCRIPTION

- Plumber with experience in domestic plumbing
- Will be able to work on their own initiative
- Have strong customer skills with a friendly attitude

JOB REQUIREMENTS

- Manual handling (Preferred)
- Safe Pass (Preferred)
- Based in Kerry
- Some travel to Cork /Limerick

CONTACT midkerryplumberjobs@gmail.com; 0874139024 Eileen

To see further details for positions below please go to

<https://www.activelink.ie/vacancies?region=Kerry&category=All>

Title	Region	Listed ▼	Expiry Date	Category
Rising Stars After School Club: School Age Childcare Facility Manager	Tralee, Co Kerry	05/07/2022	15/07/2022	Children & Youth
Kerry County Childcare Committee: Reception & Admin Support Role	Tralee, Co Kerry	04/07/2022	18/07/2022	Children & Youth
Recovery Haven Kerry Cancer Support House: Operational Manager	Tralee, Co Kerry	04/07/2022	22/07/2022	Community, Health
Resilience: Community Support Worker - Kerry	Co Kerry	01/07/2022	22/07/2022	Community, Health
Kerry Diocesan Youth Service: Finance Manager	Co Kerry	28/06/2022	18/07/2022	Children & Youth, Community
South Munster Citizens Information Service: Information Officer (Part-Time) x 2	Tralee & Killarney, Co Kerry	28/06/2022	14/07/2022	Civil Liberties & Human Rights

<https://newkd.ie/employment/tralee-local-employment-service/>



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Kerry Education & Training Board wishes to recruit committed, enthusiastic and talented educators to its team of teachers and educational leaders. We provide a quality comprehensive education & training service in eight second level schools, two Further Education colleges, Kerry ETB Training Centre, five adult education and training centres and through a wide range of community-based adult and further education and training programmes.

Substitute Teachers Pool – North and South Kerry Panels

Kerry Education & Training Board invites applications for the above panels for our eight Second Level Schools and Further Education Programmes. This panel will be used for the filling of casual part-time teaching posts which may arise at short notice during 2020/2021.

Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

Applicants are requested to submit confirmation of Teaching Council registration status and subjects qualified to teach with their application form. Garda Vetting of substitute teachers will take place prior to inclusion on the sub pool.

For further details please contact the HR Department, Kerry Education & Training Board, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488, Fax 066-7117572,

Email jobs@kerryetb.ie.

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be significantly higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Cover Instructor Pool
Centre of first assignment: Kerry College, Monavalley Campus

Kerry Education and Training Board invite suitably qualified applicants for inclusion in a pool of temporary cover instructors to provide short-term cover on Phase 2 apprenticeships and on full time programmes listed below.

Apprenticeship Programmes

Electrical, Plumbing, Carpentry & Joinery, Fitting, Metal Fabrication, Stonecutting, Motor Mechanic, Drawing for Engineering, Maths for Engineering, Commis Chef

Full Time Programmes

Accounting Technician, IT Support, First Aid, Supervisory Management, Customer Care, Communications, Hairdressing, Project Management, Manual and Computerised Payroll, Manual and Computerised bookkeeping, Social Studies, Software Development, Train the Trainer, Sport and Leisure/Personal Training, Nutrition, Beauty Therapy, Tableau Software/office 365, ICT, Turning/Milling, Door Security/ Guarding skills, Healthcare, Digital Media, Cybersecurity

Qualifications relevant to both Programmes are outlined in the Person Specification.
Garda Vetting of successful applicants will take place prior to inclusion on the pool.

Colm McEvoy
Chief Executive Officer

Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted.

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

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*Kerry Education & Training Board is an equal opportunities employer.
"Creating a Learning Society in Kerry"*





BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Supervisor Pool for Kerry ETB Schools

Applications are invited for the above pool, under the aegis of Kerry Education & Training Board for posts which may arise in the school year 2021/2022 (all appointments are to Kerry ETB).

The role will include but is not limited to the supervision of post primary students before and after school and during breaks. The Successful candidates must be available for work at short notice

Essential Criteria

- Satisfactory Garda Vetting
- Successful completion of TUSLA Children First E-Learning Programme

Desirable Criteria;

- Experience of working with young people in a community context e.g. sports coaching, youth club work etc.

Application forms for this pool can be downloaded from www.kerryetb.ie/opportunities or contact the H.R. Department, Kerry ETB, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted.

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

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Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1300, employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.

Applications are invited for the following post which may arise:

Adult Literacy Organiser (Initial Responsibility for Coordinating Regional Literacy)
– (5-year fixed-purpose contract)

The national network of the Education and Training Boards (ETB) are recruiting an Adult Literacy Organiser to support the implementation of the Adult Literacy for Life strategy. The Strategy aims to ensure that every adult has the necessary literacy, numeracy and digital literacy to fully engage in society and realise their potential.

The Adult Literacy Organiser will be located across the national network of the ETBs, with one Adult Literacy Organiser located in each of the 16 ETBs.

Reporting to an ETB Adult Education Officer, the Adult Literacy Organiser will play a pivotal role in the strategic development of the Adult Literacy for Life Strategy. The successful candidate will have specific responsibility for providing overall proactive leadership and direction for the Adult Literacy for Life Strategy, coordinating awareness campaigns, supporting the delivery of the ALL strategy and facilitating cross-organization and cross-service coordination with Government departments and other relevant stakeholders.

Successful applicants will hold a relevant qualification and have post-qualification experience to include designing and managing advances relating to unmet literacy needs, numeracy and digital skills.

Applying for the Post

- Applicants should download the application form below – please click on link below
- Read application guide before completing application form (details on the front page of the application form).
- Please complete **all sections** of the form.
- If you are applying for more than one position, please complete a separate application form for **each** position.
- Once the form is completed, the applicant must email the application form directly to the appropriate ETB. Please see [here](#) for relevant e-mail addresses.

<https://www.etbi.ie/regional-literacy-coordinator/>

Please note:

- Application forms received after the closing date and time will not be accepted.
- Application forms that are incomplete or not completed correctly will not be accepted.
- Please ensure that the declaration is signed by you prior to submission of the application.

Please complete an application form and **return by email only** to jobs@kerryetb.ie <mailto:jobs@kerryetb.ie>.
No C.V.'s, only official application form will be accepted. Applications must be received not later than 5 p.m.
Friday 29th July 2022.

Colm Mc Evoy
Chief Executive

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

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Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



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BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1200, employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.

Teaching Posts

Applications are invited for the following Fixed Term/Specific Purpose teaching post (s), under the aegis of Kerry Education & Training Board which may arise in the school year 2022/2023 (all appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants). All vacancies are subject to the Directors of Redeployment agreeing to the posts being filled, following completion of the 2022 Scheme. A panel may be formed from these competitions from which appointments may be made in 2022/2023.

	Hour
Gaeleholáiste Chiarraí	
GCS 22.23.38 Eacnamaíocht Bhaile	14
GCS 22.23.39 Ceol (Taithí as bheith ag múineadh Stair ina bhuntáiste)	11
GCS 22.23.40 Bitheolaíocht (Saoire Mháithreachais)	22

A Teacher Education qualification is a requirement.

Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form.

Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by email only to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted.

Applications by email only must be received not later than 1pm Thursday 21st July 2022.

Please complete application form, including reference form, for the post(s) you are applying for.

Colm Mc Evoy

Chief Executive Officer

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

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TFI Local Link Kerry is Recruiting

TFI Local Link Kerry (LLK) has 19 years' experience and expertise in the coordination and operation of public and community transport services in County Kerry. LLK is the Transport Coordination Unit for Kerry under the National Transport Authority.

TFI Local Link Kerry works in partnership with bus operators, communities and organisations to develop and promote quality transport services which respond to unmet needs.

The posts advertised provide exciting opportunities to work as part of the Local Link Kerry team to support the delivery and enhancement of community and public transport service in County Kerry.

Operations Coordinator

Contract to 31st May 2023 – this position is covering a Career Break

Purpose of Role

The Operations coordinator will effectively manage day-to-day business processes, activities and functions to ensure smooth and efficient service delivery. The role requires exceptional time management, good communication skills and the ability to monitor tasks and manage projects. A key part of the role is to liaise between customers, operators and work with the General Manager in managing procurement, bus schedules, ICT and all related activities of the Company.

