



## TRALEE LOCAL EMPLOYMENT SERVICE

### WEEKLY NEWSLETTER

23rd June 2022

**Assisting jobseekers in finding work by providing a FREE, FRIENDLY and CONFIDENTIAL Service**



#### Website

<https://newkd.ie/employment/tralee-local-employment-service/>



#### Follow us on Facebook

<https://www.facebook.com/traleelocalemploymentservice>

#### Head Office

1/2 North Circular Road,

Tralee, Co. Kerry

Tel: 066 7129675

Email: [info@traleeles.ie](mailto:info@traleeles.ie)

#### Listowel Outreach Office

NEWKD Office

20 Upper William Street, Listowel, Co. Kerry

Tel: 066 7129675

### What we do:

- Career Path Planning
- Assistance with Job Seeking
- CV and Cover Letter review
- Advice regarding Educational & Training Needs
- Advice on Back to Work Financial Incentives



An Roinn Coimirce Sóisialaí  
Department of Social Protection

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection

Tá Seirbhísí Fostaíochta Áitiúla (LES) maoinithe ag Rialtas na hÉireann tríd an Roinn Coimirce Sóisialaí



[www.traleeles.ie](http://www.traleeles.ie)

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**Tralee**

LOCAL EMPLOYMENT SERVICE

## **FREE VACANCY ADVERTISING**

### **EMPLOYERS**

If you have a vacancy you want to advertise

Message us the details on Facebook

or email: [info@traleeles.ie](mailto:info@traleeles.ie)

&

We will promote it for you for FREE

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An Roinn Coimirce Sóisialaí  
Department of Social Protection



Follow our Facebook page for more up to date job vacancies and information.

<https://www.facebook.com/traleelocalemploymentservice>



Tralee Local Employment  
Service

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# How can Tralee LES help?



## Client background

Long term unemployed 40 years old male, co-habiting with children. Education Irish Second level with experience in outdoors maintenance work.

## When we met client

Client was looking for nighttime work that complimented his partners working hours because childcare facilities were closed during Pandemic. He had no transport and is living in isolated area. He had low mood primarily because of his lack of self-confidence in having no formal skills and because of the isolation effects of Covid.

## Actions / Interventions

Our Guidance Officer advised client of the benefits of a CE scheme as a steppingstone to employment. The priority in this instance was to instil confidence, stability and structure into client as a first step towards employment and to address isolation issues. Our Guidance Officer emphasised the training element associated with CE and the potential to address his lack of confidence around no formal training.

Tralee LES liaised with CE Supervisor in his local area and emailed client CE positions that he felt client would have a skillset to be comfortable performing in.

## Client Progression

Client attended via phone to initial activation 1:2:1 Meeting.

Client attended two subsequent phone Activation Review Meetings afterwards consisting of 1-hour durations each. Client acknowledged isolation was a contributing factor to his lack of motivation in mobilising himself into taking steps to progress into employment. Signposted to CE. **Client began CE position at beginning of April in local Community Centre.**

Follow up call - client was very happy in his new position and confirmed it was very beneficial thus far. He no longer feels isolated, has established a routine and is gaining confidence for his next step of attaining gainful employment. He feels he is contributing to the household along with his partner.

**If you feel that we could help you, please contact us on 066 7129675 or email [info@traleeles.ie](mailto:info@traleeles.ie)**

## **We are moving**

From 20<sup>th</sup> June our new location will be Aras An  
Phobail, Croilar Na Mistealach, Tralee,  
Co. Kerry, V92 CRW8





Community Employment  
Opportunity - Funded by the DEASP



**KERRY DISTRICT LEAGUE  
DYNAMOS/ THE PARK  
TRALEE CO. KERRY**

**WE'RE  
HIRING!**

**SPORTS GROUND WORKER  
19.5 hours per week  
full training provided  
Apply today...**

**Please email your CV / Any queries to [office@dynamoskdlpark.ie](mailto:office@dynamoskdlpark.ie)**

## **CE SCHEME - Application Process:**

ALL interested candidates should email their CV to [office@dynamoskdlpark.ie](mailto:office@dynamoskdlpark.ie) or post their CV to KDL, Mounthawk Park, Tralee, V92A3E7. If you have any questions on the scheme, please don't hesitate to call the office on 087 6648647 and ask for the Scheme Supervisor - John.

### Job details

**Kerry District League/Tralee Dynamos/St Brendan's Park/Na Gaeil/Tralee Rugby Club**

**Position available: Sports Ground Person**

**Hours: 19.5 weekly (4/5 days – Monday to Friday)**

**Eligibility: Please check with your local DEASP office to see if you are eligible for the scheme**

**Details:** We are looking for people who are interested in developing their existing skills and learning new skills. The role involves working as part of a team in maintaining sports grounds. This will involve both indoor and outdoor activities. As part of the scheme there is free training available, recently on the scheme Participants completed a Horticultural Tools & Equipment course, Sports Ground Maintenance course & Establishing Trees & Shrubs Course all of which were QQI Certified. Apply today by email to [office@dynamoskdlpark.ie](mailto:office@dynamoskdlpark.ie)

[www.traleeles.ie](http://www.traleeles.ie)

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### **Food & Beverage Manager**

We have a vacancy for a Food & Beverage Manager. Located in Castlemaine, Co. Kerry  
Experience in a previous role is essential, but full training will be given.

Apply to: [helen066@gmail.com](mailto:helen066@gmail.com)

Or WhatsApp: 086-8326094s.

### **Support Pharmacist**

Required for busy Community Pharmacy in South Kerry.

Email: [kerrypharmacistjob@gmail.com](mailto:kerrypharmacistjob@gmail.com)

### **Groundsman & Machine Operator**

Pat Ashe & Sons Ltd, require a Groundsman & Machine Operator. HGV Licence would be an advantage.

Contact: Brendan – 087-2383735

### **TIG/MIG Welders**

Dairymaster require TIG & MIG Welders. Precision work required: cutting, joining and purging of metals and other materials for stainless steel tank products.

Email your CV & Cover Letter to: [recruit@dairymaster.com](mailto:recruit@dairymaster.com)

Closing date for receipt of applications is Friday 1<sup>st</sup> July.

For more information call: 0818124124

### **Accountant**

(Part Time / Full Time)

Previous experience with Task Book Helpful, Debtors, Creditors, Wages, and Bank Reconciliations.

Start date: July

Apply in writing to:

Whites Travels International, Earl of Desmond Hotel, Ballyseedy, Tralee.

V92FC79

Or by email to: Mark Audie: [saiccor@gmail.com](mailto:saiccor@gmail.com)

### **MTU**

Applications are invited for the following posts in the Kerry Campus.

Network Engineer/technical Officer

Website Maintenance Officer

Closing date for receipt of application forms is 1pm on Friday 1<sup>st</sup> July 2022.

[www.mtu.ie/vacancies](http://www.mtu.ie/vacancies)

### **Sales Executive/Account Manager**

Ardfert Quarry require, a Sales Executive/Account Manager

A competitive benefits package commensurate with experience will be available to the successful candidate.

Apply in confidence with full CV by post to: Ardfert Quarry Products, Sackville, Ardfert, Tralee, Co. Kerry.

Or email: [info@aqp.ie](mailto:info@aqp.ie)

[www.traleeles.ie](http://www.traleeles.ie)

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**Closing date for application is 30<sup>th</sup> June 2022.**

**Sign Lighting**

Sign Lighting & Guarding Supervisor wanted for traffic management. Must be over 25 years- with full licence.