Key Duties

- Procure, develop and manage transport services on behalf of Communities and organisations in county Kerry.
- Oversee ITMS Bus Timetable / Schedules.
- Manage and monitor procured private transport operators in line with agreement obligations, services delivery performance and vehicle training standards.
- Monitor Service Capacity.
- Develop and deliver Once-off Funding Application and plans.
- Schedule, coordinate and review Operator and PA Training.
- Support the development and implementation of Staff and Board Training Plans.
- Support the implementation and training of the Driver App and ticketing machines.
- Review and implement SLA's with or on behalf of third party organisations.
- Work with relevant staff to record, manage and respond to customer complaints.
- Implement and review company Health and Safety Systems.
- Review of Company policies and procedures and update when required.
- Participate and input into strategic and development plans of the Local Authority and other agencies and organisations in the county as appropriate.
- Conduct an audit of bus stops and develop a bus stop proposal for the LLK Services.
- Explore and promote the introduction of energy efficient vehicles.

- Support the development of appropriate policy to improve accessibility features provided by licenced public bus transport operators.
- Work closely with General Manager and the staff team to develop and implement policies, procedures and systems as required.
- Manage information technology and computer systems.
- Plan, organise, control and evaluate IT and electronic data operations.
- Ensure security of data, network access and backup systems.
- To carry out all other reasonable and lawful instructions of the Management.

Person Specifications & Required Competencies:

- Proven ability to work collaboratively with others.
- Excellent communication and time management skills.
- Able to prioritise tasks and work independently.
- Demonstrated ability to coordinate multiple schedules.
- Evidence of strong planning & organisational skills.
- Track record of being an organised problem solver.
- Commitment to team work and supporting others to achieve organisational goals and develop skills in response to changing work demands.
- Negotiation Skills.
- Self-driven & pro-active
- A high level of accuracy & attention to detail
- Customer focus
- Knowledge of the transportation industry.
- Geographical knowledge of Co Kerry

Qualification & Experience:

- A third level degree in Business or Administration desirable
- 3 – 5 years operations experience
- Excellent IT Skills

Must have Drivers Licence and access to car

Application Requirement

Please email Cover Letter and CV to jobs@locallinkkerry.ie (Subject ref: Operations Coordinator)

or post Cover Letter and CV to;
Operations Coordinator Position,
General Manager,
TFI Local Link Kerry,
Island Point,
Tralee Road Industrial Estate,
Castleisland,
Co Kerry
V92 E894

Closing Date for receipt of application is Wednesday 20th July @ 10am.



Community Development Worker to support Ukrainian Refugees

NEWKD is a local development operating across the North, East and West Kerry including Tralee, Castleisland, Listowel and Dingle. We deliver a range of programmes that aim to improve the quality of life for all the people within our community.

The company is recruiting a Development Worker Position under The Social Inclusion and Community Activation Programme (SICAP). SICAP provides funding to tackle poverty and social exclusion at a local level through local engagement and partnerships between disadvantaged individuals, community organisations and public sector agencies.

This is a full-time role, 34 hours per week.

SICAP is part of the community response supporting Ukrainian refugees and we wish to recruit a suitable person to further support this work

The focus of this position will be to support Ukrainian Refugees in the NEWKD area.

Key elements of the work will include, working directly with Ukrainians to assess their needs, supporting them to integrate and settle into the community, providing relevant information as required on rights, entitlements and responsibilities.

Key requirements

- Third Level Qualification
- Experience of working in the community/social or relevant sector
- Fluent Ukrainian and English
- Strong Interpersonal Skills
- Driving Licence

For full particulars of the post and the application process, please see the job specification available at

[Job Vacancy for Development Worker to support Ukrainian Refugees – North East West Kerry Development Programme \(newkd.ie\).](https://newkd.ie/employment/tralee-local-employment-service/)

To apply please send a cover letter and cv to: jobapplication@newkd.ie.

Closing date for receipt of applications Wednesday 27th July 2022 at 12noon.

The position is for a 12 month contract, with the possibility of further extension.



Riadas na hÉireann
Government of Ireland



Social Inclusion &
Community Activation
Programme

Applications are invited for the following position:

INSTRUCTOR

ELECTRICAL APPRENTICESHIP

COVER INSTRUCTOR POOL
BASED IN MONAVALLEY, TRALEE

The successful candidate will be required to provide cover on Phase 2 of the Electrical Apprenticeship.

Applicants should have a National Craft Certificate in **Electrical** or equivalent with five years post-apprenticeship experience. A qualification in Education and Training is desirable but not essential.

To apply, use the Cover Instructor Application Form available from www.kerryetb.ie or click the QR code on this advert. Application deadline: **Friday 22 July 2022**



Kerry Education & Training Board is an equal opportunities employer



Skills Partnership



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Learning Awards



West-Stratford College of Education
Kerry Education and Training Board

ACCOUNTS ADMINISTRATOR BOOKKEEPER

REQUIRED IN CASTLEISLAND AREA
PART TIME OFFICE BASED ROLE APPROX. 15 HOURS PER WEEK

DUTIES INCLUDE:

PRIMARY RESPONSIBILITIES:

- Provide company with support on all accounts related aspects
- Management of Creditors & Debtors Ledgers, Bank Reconciliation, Credit Control etc.
- Payroll
- Submission of VAT, PAYE, RCT returns etc
- Financial reporting to include, cash flow reports & monthly management accounts and budgeting.

REQUIREMENTS:

- Minimum 2-3 years' experience in similar role
- Experience with Xero and Bright Pay
- Be able to work as part of a team and on your own initiative

Please apply with CV to
Box No. 2750 Kerry's Eye Newspaper, Ashe Street, Tralee.

SUPPORT PHARMACIST

REQUIRED

**FOR BUSY COMMUNITY
PHARMACY IN SOUTH KERRY**

Email: kerrypharmacistjob@gmail.com

All applications will be treated in the strictest confidence.

O'CONNELL'S PHARMACY

ST BRENDAN'S PARK, TRALEE

SUPPORT PHARMACIST REQUIRED

TO JOIN OUR TEAM.

For further information please contact

Morgan on 087 6682709

or email morgocon@yahoo.ie

SALES ASSISTANT REQUIRED IMMEDIATE START

PART-TIME, 3 DAYS PER WEEK.

- Retail experience essential
- Experience in paint and decor sales an advantage

LISTOWEL BASED

Please email CV to: paddy@oconnellsdecor.ie



POSITIONS AVAILABLE IN THE CONSTRUCTION INDUSTRY

We have the following positions available for sites in the Cork & Kerry region.

YARD PERSON ON-SITE LABOURERS SCAFFOLDERS

Safe Pass & Manual Handling Certs essential.

Please apply by email: hickeyscaffolding@hotmail.com
Andrew: 087 4046141



Saint John of God Community Services CLG, Kerry Services

Due to the increasing needs of the service, we are hiring!

Saint John of God Kerry Services provides a range of programmes and services for adults and children with an intellectual disability throughout the Kerry region. A person-centred approach to service delivery is promoted in accordance with the Organisation's values and ethos and in keeping with its commitment to the continuing development of community based services. If you are looking for an exciting challenge the following roles might be of interest.

Co-ordinator Residential Services/Person in Charge

Permanent Contract

Salary €51,421 - €60,792

THE SUCCESSFUL CANDIDATES MUST HAVE:

- A relevant 3rd Level qualification.
- Have completed QQI Level 6 Applied Management / LED or is willing to complete the training on appointment.
- A minimum of 3 years post qualification experience at a supervisory/management level and the ability to demonstrate excellent relevant management and leadership skills.

Digital Assistive Technology Facilitator - Day Services

12month Fixed Term Contract

Salary €33,788 - €46,789

THE SUCCESSFUL CANDIDATES MUST HAVE:

- A relevant third level qualifications in Digital Assistive Technology, Multimedia, Digital Design, Education or other relevant disciplines.

DESIRABLE:

- Experience in supporting adults with an intellectual disability to use Digital Assistive Technology

Senior Speech and Language Therapist

Permanent Part Time

Salary €54,667 - €64,380

THE SUCCESSFUL CANDIDATES MUST HAVE:

- Have a recognized qualification in Speech and Language Therapy
- Be registered with CORU
- Have a minimum of three years post qualification experience working as a Speech and Language Therapist.

Please be advised that Saint John of God Kerry Services are also seeking applications for Staff Nurse, Social Care Worker & Care Assistant positions.

Please view full details of all roles on our website <https://www.sjogkerryservices.ie/jobs/>.

Please note that salaries are paid in line with HSE Consolidated Salary Scales.

If you believe you have the necessary enthusiasm, competencies and experience for the above role, please forward a cover letter and Curriculum Vitae (explaining any gaps) to the Human Resources department by email to sjogkerry.recruitment@sjog.ie along with a completed employment application form and a Garda vetting form which can be found on the jobs page of our website <https://www.sjogkerryservices.ie/jobs/>.

Please state the role that you are applying for in the subject line.

Saint John of God Community Services CLG, Kerry Services is an equal opportunities employer
Hospitality – Compassion – Respect



We're Hiring!

General Practice NURSE

Cooper MediCare
are pleased to announce
that we are hiring for the
position of
**GENERAL PRACTICE
NURSE**

To apply for this position please email your CV to
coopermedicare.hr@gmail.com by **July 30**
Dr. Michelle Cooper, 17 Ashe Street, Tralee

FULL-TIME AND PART-TIME APPLICANTS WELCOME



Little Voyagers Childcare

are recruiting
**Full Time & Part Time
Childcare Practitioners**

One year Contract with a view to further employment.

Essential Qualification required;

- A professional qualification in CHILDCARE is essential
- minimum level 5 or an equivalent recognised qualification.
- Current 1st aid certification

Please send your CV to
littlevoyagers@ardfertcommunitycentre.ie
or to Little Voyagers Childcare,
Ardfert Community Centre
Ardfert, Co. Kerry. V92 HOFE

ARDFERT COMMUNITY COUNCIL CLG is an equal opportunities
employer and is managed by a voluntary management committee.

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1200 employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACHAIS
AGUS OILIUNA CHAIRNÁI
KERRY EDUCATION
AND TRAINING BOARD

Kerry Education
and Training Board,
Centrepoint,
John Joe Sheehy Rd.,
Tralee, Co. Kerry.
T: 066-7121488
F: 066-7121531

JOB OPPORTUNITIES

Applications are invited for the following post(s) under the aegis of Kerry Education & Training Board which may arise. All appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants.

- **Fixed Term Resource Person post - Learning Support**
Full time 35 hours per week
Centre of first assignment: Tralee Youthreach, Liber House, Monavalley, Tralee
- **Specific Purpose Resource Person post – Leaving Cert Applied Maternity Leave cover**
Full time 35 hours per week
Centre of first assignment: Tralee LCA Youthreach, Aras an Phobail, Criolar na Mishleach, Tralee
- **Fixed Term Resource Person post – Learning Support**
Full time 35 hours per week
Centre of first assignment: Killarney Youthreach, 50 High St., Killarney
- **Youthreach Resource Person post**
Part time 17.5 hours per week (7 hours Specific Purpose arrangement cover and 10.5 Specific Purpose to cover leave up to 28/03/2023)
Centre of first assignment: Killarney Youthreach, 50 High St., Killarney
- **Resource Person Pool**
Kerry ETB Youthreach Programmes Tralee, Killarney, Listowel and Tralee LCA.

Application form and further details i.e. Job Description and Person Specification are available from our website www.kerryetb.ie/opportunities.html

Please complete an application form and return **by email only** to jobs@kerryetb.ie. No C.V's, only official application form will be accepted. Applications must be received not later than **Friday 29th July 2022**.

Colm Mc Evoy
Chief Executive Officer

Kerry Education & Training Board services Gaeltacht areas.
Cuirfear fáilte roimh chomhfhreagras i nGaeltige.

Garda Vetting of successful candidates will take place prior to offer of employment.
Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.
"Creating a Learning Society in Kerry"



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Built to Measure
Government of Ireland



SOLAS
learning works

 **Crossmount**
CONSTRUCTION LTD.

New Homes Extensions Renovations Roofing

is looking for

**CARPENTERS and
ROOFING CARPENTERS**

Please email your CV to cckerryltd@gmail.com
or call Denis on 086 871 1564

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013. Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1200 employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACLAIS
AGUS OILÚNA CHAIRNÁI
KERRY EDUCATION
AND TRAINING BOARD

Kerry Education
and Training Board,
Centropoint,
John Joe Sheehy Rd.,
Tralee, Co. Kerry.
T: 066-7121488
F: 066-7121531

TEACHING POST

Applications are invited for the following Fixed Term Purpose teaching post (s), under the aegis of Kerry Education & Training Board which may arise in the school year 2022/2023 (all appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants). All vacancies are subject to the Directors of Redeployment agreeing to the posts being filled, following completion of the 2022 Scheme. A panel may be formed from these competitions from which appointments may be made in 2022/2023.

Castlesland Community College
CIS 22.23.42 Guidance Counsellor

Hours
16

A Teacher Education qualification is a requirement.

Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form.

Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by **email only** to jobs@kerryetb.ie. No CVs, only official application form will be accepted.

Applications by **email only** must be received not later than **1pm Tuesday 26th July 2022**.

Please complete application form, including reference form, for the post(s) you are applying for.

Colm Mc Enay
Chief Executive Officer

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhléasraas i nGaeltacht.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



Co-infheistire ag an
Aontas Eorpach
Co-funded by the
European Union



Buairín na Síochána
National Garda Síochána



SOLAS
learning works



We are currently recruiting for a
MANAGEMENT ACCOUNTS ASSISTANT
in a high volume, low cost manufacturing environment.

DUTIES WILL INCLUDE:

- Preparation and processing of weekly payroll and maintenance of records
- Preparation of sales invoices and ensuring on-time collections
- Responsible for creditors ledger and on-time payments
- Logging, monitoring and reporting production output and stock management
- Assisting in the preparation of monthly management accounts
- Balance sheet reconciliations and maintenance of fixed asset register
- Ensuring timely completion and filing of all returns required by Revenue, CSO, etc.
- Responsible for orderly organising and filing of all

documentation pertaining to the department and any GDPR requirements.

- Monitoring and reporting KPI's to management and other departments and preparation of ad hoc reports
- General office duties

KEY REQUIREMENTS

- Minimum Qualification: Degree in Accounting
- Good communicator
- Strong analytical and commercial skills
- Strong IT skills and proficient in Excel
- Proactive attitude to implementing solutions and problem solving
- Ability to work in fast paced environment

To apply, please send CV and cover letter to listal@listal.ie

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013. Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1200 employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACHAIS
AGUS OILÍONA CHAIRNÁI
KERRY EDUCATION
AND TRAINING BOARD

Kerry Education
and Training Board,
Centropoint,
John Joe Sheehy Rd.,
Tralee, Co. Kerry.
T: 066-7121488
F: 066-7121531

TEACHING POST

Applications are invited for the following Fixed Term Purpose teaching post (s), under the aegis of Kerry Education & Training Board which may arise in the school year 2022/2023 (all appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants). All vacancies are subject to the Directors of Redeployment agreeing to the posts being filled, following completion of the 2022 Scheme. A panel may be formed from these competitions from which appointments may be made in 2022/2023.

St. Francis Special School, Beaufort
STF 22.23.41 Physical Education

Hours
8.33

A Teacher Education qualification is a requirement.

Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form.

Please complete application form which can be downloaded from our website www.kerryetb.ie/opportunities and return by **email only** to jobs@kerryetb.ie. No C.V.'s, only official application form will be accepted.

Applications by **email only** must be received not later than **1pm Tuesday 26th July 2022**.

Please complete application form, including reference form, for the post(s) you are applying for.

Colm Mc Evoy
Chief Executive Officer

Kerry Education & Training Board services Gaeltacht areas.

Cuir fear fáilte roimh chomhlíneagras i nGaeltacht.

Garda Vetting of successful candidates will take place prior to offer of employment.

Conviction will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



Co-financed by the
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Garda Síochána
Garda Síochána



SOLAS
learning works

RECEPTIONIST MEDICAL SECRETARY

REQUIRED FOR NORTH KERRY AREA
Part-time position

PLEASE APPLY TO BOX NUMBER 2851
KERRY'S EYE NEWSPAPER,
ASHE ST, TRALEE.

Community Employment Schemes



KDYS CE

The post is a developmental opportunity, and no experience is necessary. Accredited training will be provided to support your career. However, previous experience in similar roles is welcomed.