**Phone: 087-2841424 for more information.**



Mobile: 087-7218451

Phone: 066 7130338

Email: [campchildcare@eircom.net](mailto:campchildcare@eircom.net)

Camp Community Childcare Centre would like to welcome applicants to join our experienced and energetic team of Early Years Educators. Camp Childcare CLG offers an exciting place to work, with a positive and nurturing environment, where we provide a high standard of care for all children, families, and staff.

We have 2 job opportunities:

1 Full time Early years Educator – 37.5 hours per week.

1 Part time Early Years Educator – 25 hours per week.

**Essential Skills/Qualifications required:**

- A professional qualification in Early Childhood Education at a minimum of QQI Level 5 or above on the National Framework of Qualifications of Ireland.
- Experience is desirable, but not necessary as full and comprehensive training will be provided.
- Good communication skills and teamwork is essential.
- Honest, reliable, and flexible.

**Benefits**

- On-site parking
- Flexible working hours
- 22 days annual leave
- Access to continuous professional development
- Employer matching pension scheme

If interested, please forward a copy of your CV to [campchildcare@eircom.net](mailto:campchildcare@eircom.net)

For informal enquiries please contact Carol or Rachel on 066 7130338



## **Office Assistant**

Office Assistant required for a driving school based in Listowel

3 – 4 Days a Week

- Answering telephone
- Scheduling /booking in lessons
- Management of social media (advertising etc.)
- Payroll / General Accounts
- General office duties

Please forward CV's to [info@swsom.ie](mailto:info@swsom.ie)

<b>Location</b>	<b>Jobs No</b>	<b>Position</b>	<b>Closing Date</b>	<b>Vacancies</b>
Cordal	2212467	Cleaner	03/08/2022	1
Rath Oraigh, Tralee	2211714	Cleaner/Maintenance	03/08/2022	1
St Brigid's, Tralee	2215937	Caretaker (Evenings)	03/08/2022	1
St Brigid's, Tralee	2231445	Caretaker (Mornings)	03/08/2022	1
Listowel FRC	2215939	Kitchen Porter	03/08/2022	1
Waterville	2215940	Cleaner	03/08/2022	1
Ardfert	2212530	Childcare Assistant	03/08/2022	1
Ballybunion	2220742	Childcare Assistant	03/08/2022	1
Ballyheigue FRC	2215942	Childcare Assistant	03/08/2022	1
Camp	2215943	Childcare Assistant	03/08/2022	1
Dromid	2215924	Childcare Assistant	03/08/2022	1
Kilgarvan	2215926	Childcare Assistant	03/08/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	03/08/2022	2
Listry	2215928	Childcare Assistant	03/08/2022	1
Milltown	2215929	Childcare Assistant	03/08/2022	2
Scartaglen	2215930	Childcare Assistant	03/08/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	03/08/2022	1
Valentia	2215931	Childcare Assistant	03/08/2022	1

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Camp	2215943	Childcare Assistant	03/08/2022	1
Dromid	2215924	Childcare Assistant	03/08/2022	1
Kilgarvan	2215926	Childcare Assistant	03/08/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	03/08/2022	2
Listowel	2231478	Childcare Assistant	03/08/2022	1
Listry	2215928	Childcare Assistant	03/08/2022	1
Milltown	2215929	Childcare Assistant	03/08/2022	2
Scartaglen	2215930	Childcare Assistant	03/08/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	03/08/2022	1
Valentia	2215931	Childcare Assistant	03/08/2022	1

*About sender*

Sender's email: [traleeoffice@gmail.com](mailto:traleeoffice@gmail.com)

*Posted job details*

**Job location:** Tralee Town  
**Job headline:** Part Time Office Admin  
**Employer's name / company:** Tralee Office Job  
**Employer's website:**  
**Job type(s):** Part time

**Job description:**

Part Time office Admin Tralee  
23-24 hours per week  
Immediate start  
Experience essential but training can be given  
Good communication skills  
Excellent phone manner required  
Computer literate

**How to apply - Details:**

Advertisement will expire in 3 week(s).  
Contact person: Anne Dunne

**How to apply - Methods:**

Apply to email: [traleeoffice@gmail.com](mailto:traleeoffice@gmail.com)

# **Vacancies exists on Community Employment**

## **Tidy Town Maintenance worker in Castleisland.**

**Ref: - 2231237**

**Duties: Grass cutting,  
watering flowers,  
weeding  
litter picking**

## **Maintenance worker with Castleisland Desmonds**

**Ref: - 2231238**

**Duties: Cleaning dressing rooms  
Grass cutting  
Marking field for games  
General cleaning and painting of Club House**

## **Maintenance worker with Cordal GAA**

**Ref: - 2231239**

**Duties: Cleaning dressing rooms  
Marking Field for games  
General cleaning and painting of Club house**

## **Activation Assistant Glebe Lodge Kerry Parents & Friends Castleisland**

**Ref: - 2231240**

**Duties: Assisting in working with adults with intellectual disabilities  
Arts & crafts  
Music  
Bingo  
Garda vetting required for this position**

## **Cleaning Position with Glebe Lodge Kerry Parents & friends**

[www.traleeles.ie](http://www.traleeles.ie)

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**Ref: - 2231241**

**General cleaning duties in the Centre**

**Garda vetting required for this position**

=====

**All the above positions are for 19.5 hours per week. They are a developmental opportunity; no experience is necessary. Accredited training will be provided to support your career.**

**Contact: Margaret O Connor,**

**Phone:**

**087 4368199 or**

**066 7142064**

***Email: crageenemployment@gmail.com***

***Address:***

***Crageen Employment Ltd, Crageens, Castleisland, Co. Kerry***



# JOB OPPORTUNITY

## Qualified Accountant

The candidate should have strong business and finance knowledge. The ability to plan and prioritise workloads in order to meet deadlines is fundamental in order to meet accounting deadlines.

### Qualification/Skills/Experience

- Third Level Qualification
- Must be proficient in use of standard office software
- Good experience with accounts / bookkeeping,
- Excellent attention to detail and accuracy
- Energetic, self-motivated and proactive
- Minimum of 2 years relevant accounting experience in practice environment essential
- Excellent written and oral presentation skills
- Effective Time Management
- Ability to work as part of a team

### Benefits:

- Competitive salary on offer

Apply with CV to [info@jcantyaccountants.ie](mailto:info@jcantyaccountants.ie)



**JOHN CANTY & CO.**

Chartered Accountants



John Canty & Co. Chartered Accountants and Registered Auditors  
3 Denny Street, Tralee, Co. Kerry. T: 066-7127802 M: 087 9431998 E: [info@jcantyaccountants.ie](mailto:info@jcantyaccountants.ie)



## UPCOMING: COMMUNITY EMPLOYMENT VACANCIES IN TRALEE

I would appreciate if you could advertise the following vacancies for 6 weeks on our behalf.

**Please Note:**

**FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR**

The positions are Community Employment & Subject to DEASP Guidelines.

Hours: 19½ per Week.

**PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP**

Required – CV & PPS No to [anne@friendsofableproject.ie](mailto:anne@friendsofableproject.ie)

Job Title	Location	No of Positions	Garda Vetting	Closing Date	Job Ref No.
Maintenance – Tralee Tidy Towns	Tralee	1	No	02/08/2022	#CES2223772
HouseKeeper Adapt Women's Refuge	Tralee	2	Yes	02/08/2022	#CES2225306
Pitch Maintenance/Caretaker	Tralee	1	No	02/08/2022	#CES2225307
Maintenance/Caretaker – Enable Ireland Children's Service	Tralee	1	Yes	02/08/2022	#CES2225308
Office Assistant – Employability Kerry	Tralee	1	Yes	02/08/2022	#CES2225310
Community Link Worker – KTD	Tralee	1	Yes	02/08/2022	#CES2225311
Building Maintenance – Adapt Women's Refuge	Tralee	1	Yes	02/08/2022	#CES2225312
Relief Driver/Maintenance – Tralee Tidy Towns	Tralee	1	No	02/08/2022	#CES2225313
Office Assistant – Friends of ABLE	Tralee	1	No	02/08/2022	#CES2225319
Administration Assistant – Enable Ireland Children's Service	Tralee	1	Yes	02/08/2022	#CES2226554



## COMMUNITY EMPLOYMENT POSITIONS

**These are developmental opportunities, no experience necessary.  
Accredited training will be provided to support your career.**

### **CES 2228468 Office Support Worker - Kerry Volunteer Centre - NEWKD**

**Duties:**

- 
- To respond to requests for advice, support and information
- To proactively engage with and register Volunteers
- To enable community and voluntary groups to access the Garda Vetting Service.
- To deliver presentations in relation to Kerry Volunteer Centre and represent the centre at events
- To work closely with the KVC team to enhance the services of the centre and meet the targets set out in work plans

### **CES 231003 Warehouse Worker- Vincent Distribution Centre – NEWKD**

**Duties:**

- Moving boxes & bulky items
- Sorting Donations
- Keeping general area clean and tidy and safety hazard free
- Other duties as required

### **CES 2231007 Maintenance Person John Mitchel's GAA**

**Duties:**

- field work
- cleaning dressing rooms
- spraying
- general maintenance duties as required
- Some evening work involved

### **CES 2231012 Caretaker/ Cleaner Ragoonane Community Centre**

**Duties:**

- Painting, general external/internal repairs, garden and shrub maintenance,

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rubbish collection inside and outside the building, cleaning floors and windows inside and outside when required

- Open up and lock up for the groups using the centre during the week
- Alarm security and key holding
- Possible call out person in an emergency if the alarm is activated
- Cleaning of all offices and rooms when required
- Washing and vacuuming of floors when required
- Setting up rooms for meetings/groups
- Post sorting
- Monitoring of individuals using the centre and the CCTV cameras
- Some manual handling e.g., Maintaining water supply to the offices
- Being able to answer any queries a member of a group/community would have
- Taking questions, comments and concerns to the staff

## **CES 2231004 Caretaker position Arlington Lodge (Nova's Initiatives) – NEWKD**

### **Duties:**

- Cleaning
  - Tidying
  - Washing Floors
  - General maintenance of premises as required
  - Painting
- 

**Please send CVs to Pam Dillane, CE Supervisor, NEWKD,**

**Aras an Phobail, Deans Lane, Tralee, Co. Kerry. Email: [pameladillane@newkd.ie](mailto:pameladillane@newkd.ie)  
Please check your eligibility for Community Employment with the DEASP before applying for a position.**

**Closing date for applications 1/08/2022**

**The Bungalows, Boherbee, Tralee, Co. Kerry**

**Position: Coffee Truck Supervisor**

**The Coffee Pod is a social enterprise coffee/food truck located in Tralee, Co Kerry. We are now recruiting an experienced food and drinks supervisor to manage the day-to-day operations of the coffee truck.**

**Contract: Fixed term contract (6 months) Start date June/July 2022.**

**Hours of work: Monday – Friday 28 hours per week.**

**Rate of pay: Circa €16ph**

### **1. Person Description**

**To be responsible for ensuring the effective operation of coffee/food truck, including supervising staff, stock management, preparing high quality products and customer care.**

**Experienced with staff training, mentoring and supports within the work environment.**

**2. Principal duties and responsibilities** ☐ **Key holder responsibilities including opening up and closing down and ensuring the food truck is secure at all times. Setting up and closing**

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down the coffee/food truck each day. ☐ To support and supervise trainees in their continued professional development and career progression. ☐ Must be flexible depending on the requirements of the role. ☐ Necessity to attend training as appropriate, including Basic Food Hygiene and Health & Safety training and refresher training as appropriate. ☐ Report on a weekly basis, or as otherwise agreed, to the centre manager on all relevant issues or general concerns. ☐ Attending team, front of house and staff meetings as appropriate ☐ Barista Training to be on going, including the development of team members and refresher training as products develop, to the chosen coffee barista standards. ☐ The coffee/food truck supervisor oversees the counter assistants, and acts as the coordinator with the kitchen.

"The Coffee Pod social enterprise facilitates the education and entrepreneurship of Asylum seekers and refugees through community integration. It is supported by:

☐ To organise staff rotas, hours, holidays and operations. ☐ Cash handling, float management and till reconciliation daily. ☐ Prompt and accurate cashing up at the end of the day, and transfer of money into safe. ☐ To assist with the ordering and storage of food, beverages and cleaning products liaising with the centre manager on any additional stock changes or requirements. ☐ Stock takes as requested by Traded Services. Maintain adequate stock levels of snacks, drinks, crockery and disposables. ☐ Immediately inform your line manager of any financial issues that arise whilst working. ☐ Ensure feedback to centre manager on any issues outstanding in a prompt manner.

Please send CV and cover letter to the following by the 24th of June 2022 to  
Mary Carroll, TIRC, The Bungalows, Boherbee, Tralee, Co. Kerry

Email: [info@tirc.ie](mailto:info@tirc.ie)

Closing date for applications is Monday 27th June 2022

## **Deli Assistant - Ballylongford, Listowel, County Kerry**

### **Main purpose of the role:**

Responsible for the preparation of high quality hot and cold deli products and for ensuring customer satisfaction is the number one priority.

### **The ideal candidate will have/be:**

- HACCP training is desirable but not necessary
- Excellent communication skills
- Previous customer service experience is an advantage
- The ability to work as part of a team in a fast-paced environment, ability to multitask under pressure
- A passion for food and the ability to inspire shoppers.

### **Main duties:**

- Actively live Centra brand-values i.e., Proud, Energetic, Imaginative and Community-Based
- Prepare customer orders across all fresh food areas i.e., make sandwiches and rolls, dish up hot food and slice meats using the store's portion control measures
- Cook, prepare and display the foods sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers
- Deal with all customer queries efficiently, professionally and in line with store policy.

### **Apply on:**

<https://ie.indeed.com/viewjob?jk=01db9ff427ac08f2&tk=1q5e87p4ljv4i802&from=serp&vjs=3>

## **Part Time Night Porter**

The Meadowlands Hotel Tralee, County Kerry

Part Time Night Porter needed to cover leave and work some nights over coming weeks. May become full time. Responsible for the security of the hotel, cleaning and setting up of meeting rooms. Late check in and early check outs.