CARETAKER x 2

Locations: KDYS Youth Centre, TRALEE.
KDYS Youth Centre, KILLARNEY.

Ref: CES-2216803
Ref: CES-2216811

To work as part of the facilities team at KDYS Youth Centres providing a professional, friendly & efficient service to all service users at the Centre.

Duties to include:

- Cleaning, painting and light maintenance duties at the Centre.
- Monitoring security of building – entry and exit of premises.
- Room set up for activities.
- Answering telephone while on duty and taking messages.
- Assisting in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to management or Health & Safety representative.
- Flexibility is required as the role involves evening and weekend work

ADMINISTRATION ASSISTANT

Location: KDYS Youth Centre, KILLARNEY.

Ref: CES-2216817

To work as part of the facilities team at KDYS Youth Centre Tralee providing a professional, friendly & efficient service to all service users at the Centre.

Duties to include:

- Reception duties.
- Dealing with Room Bookings and monitoring room usage.
- Ensure adequate stocks of office supplies are available at all times.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to your line manager or Health & Safety representative.
- Sorting and distributing all incoming and outgoing mail and messages.
- General administration duties including processing invoices for payment, word processing, photocopying, shredding and filing.
- Knowledge of Microsoft Office and Social Media platforms desirable.

YOUTH WORK ASSISTANT

Location: KDYS Youth Centre, Tralee.

Ref: CES- 2216819

Duties to include:

To assist the full-time youth workers in the planning, implementation and evaluation of all programmes in response to the needs of young people in the areas including: -

- Work to provide quality youth work through the Youth Café facility at the KDYS Youth Centre.
- Develop relationships and programmes of work with young with whom regular contact is kept.
- Participate in any youth work activity including events, community youth work groups and weekly long activity camps.
- Administration duties - word processing, filing, answering calls.
- Assisting in the compliance of Health & Safety regulations.
- The role will involve evening and weekend work.

ADMINISTRATION ASSISTANT

Location: KERRY SCHOOL OF MUSIC - TRALEE.

REF: CES-2217440

<https://newkd.ie/employment/tralee-local-employment-service/>

To work as part of the team at Kerry School of Music providing a professional, friendly & efficient service.

Duties to include:

- Reception duties and general administration duties including word processing,
- photocopying, shredding and filing.
- Dealing with enquiries to the school regarding classes.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health and Safety risks in the workplace and bring any concerns to your line manager.
- General light cleaning.
- Sorting and distributing all incoming and outgoing mail and messages.
- Knowledge of Microsoft Office and Social Media platforms desirable.

Hours: 19.5 per week – Monday – Friday.

Start date: TBC. Subject to Garda Vetting.

To apply please forward CV and note of your PPS number to Ann Brosnan email:

annbrosnan@kdys.ie or telephone 068 23744.

Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more. Eligibility will have to be verified by the Department of Employment Affairs and Social Protection.

Saothair na nAbhann Community Employment Scheme (Ballybunion/Ballyduff) have the following vacancies:

Tourist Office Attendant, #CES-2208334

Location: Tourist Office, Main Street, Ballybunion

Tourist Office Attendant, #CES-2208280

Location: Tourist Office, Main Street, Ballybunion

Cleaner, Health & Leisure Centre, #CES-2215789

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

Receptionist, Health & Leisure Centre #CES-2215790

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

Caretaker, #CES-2223658

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

Office Administrator x 2 positions, Community Centre #CES-2215792

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

Positions involve 19.5 hours per week, including training. These are development opportunities and experience are not necessary as training will be given.

Further details are available by emailing Rosaleen at saothairnanabhann@gmail.com by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number.

Ballybunion Community Centre

Lartigue Road, Ballybunion, Co Kerry, V31 TV25

Community Employment Programme, 19.5 hours per week

Eligibility to participate in community employment will be verified by the Department. This is a developmental opportunity. Accredited training will be provided to support your career.

Office Administrator

The role of the **Office Administrator** is to support, enhance and deliver the day-to-day operations and services of the Community Centre.

We are seeking an applicant with good computer and literacy skills. The role will include the following:

To assist the Community Centre Committee in delivering a high-quality service of sports, club and community facilities based on the identified needs of the local community.

To assist with the effective, efficient management and day-to-day operation of the Community Centre.

Duties and Responsibilities

<https://newkd.ie/employment/tralee-local-employment-service/>

- General administration and support with the administration of activities/programmes/events/classes/courses and facilities in the Community Centre.
- Act as the first point of contact for service users, staff, volunteers and external visitors.
- Ensure that all telephone, email and personal enquiries are attended to in a timely and sensitive manner.
- Ensure shared common areas are well organised, clean, tidy and fully equipped.
- Ensure efficient and effective systems of the day-to-day operation of the Community Centre office, including liaising with external suppliers, Board of Management, committee members, caretaking staff, clients and patrons using the centre.
- Provide relevant information to individuals, clubs and groups while ensuring that good standards are maintained in all communications with the public.
- Develop and maintain Community Centre filing and data management systems to high standards and in line with Data Protection requirements.
- Support the Community Centre Board and Committees with administration and compliance with the Governance Code for charities and other statutory obligations.
- Implement, support, maintain and administer Community Centre platforms and systems including online booking, accounting, online banking, fixed assets register etc.
- Promote the Community Centre and its activities using social media and other channels.
- Be flexible in approach to work and undertake any other duties that may be required within the remit of the Community Centre.

Further details are available by emailing Rosaleen at saothairnanabhann@gmail.com by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number



COMMUNITY EMPLOYMENT POSITIONS

**These are developmental opportunities, no experience necessary.
Accredited training will be provided to support your career.**

CES 2228468 Office Support Worker - Kerry Volunteer Centre - NEWKD

Duties:

- To respond to requests for advice, support and information
- To proactively engage with and register Volunteers
- To enable community and voluntary groups to access the Garda Vetting Service.
- To deliver presentations in relation to Kerry Volunteer Centre and represent the centre at events
- To work closely with the KVC team to enhance the services of the centre and meet the targets set out in work plans

CES 231003 Warehouse Worker- Vincent Distribution Centre – NEWKD

Duties:

- Moving boxes & bulky items
- Sorting Donations
- Keeping general area clean and tidy and safety hazard free
- Other duties as required

<https://newkd.ie/employment/tralee-local-employment-service/>

CES 2231007 Maintenance Person John Mitchel's GAA

Duties:

- field work
- cleaning dressing rooms
- spraying
- general maintenance duties as required
- Some evening work involved

CES 2231012 Caretaker/ Cleaner Rahoonane Community Centre

Duties:

- Painting, general external/internal repairs, garden and shrub maintenance, rubbish collection inside and outside the building, cleaning floors and windows inside and outside when required
- Open up and lock up for the groups using the centre during the week
- Alarm security and key holding
- Possible call out person in an emergency if the alarm is activated
- Cleaning of all offices and rooms when required
- Washing and vacuuming of floors when required
- Setting up rooms for meetings/groups
- Post sorting
- Monitoring of individuals using the centre and the CCTV cameras
- Some manual handling e.g., Maintaining water supply to the offices
- Being able to answer any queries a member of a group/community would have
- Taking questions, comments and concerns to the staff

CES 2231004 Caretaker position Arlington Lodge (Nova's Initiatives) – NEWKD

Duties:

- Cleaning
- Tidying
- Washing Floors
- General maintenance of premises as required
- Painting

Please send CVs to Pam Dillane, CE Supervisor, NEWKD,

Aras an Phobail, Deans Lane, Tralee, Co. Kerry. Email: pameladillane@newkd.ie Please check your eligibility for Community Employment with the DEASP before applying for a position.

Closing date for applications 1/08/2022

Grounds Maintenance

This is a developmental opportunity, no experience necessary. Accredited training will be provided to support your career.

Duties Include: Strimming and Lining Pitches, Repairing Divots plus general cleaning and maintenance duties.