**Job Types:** Full-time, Part-time

**Salary:** From €12.00 per hour

### **Schedule:**

- 8-hour shift
- Monday to Friday
- Night shift
- Weekend availability

**Apply on:** [https://ie.indeed.com/viewjob?cmp=The-Meadowlands-](https://ie.indeed.com/viewjob?cmp=The-Meadowlands-Hotel&t=Night+Porter&jk=9a314c9cec909a81&vjs=3)

[Hotel&t=Night+Porter&jk=9a314c9cec909a81&vjs=3](https://ie.indeed.com/viewjob?cmp=The-Meadowlands-Hotel&t=Night+Porter&jk=9a314c9cec909a81&vjs=3)

## **Medical Secretary**

Ballyduff medical centre

Handling telephone calls from patients and other allied health professionals

Doing STCs, scheduling appointments, scanning, dealing with PCRS amongst others

**Job Type:** Part-time

**Part-time hours:** 21 per week

**Salary:** €12.09-€17.81 per hour

**Benefits:** On-site parking

**Schedule:** 8-hour shift

**Application deadline:** 20/06/2022

**Reference ID:** Ballyduff 2022

**Expected start date:** 18/07/2022

**Apply on:** [https://ie.indeed.com/viewjob?cmp=Ballyduff-medical-](https://ie.indeed.com/viewjob?cmp=Ballyduff-medical-centre&t=Medical+Secretary&jk=0e31ed8b6b8713c5&vjs=3)  
[centre&t=Medical+Secretary&jk=0e31ed8b6b8713c5&vjs=3](https://ie.indeed.com/viewjob?cmp=Ballyduff-medical-centre&t=Medical+Secretary&jk=0e31ed8b6b8713c5&vjs=3)



## Registered Nurse

Ballyduff medical centre

Practice nurse duties include baby immunisations, dressings, involved in care of chronic diseases, phlebotomy amongst others

**Job Type:** Full-time

**Salary:** €24.00-€27.00 per year

**Benefits:** On-site parking

**Schedule:** 8-hour shift

**Ability to commute/relocate:** Ballyduff, CO. Kerry V92 TR66: reliably commute or plan to relocate before starting work (preferred)

**Education:** Bachelor's (preferred)

**Experience:** Nursing: 1 year (preferred)

**Licence/Certification:** Nursing and Midwifery Board of Ireland registration (preferred)

**Application deadline:** 20/06/2022

**Reference ID:** Ballyduff

**Expected start date:** 11/07/2022

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Ballyduff-medical-centre&t=Registered+Nurse&jk=6e50ff88340b3011&vjs=3>

## Web Developer

Lead Website developer, interest in new tech opportunities and scaling rapidly.

Experience in B2B & B2C with experience in digital payment systems.

App development experience essential.

Experience with CMS & SAS a distinct advantage.

International experience and software integration background highly valued.

**Job Type:** Full-time

**Salary:** Up to €90,000.00 per year

**Benefits:**

- Company events
- Relocation assistance
- Wellness program

**Schedule:** 8-hour shift

**Ability to commute/relocate:** Tralee, County Kerry: reliably commute or plan to relocate before starting work (required)

**Application deadline:** 17/07/2022

**Reference ID:** 120622

**Expected start date:** 01/09/2022

**Apply on:**

<https://ie.indeed.com/viewjob?cmp=PetBond&t=Web+Developer&jk=d2c7f412fa86f02a&vjs=3>

## Deli Assistant

Horgans Centra Ardfert Tralee, County Kerry

**Requirements:**

- A positive, welcoming attitude and good communication skills
- Commitment to delivering a high level of customer service
- Excellent personal presentation standards
- Ability to work effectively and positively as part of a team
- Fluent in English both verbally and written
- Previous experience an advantage but not essential as full training will be provided
- HACCP training is desirable but not essential
- Flexibility to work hours as determined by the business, this is a full-time position and shifts will include evenings, weekends and bank holidays.

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**Responsibilities:**

Prepare, cook and display foods in all fresh food counters.

Cook and merchandise products in bakery department, maintaining a strong offering throughout the day.

Prepare customer orders across all counters in the deli department, offering customers excellent product knowledge and friendly, efficient service.

Working as part of the deli team to maintain high standards of food safety and hygiene.

**Job Types:** Full-time, Permanent

**Salary:** €10.50 per hour

**Benefits:** On-site parking

**Schedule:**

- Day shift
- Holidays
- Night shift
- Weekend availability

**Shift availability:**

- Day shift (required)
- Night shift (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Horgans-Centra&t=Deli+Assistant&jk=488750c083c9b7b8&vjs=3>

**Sales Assistant**

Horgans Centra Ardfert Tralee, County Kerry

**Requirements:**

- A positive, welcoming attitude and good communication skills
- Commitment to delivering a high level of customer service
- Excellent personal presentation standards
- Ability to work effectively and positively as part of a team
- Fluent in English both verbally and written
- Previous experience an advantage but not essential as full training will be provided
- Flexibility to work hours as determined by the business, this is a full-time position and shifts will include evenings, weekends and bank holidays.

**Responsibilities:**

- Accurate and efficient handling of customer transactions at checkouts.
- Stock replenishment and delivery of a well-presented store at all times.
- Other duties as designated by management

**Job Types:** Full-time, Permanent

**Salary:** €10.50 per hour

**Benefits:** On-site parking

**Schedule:**

- Day shift
- Holidays
- Night shift
- Weekend availability

**Shift availability:**

- Day shift (required)
- Night shift (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Horgans-Centra&t=Sales+Assistant&jk=1badc01aeecf2566&vjs=3>

## **Retail Associate - Tralee**

Permanent Part Time (20 hours p/w)

At Three we're used to going beyond expectations to better connect our customers

If that sounds like you, join us, and Be Phenomenal. Our Retail teams play a critical part in our enhanced store experience. Never has there been a more exciting time to join a team of open, honest and passionate employees. Three is forward thinking, you can't stagnate in this job, and you'll be part of a charming bunch of people that will become lifelong friends. There's an energy here that's infectious; we defy convention and we're always looking at ways to shake up the industry and to surprise and delight our customers. You can be yourself here, and you'll get to build strong relationships with customers and colleagues alike.

### **Join us as a Retail Sales Associate**

Confident and personable, with a real passion for customer service, you'll happily go to phenomenal lengths to deliver the best retail experience possible, while working hard to drive sales and exceed targets. You'll need to be brilliant at building relationships with customers, identifying their needs and expertly matching them to our products and services. You'll be hungry to hit sales targets and to play a supportive and encouraging part in the team around you. Positive and motivated, you'll always be looking for ways we can improve and for ways to improve yourself. Previous retail sales experience is preferred but not essential and, of course, a love of and keen interest in the products we sell.

### **What we offer**

Competitive salary and reward structure - earn up to €15,000 a year with commission

25 days annual leave each year (pro rata)

Smartphone with a generous employee plan

Benefits contribution paid monthly to use towards healthcare etc

Employer matching pension scheme of up to 5%

Life Assurance and Salary Protection Plan from day one

Access to learning and development tools such as LinkedIn Learning

Employee competitions for tickets to the 3Arena and other company sponsored events

Three Ireland is proud to be an equal opportunities employer. We are committed to equal employment and growing a diverse workforce. We embrace those of any race, colour, gender identity, age, ancestry, religion, disability, sex, marital status, national origin, citizenship, or sexual orientation; and we want our teams to reflect this!

**Apply on:** <https://three-ireland.csod.com/ux/ats/careersite/5/home/requisition/1145?c=three-ireland>

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c.1200 employees, an annual budget of c. €82 million, c. 37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACHAIS  
AGUS OILÚNA CHAIRRE

KERRY EDUCATION  
AND TRAINING BOARD

Kerry Education  
and Training Board,  
Centropoint,  
John Joe Sheehy Rd.,  
Tralee, Co. Kerry.  
T: 066-7121488  
F: 066-7121531

## TUTOR POOL COMMUNITY EDUCATION KERRY ETB

Kerry Education and Training Board invites applications, from suitably qualified persons, for inclusion on the above Tutor Pool which may arise. **We are seeking applications from individuals who have qualifications/skills in a variety of disciplines:**

- Art Painting (Oil and Acrylic)
- Keep fit, Yoga, Pilates
- Creativity, Crafts, Music, Dance, Movement
- Beauty, Health, Wellbeing, Holistic Therapies
- Parenting
- Cooking and Nutrition
- History, Culture, Heritage, Languages
- Personal Development, Empowerment, Advocacy
- ICT for all levels
- Sustainable Living, Biodiversity, Nature & the Environment
- Farming, Fishing

An applicant's inclusion on the pool is not an offer of employment. Hours will be assigned for casual part-time tutor posts that may arise. Experience in working with groups and/or ability to deliver in Irish is desirable. Garda Vetting will take place prior to inclusion on the Tutor Pool.

Further details are available from our webpage [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) or contact the H.R. Department, Kerry ETB, Centropoint, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return **by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie)**.

**No C.V.'s, only official application form will be accepted.** Applications must be received not later than **12.00 noon Thursday 30th June, 2022.**

**Colm Mc Evoy**  
**Chief Executive Officer**

Kerry Education & Training Board services Gaeltacht areas.

Cairfeair fáilte roimh chomhfhreagras i nGaeltíocht.

Garda Vetting of successful candidates will take place prior to offer of employment.

Commaising will automatically disqualify. Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

"Creating a Learning Society in Kerry"



**SOLAS**  
learning works



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Aontas Eorpach  
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European Union



Kultúr na hÉireann  
Government of Ireland



aperee

## VACANCY

### HEALTHCARE ASSISTANT VACANCIES APEREE LIVING CAMP

Aperee Living Camp are currently recruiting for Healthcare Assistants. We are seeking motivated and passionate individuals to fill this position

**Requirements:**

- Genuine passion for caring for others
- QQI Level 5 In Healthcare or prior caring experience highly desirable (or a willingness to enroll in this course)
- Excellent English
- Ability to work independently or as part of a team

For more information, or to apply with a copy of your CV and cover letter, please email [careers@aperee.ie](mailto:careers@aperee.ie) or apply directly to Aperee Living Camp on 0667130267. **Closing date: Monday 27th June**



Ardfert Quarry Products is a leading supplier & manufacturer of limestone products in County Kerry. We are a family owned business and have serviced the construction & agricultural sectors for over 45 years from our quarry in Ardfert.

### We are currently recruiting for a Full Time **SALES EXECUTIVE/ ACCOUNT MANAGER**

**Role:**

- Day to day management of customer accounts & relationships.
- Build long term relationships with customers by providing excellent customer service.
- Provide advice and guidance to customers as regards product suitability & functionality.
- Communicate with customers on the pricing of products.
- Liaise with dispatchers to ensure timely deliveries to customers.
- Credit control - ensure all accounts operate within their agreed credit terms.

**Candidate:**

- Strong sales & account management background with a minimum 4-5 years' experience, preferably in the construction or agricultural sectors.
- High level of customer focus & customer service.
- Self-motivated with an ability to work independently, as well as part of a team.
- Excellent communication & negotiation skills.

A competitive benefits package commensurate with experience will be available to the successful candidate.

Apply in confidence with full CV by post to Ardfert Quarry Products, Sackville, Ardfert, Tralee, Co Kerry or email [info@aqp.ie](mailto:info@aqp.ie)

Closing date for applications is 30th June 2022.

[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22



### **Listowel Area CE Project CLG**

Family Resource Centre, John B Keane Rd., Listowel, Co. Kerry

Telephone: 068-23810/087-9346242

E-Mail: [info@listowelareace.ie](mailto:info@listowelareace.ie)

## **Community Employment VACANCIES in Listowel**

### **Caretaker & General Maintenance - 5 Positions**

Location 1: St John's Theatre & Art Centre Listowel

Location 2: Kerry Parents & Friends Association Listowel

Location 3: Knockanure Community Centre

Location 4: Finuge Development

Location 5: Family Resource Centre, Listowel

Duties include care & maintenance of theatre/facilities, maintenance of buildings and grounds, setting up rooms and areas as required, litter control, gardening, grass cutting, strimming, maintenance, painting, all working towards enhancing the appearance of the surrounding areas. Adherence and assistance with daily Health & Safety requirements and maintenance of same in working environment is vital.

Funding available for training opportunities in many areas.

**Start date:** Immediately, subject to Garda clearance.

### **Care Assistant – 4 positions**

Location: Kerry Parents & Friends Association, Listowel

Duties: To assist the instructors and nursing staff in caring for the service users. Working as part of a team with social care, hygiene & personal care, experience given in various units within the Day Care centre.

D1 license would be an advantage but not essential as it may be funded to obtain same while on the scheme.

**Start date:** Immediately, subject to Garda clearance

Training including Healthcare Support QQI Level 5 training & qualification offered to successful candidate.

### **Environmental Worker – 2 Position**

Location – Listowel Tidy Towns

Duties to include litter control, grass cutting, strimming, maintenance, painting, general maintenance; all working towards enhancing the appearance of the surrounding areas.

Funding available for training opportunities in many areas.

Start Date: Immediate

### **Centre Cleaner – 1 Position**

Location – Family Resource Centre

Duties to include general cleaning duties in the rooms, bathrooms and corridors of the Resource Centre.

Adherence to maintenance of standards and health and safety is crucial.

Funding available for training opportunities in many areas.

Start Date: Immediate

**Please note:**

[www.traleeels.ie](http://www.traleeels.ie)

23-Jun-22



FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS are COMMUNITY EMPLOYMENT & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK for each position

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required- CV & PPS No. to: [info@listowelareace.ie](mailto:info@listowelareace.ie)

Training will be provided for all positions and funded by DEASP, Sponsors and support given in the roles.



## KDYS CE

The post is a developmental opportunity, and no experience is necessary. Accredited training will be provided to support your career. However, previous experience in similar roles is welcomed.

### CARETAKER x 2

**Locations:** KDYS Youth Centre, TRALEE.  
KDYS Youth Centre, KILLARNEY.

**Ref:** CES-2216803  
**Ref:** CES-2216811

To work as part of the facilities team at KDYS Youth Centres providing a professional, friendly & efficient service to all service users at the Centre.

#### Duties to include:

- Cleaning, painting and light maintenance duties at the Centre.
- Monitoring security of building – entry and exit of premises.
- Room set up for activities.
- Answering telephone while on duty and taking messages.
- Assisting in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to management or Health & Safety representative.
- Flexibility is required as the role involves evening and weekend work

### ADMINISTRATION ASSISTANT

**Location:** KDYS Youth Centre, KILLARNEY.

**Ref:** CES-2216817

To work as part of the facilities team at KDYS Youth Centre Tralee providing a professional, friendly & efficient service to all service users at the Centre.

#### Duties to include:

- Reception duties.
- Dealing with Room Bookings and monitoring room usage.
- Ensure adequate stocks of office supplies are available at all times.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to your line manager or Health & Safety representative.
- Sorting and distributing all incoming and outgoing mail and messages.
- General administration duties including processing invoices for payment, word processing, photocopying, shredding and filing.
- Knowledge of Microsoft Office and Social Media platforms desirable.

### YOUTH WORK ASSISTANT

**Location:** KDYS Youth Centre, Tralee.

**Ref:** CES- 2216819

#### Duties to include:

To assist the full-time youth workers in the planning, implementation and evaluation of all programmes in response to the needs of young people in the areas including: -

- Work to provide quality youth work through the Youth Café facility at the KDYS Youth Centre.
- Develop relationships and programmes of work with young with whom regular contact is kept.
- Participate in any youth work activity including events, community youth work groups and weekly long activity camps.

- Administration duties - word processing, filing, answering calls.
- Assisting in the compliance of Health & Safety regulations.
- The role will involve evening and weekend work.

## **ADMINISTRATION ASSISTANT**

**Location:** KERRY SCHOOL OF MUSIC - TRALEE.

**REF:** CES-2217440

To work as part of the team at Kerry School of Music providing a professional, friendly & efficient service.

### **Duties to include:**

- Reception duties and general administration duties including word processing,
- photocopying, shredding and filing.
- Dealing with enquiries to the school regarding classes.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health and Safety risks in the workplace and bring any concerns to your line manager.
- General light cleaning.
- Sorting and distributing all incoming and outgoing mail and messages.
- Knowledge of Microsoft Office and Social Media platforms desirable.