Apply on: <https://jobsireland.ie/en-US/job-Details?id=2094687>

<https://newkd.ie/employment/tralee-local-employment-service/>

Tidy Town Maintenance worker in Castleisland Ref: - 2231237

Duties:

- Grass cutting,
- watering flowers,
- weeding
- litter picking

Maintenance worker with Castleisland Desmonds Ref: - 2231238

Duties:

- Cleaning dressing rooms
- Grass cutting
- Marking field for games
- General cleaning and painting of Club House

Maintenance worker with Cordal GAA Ref: - 2231239

Duties:

- Cleaning dressing rooms
- Marking Field for games
- General cleaning and painting of Club house

Activation Assistant Glebe Lodge Kerry Parents & Friends Castleisland Ref: - 2231240

Duties:

- Assisting in working with adults with intellectual disabilities
- Arts & crafts
- Music
- Bingo
- Garda vetting required for this position

Cleaning Position with Glebe Lodge Kerry Parents & friends Ref: - 2231241

- General cleaning duties in the Centre
- Garda vetting required for this position

All the above positions are for 19.5 hours per week. They are a developmental opportunity; no experience is necessary. Accredited training will be provided to support your career.

Contact: Margaret O Connor, Phone: 087 4368199 or 066 7142064

Email: *crageenemployment@gmail.com*

Address: *Crageen Employment Ltd, Crageens, Castleisland, Co. Kerry*

Location	Jobs No	Position	Closing Date	Vacancies
Cordal	2212467	Cleaner	03/08/2022	1
Rath Oraigh, Tralee	2211714	Cleaner/Maintenance	03/08/2022	1
St Brigid's, Tralee	2215937	Caretaker (Evenings)	03/08/2022	1
St Brigid's, Tralee	2231445	Caretaker (Mornings)	03/08/2022	1
Listowel FRC	2215939	Kitchen Porter	03/08/2022	1
Waterville	2215940	Cleaner	03/08/2022	1
Ardfert	2212530	Childcare Assistant	03/08/2022	1
Ballybunion	2220742	Childcare Assistant	03/08/2022	1
Ballyheigue FRC	2215942	Childcare Assistant	03/08/2022	1
Camp	2215943	Childcare Assistant	03/08/2022	1
Dromid	2215924	Childcare Assistant	03/08/2022	1
Kilgarvan	2215926	Childcare Assistant	03/08/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	03/08/2022	2
Listowel	2231478	Childcare Assistant	03/08/2022	1
Listry	2215928	Childcare Assistant	03/08/2022	1
Milltown	2215929	Childcare Assistant	03/08/2022	2
Scartaglen	2215930	Childcare Assistant	03/08/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	03/08/2022	1
Valentia	2215931	Childcare Assistant	03/08/2022	1

Joan Pembroke 085 8659517
Katie Clarke 085 8856919

CE Supervisors for Childcare Scheme, Co Kerry
St Brigid's Community Centre
Hawley Park Tralee



**AS AN EMPLOYEE ON OUR CE SCHEME
YOU CAN EXPECT:**

- ✓ DSP Rates for 19.5 hrs per week
- ✓ Full on the Job Training Provided
- ✓ Opportunity for free QQI (FETAC)
Certified Training
- ✓ Full support for Training
and Development
- ✓ Paid Work Experience
- ✓ Training and Coaching for
Interview skills/Creating C.V.
- ✓ Preparation for Future Employment
- ✓ Employee Assistance Programme

IWA is an equal opportunity employer

IWA is a quality accredited not for profit organisation delivering a range of services to people with disabilities and older people in every town and village in Ireland. Our goal is to have the right people in the right place at the right time and we understand that our people are our greatest asset.

**IN RETURN THE IWA
EXPECTS FROM YOU:**

- ✓ Your commitment to training
- ✓ Willingness to learn
- ✓ Flexibility
- ✓ Caring 'can-do' attitude
- ✓ Team worker

CONTACT:

Gretta Murphy

CE Supervisor

Irish Wheelchair Association

Gretta.donohermurphy@iwa.ie

087 6684665

Job Title	Location	No. Of Positions	Closing Date	Job Ref. No.
Grounds Maintenance/Horticulture	Killarney Looking Good	2	23/8/2022	CES-2228689
Grounds Maintenance/Caretaker	Spa GAA Club, Killarney	1	26/7/2022	CES -2219485
Sport Club Admin Assistant	Killarney Celtic	1	28/7/2022	CES-2230699
Sport Club Admin Assistant	Spa GAA, Killarney	1	26/7/2022	CES-2233890
Contact Siobhán for more information 087 3849451				

Ballymacelligott CE CLG					
					Dated 4/07/2022
Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Maintenance	Ballymacelligott	2	No	05/07/2022	#CES-2227473
Cleaner	Ballymacelligott	1	No	05/07/2022	#CES-2227468
Tour Guide	Blennerville Windmill	1	Yes	05/07/2022	#CES-2227467
Office Administrator	Firies, Marian Hall	1	No	05/07/2022	#CES-2227465
Maintenance	Ballymacelligott GAA Grounds	1	No	17/07/2022	#CES-2231651
Charity Shop Assistant	Tralee Down Syndrome	1	Yes	17/07/2022	#CES-2231510
Maintenance	Currow	1	No	18/07/2022	#CES-2232865
Social Media Co-ordinator	Ballymacelligott	1	Yes	26/07/2022	#CES-2230388
Caretaker	Brosna	1	Yes	04/08/2022	#CES-2231652

Are you looking for a new opportunity?

In a Community Employment Scheme funded by the Department of Social Protection incorporating 7 Clubs: Na Gaeil GAA, Austin Stacks GAA, Tralee Rugby Club, Tralee Boxing Club, Kerry District League, Tralee Dynamos & St Brendan's Park.



**FREE
TRAINING**

**On-the-Job
TRAINING**



An Roinn Colmáire Sóisialaí
Department of Social Protection

**We have Vacancies for 9 Sports Ground Workers and
2 Administrators in
Na Gaeil GAA Club, Austin Stacks GAA Club, Tralee
Rugby Club, Tralee Boxing Club, Kerry District League,
St Brendan's Park FC & Tralee Dynamos FC.**

Sports Ground Workers: We provide full on the job training in a great team environment. We also provide free certified training courses. This role involves maintaining grass pitches & astro pitches, cutting grass, strimming, lining pitches, cleaning, painting etc aswell as some indoor work.

Administrators: Applicants should have basic skills & knowledge of computers. Full training will be provided. We also provide free certified training courses.

Details: 19.5 hours per week – No weekends – Mon to Friday + day off – 4 days per week

Applications: Email your CV to - office@dynamoskdipark.ie Or Call John (Project Supervisor) on 087 6648647 with any questions about the scheme (9-5 Mon to Fri). **Eligibility** – you must be on a social welfare payment/PUP for a minimum of 1 year. We can check your eligibility for you.

We look forward to hearing from you

Sean Meitheal Ltd CE Project

Lartigue Monorail, John B Keane Rd. Listowel, Co. Kerry.

Telephone: 087-2130205 E-Mail info@seanmeitheal.ie

THESE ARE COMMUNITY EMPLOYMENT POSITIONS & SUBJECT TO DEASP GUIDELINES AND APPROVAL, HOURS: 19.5 PER WEEK for each position.

Application by CV only to the email info@seanmeitheal.ie

No. 1 General Operative

Currently required for North Kerry and surrounding areas

Duties: Assisting in the upkeep and general maintenance including grass cutting, painting, refuse control etc.

No. 2 Boxing Coach

This position involves the coaching of youths and adults in a boxing club // gym type environment, Gardaí Vetting is essential.

No. 3 Healthcare Assistant

This position involves providing assistance, support and direct personal care to residents and service users in an aged care facility. You would generally work in support of health care professionals or associate professionals.

Application by CV only to the email info@seanmeitheal.ie

Please note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS ARE COMMUNITY EMPLOYMENT APPOINTMENTS & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK



05/07/2022

Listowel Area CE Project CLG
Family Resource Centre,
John B Keane Rd., Listowel, Co. Kerry.
Telephone: 068-23810/087-9346242
E-Mail: info@listowelareace.ie

Community Employment VACANCIES in Listowel

1. Caretaker & General Maintenance - 4 Positions

Location 1: St John's Theatre & Art Centre Listowel

Location 2: Kerry Parents & Friends Association Listowel

Location 3: Finuge Development

Location 4: Family Resource Centre, Listowel

Duties include care & maintenance of theatre/facilities, maintenance of buildings and grounds, setting up rooms and areas as required, litter control, gardening, grass cutting, strimming, maintenance, painting, all working towards enhancing the appearance of the surrounding areas. Adherence and assistance with daily Health & Safety requirements and maintenance of same in working environment is vital.

Funding available for training opportunities in many areas.

Start date: Immediately, subject to Garda clearance.