**Hours:** 19.5 per week – Monday – Friday.

**Start date:** TBC. Subject to Garda Vetting.

**To apply please forward CV and note of your PPS number to Ann Brosnan email:**

**[annbrosnan@kdys.ie](mailto:annbrosnan@kdys.ie) or telephone 068 23744.**

*Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more. Eligibility will have to be verified by the Department of Employment Affairs and Social Protection.*

Saothair na nAbhann Community Employment Scheme (Ballybunion/Ballyduff) have the following vacancies:

### **Tourist Office Attendant, #CES-2208334**

Location: Tourist Office, Main Street, Ballybunion

### **Tourist Office Attendant, #CES-2208280**

Location: Tourist Office, Main Street, Ballybunion

### **Cleaner, Health & Leisure Centre, #CES-2215789**

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

### **Receptionist, Health & Leisure Centre #CES-2215790**

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

### **Caretaker, #CES-2223658**

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

### **Office Administrator x 2 positions, Community Centre #CES-2215792**

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

Positions involve 19.5 hours per week, including training. These are development opportunities and experience are not necessary as training will be given.

**Further details are available by emailing Rosaleen at [saothairnanabhann@gmail.com](mailto:saothairnanabhann@gmail.com) by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number.**

Ballybunion Community Centre

Lartigue Road, Ballybunion, Co Kerry, V31 TV25

Community Employment Programme, 19.5 hours per week

Eligibility to participate in community employment will be verified by the Department. This is a developmental opportunity. Accredited training will be provided to support your career.

### **Office Administrator**

The role of the **Office Administrator** is to support, enhance and deliver the day-to-day operations and services of the Community Centre.

We are seeking an applicant with good computer and literacy skills. The role will include the following:

To assist the Community Centre Committee in delivering a high-quality service of sports, club and community facilities based on the identified needs of the local community.

To assist with the effective, efficient management and day-to-day operation of the Community Centre.

#### **Duties and Responsibilities**

- General administration and support with the administration of activities/programmes/events/classes/courses and facilities in the Community Centre.
- Act as the first point of contact for service users, staff, volunteers and external visitors.
- Ensure that all telephone, email and personal enquiries are attended to in a timely and sensitive manner.
- Ensure shared common areas are well organised, clean, tidy and fully equipped.
- Ensure efficient and effective systems of the day-to-day operation of the Community Centre office, including liaising with external suppliers, Board of Management, committee members, caretaking staff, clients and patrons using the centre.
- Provide relevant information to individuals, clubs and groups while ensuring that good standards are maintained in all communications with the public.
- Develop and maintain Community Centre filing and data management systems to high standards and in line with Data Protection requirements.
- Support the Community Centre Board and Committees with administration and compliance with the Governance Code for charities and other statutory obligations.
- Implement, support, maintain and administer Community Centre platforms and systems including online booking, accounting, online banking, fixed assets register etc.
- Promote the Community Centre and its activities using social media and other channels.
- Be flexible in approach to work and undertake any other duties that may be required within the remit of the Community Centre.

**Further details are available by emailing Rosaleen at [saothairnanabhann@gmail.com](mailto:saothairnanabhann@gmail.com) by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number**



**AS AN EMPLOYEE ON OUR CE SCHEME  
YOU CAN EXPECT:**

- ✓ DSP Rates for 19.5 hrs per week
- ✓ Full on the Job Training Provided
- ✓ Opportunity for free QQI (FETAC) Certified Training
- ✓ Full support for Training and Development
- ✓ Paid Work Experience
- ✓ Training and Coaching for Interview skills/Creating C.V.
- ✓ Preparation for Future Employment
- ✓ Employee Assistance Programme

**IWA is an equal opportunity employer**

IWA is a quality accredited not for profit organisation delivering a range of services to people with disabilities and older people in every town and village in Ireland. Our goal is to have the right people in the right place at the right time and we understand that our people are our greatest asset.

**IN RETURN THE IWA  
EXPECTS FROM YOU:**

- ✓ Your commitment to training
- ✓ Willingness to learn
- ✓ Flexibility
- ✓ Caring 'can-do' attitude
- ✓ Team worker

**CONTACT:**

**Gretta Murphy**

**CE Supervisor**

**Irish Wheelchair Association**

**[Gretta.donohermurphy@iwa.ie](mailto:Gretta.donohermurphy@iwa.ie)**

**087 6684665**



Find out more about Work Placement Experience Programme at  
<https://www.gov.ie/en/service/95fe1-work-placement-experience-programme/>



**Intreo**

## Work Placement Experience Programme

- Gain valuable work experience
- Receive accredited training
- Connect with employers
- Increased weekly payment to €306

Brought to you by the  
Department of Social Protection



Ukrainian Supports - Ukrainian Supports  
Please see all the information at: <https://jobsireland.ie/en-US/blog/ukrainian-supports>







## Rural Social Scheme

**Farmers in these difficult times has your farm income been reduced? Have you, your spouse, child or sibling been made unemployed?**

**If you, your spouse or family member is in receipt of:**

- A means tested Department Of Employment Affairs and Social Protection (DEASP) payment for example Farm Assist or Jobseekers Allowance.
  - A Basic Payment Scheme (BPS) payment.
- And you are actively farming in excess of 1 hectare.

Then your application may be used to assist eligibility for this scheme.

**The benefits of participating on the scheme include:**

- Reduced isolation by working alongside other farmers.
- An increased weekly income.
- Weekly PRSI contributions towards your retirement pension.
- Engaging in 19.5 hours work per week on local community projects.

The Rural Social Scheme team nationally currently comprises 139 Supervisors and 3,350 participants. It is an equal opportunities employer.

## Community Groups are you interested in availing of the Rural Social Scheme?

**Works carried out in communities include:**

- Maintenance of waymarked ways, agreed walks and bog roads;
- Village and countryside enhancement projects;
- Maintenance and caretaking of community and sporting activities;
- Community administration/clerical duties;
- Social care and care of the elderly, community care for both pre-school and after-school groups;
- Projects relating to not-for-profit Cultural and Heritage Centres.

**For further information contact:**

**Geraldine Kelly** or **Anita Bodenham** in the Listowel Area on 068 23429.

**Aine Stack** in the Tralee Area on 066 7180190.

**Joanne O'Sullivan** or **Kay O'Connor** in the Castleisland Area on 066 7142576



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22

# Are You... 15-24 years?

Not in education, employment or training?

Ready to try something new?

**We provide: Free support, guidance and training**

**Contact us to see how we can help!**

## NEWKD YEI SERVICE YOUTH EMPLOYMENT SERVICE

### Listowel Area

Louise Lyons

NEWKD,

20 Upper William Street,

Listowel

(068) 23429 0876411271

[louiselyons@newkd.ie](mailto:louiselyons@newkd.ie)

### Castleisland Area

Jennifer O'Sullivan

NEWKD,

Tralee Road,

Castleisland

(066) 7142576 0879493451

[jenniferosullivan@newkd.ie](mailto:jenniferosullivan@newkd.ie)



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020  
Co-funded by the Irish Government  
and the European Union



EUROPEAN UNION

Investing in your future  
European Social Fund



Department of Rural and  
Community Development

An Roinn Fuartha  
Tuaithe agus Pobail



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government and co-funded by the European Social Fund and includes a special allocation under the Youth Employment Initiative 2014-2020.





*NEWKD YEI SERVICE - Youth Employment Service  
Free Workshops and Training's - 15 - 24yrs old*



***DID YOU KNOW ?***

**NEWKD YEI Service provides  
Free CV writing Service to  
15 - 25YRS OLD**

*For more details or to register  
contact [jennifersullivan@newkd.ie](mailto:jennifersullivan@newkd.ie) 0879493451  
or contact our social media platforms*



EUROPEAN UNION  
Investing in your future  
European Social Fund



Ireland's European Structural and  
Investment Funds Programme  
2014-2020  
Co-funded by the Irish Government  
and the European Union



An Roinn Forbartha  
Tuaithe agus Pobail  
Department of Rural and  
Community Development



NEWKD



Coiste Forbartha Pobail  
Aitiúil Chiarraí  
Kerry Local Community  
Development Committee

\*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through

[www.traleeels.ie](http://www.traleeels.ie)

23-Jun-22



**FREE CLASSES**

# **Conversation English Classes**

**Tuesdays on Zoom | 7pm - 8pm**

**To Register Email:**

**LorraineBowler@newkd.ie**



Interpretation of the  
European Union flag



Department of Education and Skills



Department of Education and Skills



Department of Education and Skills



Department of Education and Skills

**fáilte isteach**  
Welcoming Message Through conversation  
English Classes



Is a FREE service for people over 60 years in the North Kerry areas :

**Moyvane, Listowel  
Ballydonoghue, Duagh  
Causeway/Ballyduff  
Ballybunion, Asdee**

**For people who would like a social visit once a week  
For people who have no transport, living on their own, isolated  
or cannot leave their home due to medical reasons**

NEWKD (North, East & West Kerry Development) has been running the Home Visitation Service project since 2018 in the North Kerry area with Anita Bodenham and Geraldine Kelly as Supervisors and Project Managers. This innovative project run by RSS (Rural Social Scheme), which links isolated people with others socially in their community, has taken on even greater importance in this time of so much uncertainty, during the Covid 19 crisis. This Home Visitation project would not be possible without RSS participants who have been an immense help from the very beginning of this initiative and work tirelessly in the North Kerry area.

NEWKD works closely with the community and runs many projects such as Home Maintenance Services, Meals on Wheels, Senior Alert Scheme. Increasingly the need for home social supports became evident in running these services, as older people were reported suffering loneliness and social contact in their daily lives. Commitment from the HSE Community Work Department and the team of HSE Public Health Nurses (PHNs) is a vital part of the Home Visitation Service initiative as well as support from An Garda Síochána and local groups.

NEWKD/RSS adhere to strict practices and policies as regards to treatment of the older people, their safety and wellbeing. Our work is centered around the community we work with. The Home Visitation project creates stronger links between service users (over 60s) and agencies such as HSE/Public Health Nurses/ Community Work Departments, An Garda Síochána, Meals on Wheels, Local Link and other local services available. This project also relies on help from dedicated volunteers.

NEWKD in turn values and appreciates volunteers, provides induction, training and continuously supports them in their role. Volunteers and RSS participants form an essential part of Home Visitation Service by calling on service users once a week at agreed time to chat to and offer companionship and a listening ear. Home Visitation volunteers are not required to do cleaning, cooking or attend to medical needs etc.; they are there to support and link older people with services that exist in the community, keep a gentle eye on them and making sure they know that someone cares.

**From the team of NEWKD Home Visitation Service NEWKD, 20 William Street Upper, Listowel, Co. Kerry, V31 TR68  
Tel: 068 23429**



[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22



CLASH ROAD | DENNY STREET | KILLORGLIN | MONAVALLEY | LISTOWEL



# KERRY COLLEGE

of Further Education & Training

## NOW ENROLLING

# LIFE.

# CHANGING.

PROFESSIONAL & QQI LEVEL 4, 5, 6  
FULL-TIME COURSES

## NO FEES

COURSE TITLE	START DATE
Ecology and Practical Fieldwork (Applied Ecology)	5/9/2022
Healthcare Support	24/10/2022
Legal Administration (Office Administration)	5/9/2022
Office Management (Level 6)	5/9/2022
Skills to Compete - Bus Driving - D Licence Code Y23	14/11/2022
Skills to Compete - Inland Angling Guiding	7/11/2022
Skills to Compete - National Tour Guiding	17/10/2022
Skills to Compete - Reception and Clerical Skills	21/11/2022
Skills to Compete - Regional Tour Guiding	7/11/2022
Special Needs Assisting (Community Health Services)	5/9/2022
Stage One Advanced Certificate in Early Learning and Care (Level 5)	5/9/2022

Our Admissions Office is always here to help. Call in to the office to discuss information and advice on any of our courses.

### OPENING SOON

Killarney Admissions Office,  
25 High Street, Killarney, Co. Kerry  
V93 X529

Call our Admissions Team  
**066 714 96 96**  
[info@kerrycollege.ie](mailto:info@kerrycollege.ie)

To view our full list of programmes  
[www.kerrycollege.ie](http://www.kerrycollege.ie)



Department of Education and Skills  
Government of Ireland



Courses are offered subject to demand and applicants meeting entry requirements. Limited places available on certain courses.

**OPEN EVENT**  
**Friday 27th May 22**  
**11am - 2pm**

Employment | Progression | Apprenticeship



**KERRY  
COLLEGE**

## CLASH CAMPUS

# PATHWAY COURSES

Introducing all new, free, full-time courses in Kerry College

### Level 3 & Level 4 Courses

General Learning Level 3 (350872)  
Employment Skills Level 4 (350863)  
ICT Skills Level 4 (351040)

### Level 3 & Level 4 Courses

Applicants who have completed senior cycle **or** are over 18yrs.  
Non-EU/EEA applicants must have permission to work in Ireland.

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### Pathway Key Benefits

- \* Keep your Social Welfare payments
- \* Retain existing additional benefits
- \* No fees
- \* Childcare subsidy
- \* Travel and meal allowance
- \* Relaxed learning environment
- \* Support and Guidance

Choose one of our life changing courses today. We are now enrolling for 2022/23

Contact us today on

086 075 2972 or 066 71 21041

or [pathways.tralee@kerrycollege.ie](mailto:pathways.tralee@kerrycollege.ie)



Rialtas na hÉireann  
Government of Ireland



Co-funded by the  
EUROPEAN UNION



BORD OIDEACHAIS  
AGUS OILIÚNA CHARRAI  
KERRY EDUCATION  
AND TRAINING BOARD

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learning works

[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22

Check out Kerry ETB's new Apprenticeship launching with Kerry College! Wind Turbine Maintenance Technician Apprenticeship is the first of its kind in Ireland and boasts a Level 6 Advanced Cert in Industrial Wind Turbine Engineering upon completion.

<https://kerrycollege.ie/apprent.../wind-turbine-maintenance/>





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KERRY EDUCATION AND TRAINING BOARD

**Wind Turbine  
Maintenance  
Technician (WTMT)  
APRENTICESHIP**



**GENERATION  
APPRENTICESHIP**  
[www.apprenticeship.ie](http://www.apprenticeship.ie)

[www.tralee.es.ie](http://www.tralee.es.ie)

23-Jun-22



APPLY TODAY!!

<https://kerrycollege.ie/full.../healthcare-support-tralee-3/>



**KERRY  
COLLEGE**

*of Further Education & Training*

# HEALTHCARE SUPPORT

Starting 25/07/22  
Interviews being called **NOW**

[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22



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KERRY EDUCATION AND TRAINING BOARD

# MENTOR PROJECT

...giving you opportunity & agency

CATHERINE GALWAY  
**Mentor Project Co-ordinator**  
086 796 6477

SUSAN O'SHEA  
**Mentor**  
086 796 6478



The **Kerry ETB Mentor Project** is a mentoring service **FOR** young people.