2. Care Assistant – 4 positions

Location: Kerry Parents & Friends Association, Listowel

Duties: To assist the instructors and nursing staff in caring for the service users. Working as part of a team with social care, hygiene & personal care, experience given in various units within the Day Care centre.

D1 license would be an advantage but not essential as it may be funded to obtain same while on the scheme.

Start date: Immediately, subject to Garda clearance

Training including Healthcare Support QQI Level 5 training & qualification offered to successful candidate.

3. Environmental Worker – 3 Position

Location – Listowel Tidy Towns & Garden of Europe

Duties to include litter control, grass cutting, strimming, maintenance, painting, general maintenance; all working towards enhancing the appearance of the surrounding areas. Start Date: Immediate

4. Centre Cleaner – 1 Position

Location – Family Resource Centre

Duties to include general cleaning duties in the rooms, bathrooms and corridors of the Resource Centre. Adherence to maintenance of standards and health and safety is crucial.

Funding available for training opportunities in many areas.
Start Date: Immediate

5. Wages/Administration Assistant -1 Position

Location: Project Office, Family Resource Centre, Listowel

Duties include wages, secretarial, administration, telephone and IT skills.
Funding available for training opportunities in many areas.
Start Date: Immediate

Please note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS are COMMUNITY EMPLOYMENT & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK for each position

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required*** CV & PPS No. to: info@listowelareace.ie**

Training will be provided for all positions and funded by DEASP, Sponsors and support given in the roles.

Thank you

Aine Elbell & Noelle O Connell

Project Supervisors, Listowel Area CE Project CLG

0879346242///0874160456



FRIENDS OF ABLE
A better life for everyone!

Lime Tree House | Kileen | Oakpark | Tralee | Co. Kerry
(056) 712 0455 | (086) 124 7644
www.friendsofable.ie | friends@able.ie

UPCOMING: COMMUNITY EMPLOYMENT VACANCIES IN TRALEE

I would appreciate if you could advertise the following vacancies for 6 weeks on our behalf.

Please Note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

The positions are Community Employment & Subject to DEASP Guidelines.

Hours: 19½ per Week.

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required – CV & PPS No to anne@friendsofableproject.ie

Job Title	Location	No of Positions	Garda Vetting	Closing Date	Job Ref No.
HouseKeeper Adapt Women's Refuge	Tralee	2	Yes	02/08/2022	#CES2225306
Pitch Maintenance/Caretaker	Tralee	1	No	02/08/2022	#CES2225307
Maintenance/Caretaker – Enable Ireland Children's Service	Tralee	1	Yes	02/08/2022	#CES2225308
Office Assistant – Employability Kerry	Tralee	1	Yes	02/08/2022	#CES2225310
Community Link Worker – KTD	Tralee	1	Yes	02/08/2022	#CES2225311
Building Maintenance – Adapt Women's Refuge	Tralee	1	Yes	02/08/2022	#CES2225312
Relief Driver/Maintenance – Tralee Tidy Towns	Tralee	1	No	02/08/2022	#CES2225313
Office Assistant – Friends of ABLE	Tralee	1	No	02/08/2022	#CES2225319
Administration Assistant – Enable Ireland Children's Service	Tralee	1	Yes	02/08/2022	#CES2226554
Administrator/Care Assistant – Enable Ireland Adult Services	Tralee	1	Yes	17/08/2022	#CES2233536
Green Keeper – Pitch & Putt Club	Tralee	1	No	23/08/2022	#CES2234410

FRIENDS OF ABLE

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

Find out more about Work Placement Experience Programme at
<https://www.gov.ie/en/service/95fe1-work-placement-experience-programme/>



Intreo

Work Placement Experience Programme

- Gain valuable work experience
- Receive accredited training
- Connect with employers
- Increased weekly payment to €306

Brought to you by the
Department of Social Protection

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



Ukrainian Supports - Ukrainian Supports
Please see all the information at: <https://jobsireland.ie/en-US/blog/ukrainian-supports>



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22





NEWKD

Rural Social Scheme

Farmers in these difficult times has your farm income been reduced? Have you, your spouse, child or sibling been made unemployed?

If you, your spouse or family member is in receipt of:

- A means tested Department Of Employment Affairs and Social Protection (DEASP) payment for example Farm Assist or Jobseekers Allowance.
- A Basic Payment Scheme (BPS) payment.

And you are actively farming in excess of 1 hectare.

Then your application may be used to assist eligibility for this scheme.

The benefits of participating on the scheme include:

- Reduced isolation by working alongside other farmers.
- An increased weekly income.
- Weekly PRSI contributions towards your retirement pension.
- Engaging in 19.5 hours work per week on local community projects.

The Rural Social Scheme team nationally currently comprises 139 Supervisors and 3,350 participants. It is an equal opportunities employer.

Community Groups

are you interested in availing of the Rural Social Scheme?

Works carried out in communities include:

- Maintenance of waymarked ways, agreed walks and bog roads;
- Village and countryside enhancement projects;
- Maintenance and caretaking of community and sporting activities;
- Community administration/clerical duties;
- Social care and care of the elderly; community care for both pre-school and after-school groups;
- Projects relating to not-for-profit Cultural and Heritage Centres.

For further information contact:

Geraldine Kelly or Anita Bodenham in the Listowel Area on 068 23429.

Aine Stack in the Tralee Area on 066 7180190.

Joanne O' Sullivan or Kay O' Connor in the Castleisland Area on 066 7142576



An Roinn Gnóthaí Foisteacha
agus Coimirce Sóisialaí
Department of Employment Affairs
and Social Protection

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

Are You... 15-24 years?

Not in education, employment or training?

Ready to try something new?

We provide: Free support, guidance and training

Contact us to see how we can help!

NEWKD YEI SERVICE YOUTH EMPLOYMENT SERVICE

Listowel Area

Louise Lyons

NEWKD,

20 Upper William Street,

Listowel

(068) 23429 0876411271

louiselyons@newkd.ie

Castleisland Area

Jennifer O'Sullivan

NEWKD,

Tralee Road,

Castleisland

(066) 7142576 0879493451

jenniferosullivan@newkd.ie



Ireland's European Structural and
Investment Funds Programmes
2014-2020
Co-funded by the Irish Government
and the European Union



EUROPEAN UNION

Investing in your future
European Social Fund



Department of Rural and
Community Development

An Roinn Fuartha
Tuaisir agus Pobail



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government and co-funded by the European Social Fund and includes a special allocation under the Youth Employment Initiative 2014-2020.



*NEWKD YEI SERVICE - Youth Employment Service
Free Workshops and Training's - 15 - 24yrs old*



DID YOU KNOW ?

**NEWKD YEI Service provides
Free CV writing Service to
15 - 25YRS OLD**

*For more details or to register
contact jennifersullivan@newkd.ie 0879493451
or contact our social media platforms*



*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



FREE CLASSES

Conversation English Classes

Tuesdays on Zoom | 7pm - 8pm

To Register Email:

LorraineBowler@newkd.ie



European Union
Erasmus+ programme



Department of Education
Higher Education
Research and Innovation



NEW KNOWLEDGE
INSTITUTE



fáilte isteach
Welcoming Message Through conversation
English Classes

*The Irish Government is not responsible for the content of this advertisement. The content of this advertisement is the responsibility of the person or persons who have prepared it. The Irish Government is not responsible for the content of this advertisement.



Is a FREE service for people over 60 years in the North Kerry areas :

**Moyvane, Listowel
Ballydonoghue, Duagh
Causeway/Ballyduff
Ballybunion, Asdee**

**For people who would like a social visit once a week
For people who have no transport, living on their own, isolated
or cannot leave their home due to medical reasons**

NEWKD (North, East & West Kerry Development) has been running the Home Visitation Service project since 2018 in the North Kerry area with Anita Bodenham and Geraldine Kelly as Supervisors and Project Managers. This innovative project run by RSS (Rural Social Scheme), which links isolated people with others socially in their community, has taken on even greater importance in this time of so much uncertainty, during the Covid 19 crisis. This Home Visitation project would not be possible without RSS participants who have been an immense help from the very beginning of this initiative and work tirelessly in the North Kerry area.

NEWKD works closely with the community and runs many projects such as Home Maintenance Services, Meals on Wheels, Senior Alert Scheme. Increasingly the need for home social supports became evident in running these services, as older people were reported suffering loneliness and social contact in their daily lives. Commitment from the HSE Community Work Department and the team of HSE Public Health Nurses (PHNs) is a vital part of the Home Visitation Service initiative as well as support from An Garda Síochána and local groups.

NEWKD/RSS adhere to strict practices and policies as regards to treatment of the older people, their safety and wellbeing. Our work is centered around the community we work with. The Home Visitation project creates stronger links between service users (over 60s) and agencies such as HSE/Public Health Nurses/ Community Work Departments, An Garda Síochána, Meals on Wheels, Local Link and other local services available. This project also relies on help from dedicated volunteers.

NEWKD in turn values and appreciates volunteers, provides induction, training and continuously supports them in their role. Volunteers and RSS participants form an essential part of Home Visitation Service by calling on service users once a week at agreed time to chat to and offer companionship and a listening ear. Home Visitation volunteers are not required to do cleaning, cooking or attend to medical needs etc.; they are there to support and link older people with services that exist in the community, keep a gentle eye on them and making sure they know that someone cares.

**From the team of NEWKD Home Visitation Service NEWKD, 20 William Street Upper, Listowel, Co. Kerry, V31 TR68
Tel: 068 23429**



<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

CLASH ROAD | DENNY STREET | KILLORGLIN | MONAVALLEY | LISTOWEL



KERRY COLLEGE

of Further Education & Training

NOW ENROLLING

LIFE.

CHANGING.

PROFESSIONAL & QQI LEVEL 4, 5, 6
FULL-TIME COURSES

NO FEES

COURSE TITLE	START DATE
Ecology and Practical Fieldwork (Applied Ecology)	5/9/2022
Healthcare Support	24/10/2022
Legal Administration (Office Administration)	5/9/2022
Office Management (Level 6)	5/9/2022
Skills to Compete - Bus Driving - D Licence Code Y23	14/11/2022
Skills to Compete - Inland Angling Guiding	7/11/2022
Skills to Compete - National Tour Guiding	17/10/2022
Skills to Compete - Reception and Clerical Skills	21/11/2022
Skills to Compete - Regional Tour Guiding	7/11/2022
Special Needs Assisting (Community Health Services)	5/9/2022
Stage One Advanced Certificate in Early Learning and Care (Level 5)	5/9/2022

Our Admissions Office is always here to help. Call in to the office to discuss information and advice on any of our courses.

OPENING SOON

Killarney Admissions Office,
25 High Street, Killarney, Co. Kerry
V93 X529

Call our Admissions Team
066 714 96 96
info@kerrycollege.ie

To view our full list of programmes
www.kerrycollege.ie



Department of Education
Government of Ireland



Courses are offered subject to demand and applicants meeting entry requirements. Limited places available on certain courses.

OPEN EVENT
Friday 27th May 22
11am - 2pm

Employment | Progression | Apprenticeship



**KERRY
COLLEGE**

CLASH CAMPUS

PATHWAY COURSES

Introducing all new, free, full-time courses in Kerry College

Level 3 & Level 4 Courses

General Learning Level 3 (350872)
Employment Skills Level 4 (350863)
ICT Skills Level 4 (351040)

Level 3 & Level 4 Courses

Applicants who have completed senior cycle **or** are over 18yrs.
Non-EU/EEA applicants must have permission to work in Ireland.

Browse/Apply www.kerrycollege.ie



Pathway Key Benefits

- * Keep your Social Welfare payments
- * Retain existing additional benefits
- * No fees
- * Childcare subsidy
- * Travel and meal allowance
- * Relaxed learning environment
- * Support and Guidance

Choose one of our life changing courses today. We are now enrolling for 2022/23

Contact us today on

086 075 2972 or 066 71 21041

or pathways.tralee@kerrycollege.ie



Riailtas na hÉireann
Government of Ireland



Co-funded by the
EUROPEAN UNION



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<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

Check out Kerry ETB's new Apprenticeship launching with Kerry College! Wind Turbine Maintenance Technician Apprenticeship is the first of its kind in Ireland and boasts a Level 6 Advanced Cert in Industrial Wind Turbine Engineering upon completion.

<https://kerrycollege.ie/apprent.../wind-turbine-maintenance/>





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KERRY EDUCATION AND TRAINING BOARD

**Wind Turbine
Maintenance
Technician (WTMT)
APRENTICESHIP**



**GENERATION
APPRENTICESHIP**
www.apprenticeship.ie

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22

APPLY TODAY!!

<https://kerrycollege.ie/full.../healthcare-support-tralee-3/>



**KERRY
COLLEGE**

of Further Education & Training

HEALTHCARE SUPPORT

Starting 25/07/22

Interviews being called **NOW**

<https://newkd.ie/employment/tralee-local-employment-service/>

4-Jul-22



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
KERRY EDUCATION AND TRAINING BOARD

MENTOR PROJECT

...giving you opportunity & agency

CATHERINE GALWAY
Mentor Project Co-ordinator
086 796 6477

SUSAN O'SHEA
Mentor
086 796 6478



The **Kerry ETB Mentor Project** is a mentoring service **FOR** young people.

We provide an independent service - which means that we do not recruit for any programme, course, training provision, etc.

We provide mentoring which has a progression focus - which means that we work with you to help you make the best plan for your future.

We provide mentoring with each young person on a case by case basis and so your plan will be different to anyone else's.

If you would like some support moving forward, if you feel you are stuck, or if you just need a little help trying to make decisions on what to do next, please contact us.

This is a **FREE & CONFIDENTIAL** service.

"The delicate balance of mentoring someone is not creating them in your own image, but giving them the opportunity to create themselves."

— Steven Spielberg



Department of Education and Skills
331-4-2009
Funded by the Irish Government
and the European Union



Riadas na hÉireann
Government of Ireland



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AN TÓCHAR FURTHER EDUCATION & TRAINING CENTRE

Causeway, Co. Kerry | Tel: 066 7131977
www.antochar.ie | Email: info@antochar.ie



BORD OIDEACHAIS
AGUS OILIÚNA CHAIRRAÍ
KERRY EDUCATION
AND TRAINING BOARD

COURSES 2022/23

BTEI COURSES

HEALTH CARE SUPPORT

(Carers Course)

Care Support
Communication
Care of the Older person

5M4339

Safety & Health at Work
Infection Prevention & Control
Activities of Living Patient Care

QQI LEVEL 5

Care Skills
Work Experience
First Aid

This course will run Mon - Fri 9.30 - 1.30 commencing 12th September 2022

SPECIAL PURPOSE AWARD

TRAIN THE TRAINER

In this course you will develop skills and acquire knowledge in how to develop and deliver a training course.

THERE ARE TWO MODULES:

6S3372

Mon 7-10pm
Plus 5 Saturdays
Starting 26/09/2022

6N3326

TRAINING DELIVERY & EVALUATION

6N3325

TRAINING NEEDS, IDENTIFICATION & DESIGN

MINOR AWARDS WILL BE OFFERED IN THE FOLLOWING:

PALLIATIVE CARE

ANIMAL GROOMING

5N3769

Wed

7.00pm - 10.00pm

Starting 12/10/22

5N0752

Tue

7-10pm

Plus 4 Saturdays

Starting 20/09/22

PRINTMAKING

PLANT PROPAGATION

DESIGN

DRAWING

ESTABLISHING TREES & SHRUBS

5N1373

Thur

9.30am - 2.30pm

Starting 15/09/22

4N1990

Thur

9.30am - 1.30pm

Starting 8/09/22

4N1139

Fri

9.30am - 1.30pm

Starting 16/09/22

4N1878

Mon

9.30am - 1.30pm

Starting 24/10/22

4N0666

Wed

9.30am - 1.30pm

Starting 26/10/22

COMMUNITY EDUCATION

INTRODUCTION TO POTTERY

UPCYCLING FURNITURE

CHAIR YOGA

FIND YOUR PERSONAL STYLE

YOGA

GENEALOGY

DRAMA

HEALTHY COOKING MADE EASY!