We provide an independent service - which means that we do not recruit for any programme, course, training provision, etc.

We provide mentoring which has a progression focus - which means that we work with you to help you make the best plan for your future.

We provide mentoring with each young person on a case by case basis and so your plan will be different to anyone else's.

If you would like some support moving forward, if you feel you are stuck, or if you just need a little help trying to make decisions on what to do next, please contact us.

This is a **FREE & CONFIDENTIAL** service.

*"The delicate balance of mentoring someone is not creating them in your own image, but giving them the opportunity to create themselves."*

— Steven Spielberg



Minister of Education and Skills  
2014-2019  
Funded by the Irish Government  
and the European Union



Riadas na hÉireann  
Government of Ireland



EUROPEAN UNION  
Investing in your future  
European Social Fund

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# **TRALEE CTC**

*MONAVALLEY IND ESTATE, TRALEE*

***We are currently recruiting young people aged between 16-21 for QQI Level 3 and Level 4 courses***

*These courses are a pathway to further education or employment*

- **CATERING,**
- **CONSTRUCTION**
- **TECHNOLOGY**
- **HAIRDRESSING**

***CONTACT US TODAY ON 066 7125415  
FOR INFORMATION ON ANY OF THESE COURSES***



***IT'S NEVER TOO LATE TO APPLY, CONTINUOUS INTAKE***

**TRAINING ALLOWANCE PAID WHILE YOU LEARN**



**MTU**

Ollscoil Teicneolaíochta na Mumhan  
Munster Technological University

# CHOOSE MTU

SUCCESSING  
TOGETHER

**IRELAND'S TOP-RANKED  
TECHNOLOGICAL UNIVERSITY\***



## CAO

Change of Mind Deadline

**5pm Friday 1st July**

\*As ranked by Sunday Times Good University Guide 2022

f t i y  
**WWW.MTU.IE**



Citizens Information 



## We are here to **support** you in Kerry

Phone Tralee Mon- Fri, 10-4pm on **0761 07 7860**

Providing you with free and confidential information, advice and advocacy on

- SOCIAL WELFARE      • HEALTH      • FAMILY MATTERS
- HOUSING              • EMPLOYMENT RIGHTS      • INCOME SUPPORT

 **0761 07 7860**     
  [kerry@citizensinformation.ie](mailto:kerry@citizensinformation.ie)

Funded and supported by the Citizens Information Board

# *Job Seekers*

**NEWKD** 

**Need Assistance & Support with applying for a job?**

If, so we can provide skills training, CV preparation, digital support and on line applying etc.

**FREE  
PRE-EMPLOYMENT  
SUPPORTS  
@  
LISTOWEL JOBS  
CLUB**

**DUE TO COVID-19 WE ARE WORKING  
ON A ONE TO ONE INDIVIDUAL BASIS.**

You can reach us on email:  
[sandranoel@newkd.ie](mailto:sandranoel@newkd.ie)  
 Phone 068 24981 or  
 Mobile/Whatsapp 087 9918445  
 or find us FB @ Listowel Jobs Club.

**Location:**  
 20 Upper William St. Listowel  
 (The Old Post Office)





An Roinn Coimírce Sóisialaí  
 Department of Social Protection



# Focus Mental Health Recovery Programme

Are you experiencing a personal setback, mental health difficulties or experiencing isolation, a sense of loss or hopelessness?

Do you need support in working towards engaging in a meaningful, satisfying and fulfilling life?

We can help. The Focus programme is designed to help people recovering from, or experiencing poor mental health to increase their independence, achieve better management of their health, improve their social integration and plan to help them get a job or go on to further education or training.

## *Apply Now*

For further information:

**066 7122533 or 087 9047912**

**Geoff.elvins@nln.ie**

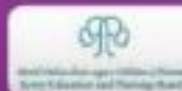
**facebook.com/NLNTralee/**



## National Learning Network

*Investing in People, Changing Perspectives*

 **Heilbrunnach na hEirinn Sláinte**  
Health Service Executive



[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22



# National Learning Network **Tralee**

## **FREE** Construction Skills course

- Plastering
- Block Laying
- SafePass
- Woodwork
- Painting/Decorating
- Floor and Wall Tiling

If you have an illness or need additional support to learn, then NLN can help. Eligibility criteria apply.



A mix of classroom and practical learning, as well as work experience, the course gives real life skills to get and keep a job in construction or to progress to pre-apprenticeship level.

☎ 066 712 2533

Email: [tralee@nlm.ie](mailto:tralee@nlm.ie)

[www.nlm.ie](http://www.nlm.ie)

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learning works



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KERRY EDUCATION AND TRAINING BOARD

## National Learning Network *Learn to change your story*

# **Sporting Chance** Course

**Enrolling NOW**

**Sporting Chance** is a **FREE** course offering a mix of classroom and practical learning as well as work placements. The course gives you the skills and qualifications necessary to get a job in the sport and leisure industry. The course is funded by the Kerry Education & Training Board.

If you need additional supports to learn, have had an injury, illness or disability then NLN can help.

**Find out more:**

☎ 066 712 2533

✉ [una.flynn@nlm.ie](mailto:una.flynn@nlm.ie)

🌐 [www.nlm.ie](http://www.nlm.ie)

📘 [facebook.com/NLNireland](https://facebook.com/NLNireland)

**Free** life-changing courses  
and supported **training**



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAI  
Kerry Education and Training Board

[www.traleeles.ie](http://www.traleeles.ie)

23-Jun-22



National Learning Network

*Learn to change your story*

# Need training to get a job in IT?

**Enrolling  
Now**

**IT by Blended Learning** at NLN in Tralee is a **FREE** training course to help you learn the skills you need to get and keep a job. Our course combines classroom-based and home-based learning with work experience.

If you need extra support, if you have had an accident, illness or injury or have a disability then we can help. This course offers you the personalised support you need to gain a QQI Level 5 qualification and get a job.

*This course is funded by the Kerry Education and Training Board. Eligibility criteria apply.*

**Find out more at  
NLN Tralee:**

- ☎ (066) 712 2533
- ✉ [tralee@nlm.ie](mailto:tralee@nlm.ie)
- 🌐 [www.nlm.ie](http://www.nlm.ie)
- 📘 [facebook.com/NLNTralee](https://facebook.com/NLNTralee)



**Free** life-changing courses  
and supported **training**



*And Discover how NLN can help  
Kerry Education and Training Board*

## Volunteering Opportunities

Volunteer to increase your chances of employment! On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment. To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966, email [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

Please note that it is important to seek approval for volunteering by contacting your Deciding Officer.



kerry volunteer centre

Ionaid d'Oibrí Deonacha Chontae Chiarraí



Oifig Fiontair Áitiúil  
Local Enterprise Office

■ Oifig Fiontair Áitiúil Chiarraí ■ Local Enterprise Office Kerry

Want to grow your business in Kerry?

**WE'RE READY** if you are



At your Local Enterprise Office (LEO) you'll find a hub of expert advice, information and practical supports to help you with this next important step. And we're right here on your doorstep!

Tell us about your plans and we'll match you with the relevant services, resources and progression pathways to enable your business to grow and realise its full potential, and yours.



CONTHAIRIÓNTAE CHAIRRAÍ  
KERRY COUNTY COUNCIL

Visit [www.localenterprise.ie](http://www.localenterprise.ie)  
and let's talk business!

For further information  
T: 066 7183522 E: [LEO@kerrycoco.ie](mailto:LEO@kerrycoco.ie)  
County Buildings, Rathass, Tralee



European Union  
European Regional  
Development Fund



Údaráis Áitiúla Éireann  
Local Authorities Ireland



ENTERPRISE  
IRELAND  
where innovation meets business