CHRISTMAS CRAFTS

Mon 7.15pm - 9.30pm

Starting 3/10/22 for 6 weeks

Wed 7pm - 9.30pm

Starting 21/09/22 for 6 weeks

Wed 12 - 1pm

Starting 21/09/22 for 6 weeks

Wed 10am - 12pm

Starting 21/09/22 for 6 weeks

Mon 7-8pm

Starting 19/09/22 for 6 weeks

Mon 7-10pm

Starting 26/09/22 for 10 weeks

Wed 7-9.30pm

Starting 5/10/22 for 8 weeks

Tues 10am - 1pm

Starting 15/11/22 for 6 weeks

Wed 7 - 9.30pm

Starting 16/11/22 for 5 weeks

OTHER COURSES

FOUNDATION COURSE IN COUNSELLING

This course is an introduction to the basic concepts and theories of counselling with an emphasis on personal growth, the course is suitable for anyone that may be considering a career in counselling or wish to develop their communication skills and gain a deeper understanding of the importance of relationships in human development.

Course will run on a Friday and Saturday, once a month, commencing October 2022

Fee: €450.00

All courses must be applied for online via www.fetchcourses.ie For further information on all courses or applying online please contact the centre at 066-7131977 or Email: info@antochar.ie

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agus Nuálaíocht
Department of
Education and Skills



TRALEE CTC

MONAVALLEY IND ESTATE, TRALEE

We are currently recruiting young people aged between 16-21 for QQI Level 3 and Level 4 courses

These courses are a pathway to further education or employment

- **CATERING,**
- **CONSTRUCTION**
- **TECHNOLOGY**
- **HAIRDRESSING**

***CONTACT US TODAY ON 066 7125415
FOR INFORMATION ON ANY OF THESE COURSES***



IT'S NEVER TOO LATE TO APPLY, CONTINUOUS INTAKE

TRAINING ALLOWANCE PAID WHILE YOU LEARN

Recruitment Training Retention and Upskilling Opportunities

Hotel, Culinary Arts and Tourism Department.
MTU Kerry Campus



Certificate in Culinary Skills

(funded through Springboard +)

1 Year
2 days per week
Fee: Free

Core Topics Include:

- Culinary Skills
- Butchery
- Fishmongery
- Food Safety
- Teamwork
- Health and Well Being

* Knives & Uniforms will be provided at no additional cost



Higher Certificate in Culinary Arts

(funded through Springboard +)

1 Year
2 days per week
Fee: Free

Core Topics Include:

- Culinary Events
- Bakery and Patisserie
- Sustainable Practices
- Food Safety Management
- Food and Cost Control
- Modern Techniques and Technologies

* Knives & Uniforms will be provided at no additional cost

Graduates of the Commis Chef Apprenticeship start here



Bachelor of Arts (Hons) in Culinary Arts (Level 8)

National Sous Chef Apprenticeship

2 Years
1 day per week
Fee: €750 per annum

Core Topics Include:

- Food Futures
- Food Blogging
- Contemporary Trends
- Strategic Management
- Independent Research

* A fee of €320 applies (if required) to purchase uniforms & knives



Bachelor of Arts in Culinary Arts (Level 7)

National Chef de Partie Apprenticeship

2 Years
1 day per week
Fee: €750 per annum

Core Topics Include:

- Advanced Pastry Arts
- Product Design and Development
- Business Management
- People Management
- Advanced Culinary Techniques

* A fee of €320 applies (if required) to purchase uniforms & knives



Do you qualify for
advanced entry due to your
qualifications or industry experience?

Talk to us about advanced entry

All courses commence in September

For Further Information: Telephone **066-7191701**

or email parttimekerry@mtu.ie

or www.mtu.ie www.springboardcourses.ie





We are here to **support** you in Kerry

Phone Tralee Mon- Fri, 10-4pm on **0761 07 7860**

Providing you with free and confidential information, advice and advocacy on

• SOCIAL WELFARE
• HOUSING

• HEALTH
• EMPLOYMENT RIGHTS

• FAMILY MATTERS
• INCOME SUPPORT




0761 07 7860



kerry@citizensinformation.ie

Funded and supported by the Citizens Information Board



NEWKD 

Need Assistance &
Support with applying
for a job?

If, so we can provide
skills training,
CV preparation, digital support
and on line applying etc.

**FREE
PRE-EMPLOYMENT
SUPPORTS
@
LISTOWEL JOBS
CLUB**

**DUE TO COVID-19 WE ARE WORKING
ON A ONE TO ONE INDIVIDUAL BASIS.**

You can reach us on email:

sandranoel@newkd.ie

Phone 068 24981 or

Mobile/Whatsapp 087 9918445

or find us FB @ Listowel Jobs Club.

Location:

**20 Upper William St. Listowel
(The Old Post Office)**



An Roinn Coimise Sóisialaí
Department of Social Protection



Focus Mental Health Recovery Programme

Are you experiencing a personal setback, mental health difficulties or experiencing isolation, a sense of loss or hopelessness?

Do you need support in working towards engaging in a meaningful, satisfying and fulfilling life?

We can help. The Focus programme is designed to help people recovering from, or experiencing poor mental health to increase their independence, achieve better management of their health, improve their social integration and plan to help them get a job or go on to further education or training.

Apply Now

For further information:

066 7122533 or 087 9047912

Geoff.elvins@nl.n.ie

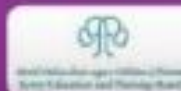
facebook.com/NLNTralee/



National Learning Network

Investing in People, Changing Perspectives

 **Healtíocht na hÉireann**
Health Service Executive



National Learning Network **Tralee**

FREE Construction Skills course

- Plastering
- Block Laying
- SafePass
- Woodwork
- Painting/Decorating
- Floor and Wall Tiling

If you have an illness or need additional support to learn, then NLN can help. Eligibility criteria apply.



A mix of classroom and practical learning, as well as work experience, the course gives real life skills to get and keep a job in construction or to progress to pre-apprenticeship level.

☎ 066 712 2533

Email: tralee@nlm.ie

www.nlm.ie

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KERRY EDUCATION AND TRAINING BOARD

National Learning Network *Learn to change your story*

Sporting Chance Course

Enrolling NOW

Sporting Chance is a **FREE** course offering a mix of classroom and practical learning as well as work placements. The course gives you the skills and qualifications necessary to get a job in the sport and leisure industry. The course is funded by the Kerry Education & Training Board.

If you need additional supports to learn, have had an injury, illness or disability then NLN can help.

Find out more:

☎ 066 712 2533

✉ una.flynn@nlm.ie

🌐 www.nlm.ie

📘 facebook.com/NLNireland

Free life-changing courses
and supported **training**



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ
Kerry Education and Training Board

National Learning Network

Learn to change your story

Need training to get a job in IT?

**Enrolling
Now**

IT by Blended Learning at NLN in Tralee is a **FREE** training course to help you learn the skills you need to get and keep a job. Our course combines classroom-based and home-based learning with work experience.

If you need extra support, if you have had an accident, illness or injury or have a disability then we can help. This course offers you the personalised support you need to gain a QQI Level 5 qualification and get a job.

This course is funded by the Kerry Education and Training Board. Eligibility criteria apply.

**Find out more at
NLN Tralee:**

- ☎ (066) 712 2533
- ✉ tralee@nlm.ie
- 🌐 www.nlm.ie
- 📘 facebook.com/NLNTralee



Free life-changing courses
and supported **training**



*And Oibríochas agus Oiliúnaíocht
Kerry Education and Training Board*

Volunteering Opportunities

Volunteer to increase your chances of employment! On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment. To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966, email linda@volunteerkerry.ie or visit our website www.volunteerkerry.ie

Please note that it is important to seek approval for volunteering by contacting your Deciding Officer.



kerry volunteer centre

Ionaid d'Oibrí Deonacha Chontae Chiarraí



Oifig Fiontair Áitiúil
Local Enterprise Office

■ Oifig Fiontair Áitiúil Chiarraí ■ Local Enterprise Office Kerry

Want to grow your business in Kerry?

WE'RE READY if you are



At your Local Enterprise Office (LEO) you'll find a hub of expert advice, information and practical supports to help you with this next important step. And we're right here on your doorstep!

Tell us about your plans and we'll match you with the relevant services, resources and progression pathways to enable your business to grow and realise its full potential, and yours.



Comhairle Contae Chiarraí
Kerry County Council

Visit www.localenterprise.ie and let's talk business!

For further information
T: 066 7183522 E: LEO@kerrycoco.ie
County Buildings, Rathass, Tralee



European Union
European Regional Development Fund



Ciaraí Áitiúla Éireann
Local Authorities Ireland



ENTERPRISE IRELAND
www.enterpriseireland.ie