



## TRALEE LOCAL EMPLOYMENT SERVICE

### WEEKLY NEWSLETTER

16th June 2022

**Assisting jobseekers in finding work by providing a FREE, FRIENDLY and CONFIDENTIAL Service**



#### Website

<https://newkd.ie/employment/tralee-local-employment-service/>



#### Follow us on Facebook

<https://www.facebook.com/traleelocalemploymentservice>

#### Head Office

1/2 North Circular Road,

Tralee, Co. Kerry

Tel: 066 7129675

Email: [info@traleeles.ie](mailto:info@traleeles.ie)

#### Listowel Outreach Office

NEWKD Office

20 Upper William Street, Listowel, Co. Kerry

Tel: 066 7129675

### What we do:

- Career Path Planning
- Assistance with Job Seeking
- CV and Cover Letter review
- Advice regarding Educational & Training Needs
- Advice on Back to Work Financial Incentives



An Roinn Coimirce Sóisialaí  
Department of Social Protection

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection

Tá Seirbhísí Fostaíochta Áitiúla (LES) maoinithe ag Rialtas na hÉireann tríd an Roinn Coimirce Sóisialaí



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16-Jun-22



**Tralee**

LOCAL EMPLOYMENT SERVICE

## **FREE VACANCY ADVERTISING**

### **EMPLOYERS**

If you have a vacancy you want to advertise

Message us the details on Facebook

or email: [info@traleeles.ie](mailto:info@traleeles.ie)

&

We will promote it for you for FREE

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection

Ta Seirbhís Fostaischta Áitiúla (LES) maoinithe ag Rialtas na hÉireann tríd an Roinn Coimirce Sóisialaí



An Roinn Coimirce Sóisialaí  
Department of Social Protection



Follow our Facebook page for more up to date job vacancies and information.

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Tralee Local Employment  
Service

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16-Jun-22

# How can Tralee LES help?



## Client background

Long term unemployed 40 years old male, co-habiting with children. Education Irish Second level with experience in outdoors maintenance work.

## When we met client

Client was looking for night time work that complimented his partners working hours because childcare facilities were closed during Pandemic. He had no transport and is living in isolated area. He had low mood primarily because of his lack of self-confidence in having no formal skills and because of the isolation effects of Covid.

## Actions / Interventions

Our Guidance Officer advised client of the benefits of a CE scheme as a stepping stone to employment. The priority in this instance was to instil confidence, stability and structure into client as a first step towards employment and to address isolation issues. Our Guidance Officer emphasised the training element associated with CE and the potential to address his lack of confidence around no formal training.

Tralee LES liaised with CE Supervisor in his local area and emailed client CE positions that he felt client would have a skillset to be comfortable performing in.

## Client Progression

Client attended via phone to initial activation 1:2:1 Meeting.

Client attended two subsequent phone Activation Review Meetings afterwards consisting of 1-hour durations each. Client acknowledged isolation was a contributing factor to his lack of motivation in mobilising himself into taking steps to progress into employment. Signposted to CE. **Client began CE position at beginning of April in local Community Centre.**

Follow up call - client was very happy in his new position and confirmed it was very beneficial thus far. He no longer feels isolated, has established a routine and is gaining confidence for his next step of attaining gainful employment. He feels he is contributing to the household along with his partner.

**If you feel that we could help you please contact us on 066 7129675 or email [info@traleeles.ie](mailto:info@traleeles.ie)**

## **We are moving**

From 20<sup>th</sup> June our new location will be Aras An  
Phobail, Croilar Na Mistealach, Tralee,  
Co. Kerry, V92 CRW8



## Cleaning Operative

Cleaning Operative required for supermarket in Castleisland, Co. Kerry,  
22.5 hours a week,  
6am to 10.30am 5 days a week,  
Monday, Wednesday, Thursday, Friday and Saturday,  
Prior cleaning experience desired but not essential,  
Training will be provided,

**Rate:** €11.55 per hour

**Job Types:** Full-time, Part-time

**Salary:** €11.55 per hour

**Schedule:**

- Day shift
- Monday to Friday
- Weekend availability

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Contract-Cleaners-Ltd&t=Cleaning+Operative&jk=9c94163a18e4bbc7&vjs=3>

## Purchasing Administrator

**About Your New Employer**

Fireplace & Heating company supplying the west Munster region for over 37 years.

**About Your New Job**

- Purchasing executive job.
- Sourcing high quality products.
- Acting as a bridge between the sale and scheduling installations with engineers.
- Managing a budget.
- Track orders and ensure timely delivery.
- Complete inventory audits.

**What Skills You Need**

- Experience with PO's & invoicing.
- Strong administration & organisation skills.
- Good numerical skills.

**What's On Offer?**

- Permanent job.
- Salary up to €30k.
- Monday - Friday role.

**What's Next**

- Apply now by clicking "Apply Now" or contact me at [021 484 7136](tel:0214847136)
- Or if the job isn't quite right but you are looking for something similar, please get in touch.

**Why Apply Through Sigmar?**

- We'll help manage your job hunt, strengthen your interview skills, and tidy up your CV.
- We'll provide you with an overview of the jobs market within your industry and help you tailor your jobs search.
- Gain access to exclusive roles that are not advertised elsewhere.

**Job Types:** Full-time, Permanent

**Salary:** Up to €30,000.00 per year

**Schedule:** Monday to Friday

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Ashleigh-Sigmar&t=Purchasing+Administrator&jk=849264b4a145d233&vjs=3>

## Counter Assistant

Jumbo's Family Restaurant Listowel, County Kerry

### Company description

Jumbo's is a family restaurant situated in the market town of Listowel. Established in 1983, our focus has always been on providing a positive customer experience - quality food delivered with a friendly, efficient service.

We're very proud of our place in our community too, and love to get involved with local clubs and projects, be that by sponsorship or by taking part in events - whenever we get a group from the Jumbo's team involved it's always a good fun experience, with plenty of laughs!

### Job description

We are currently recruiting for a Part-time Counter Assistant to work in Jumbo's Family Restaurant, who will be available during and after the summer and Listowel Races season.

We want to hire someone who will care about our customers as much as we do. Our priority is delivering an excellent customer experience. This experience is established by a focus on providing quality food, with a friendly and speedy service in a clean, bright environment.

### Your role will involve:

- Creating a Positive Customer Experience
- Greeting and Serving Customers
- Preparing & Cooking Food
- Operating Cash Registers and Cash/Card Handling
- Maintaining Dining and Kitchen Areas to High Standards of Cleanliness

### We offer:

- Full training for the position (positive attitude more important than experience!)
- Competitive Rate of Pay (€12.90 an hour; €19.35 after midnight/on Sundays)
- Employee Assistance Programme (providing mental health supports)

### Essential Attributes

- Positive can-do attitude
- Friendly disposition
- Ability to work as part of a team
- Good communication skills - able to follow instructions, take orders accurately, understand and follow health and safety procedures
- An ability to work flexible hours that include days, nights and weekends

**Job Types:** Part-time, Permanent

**Part-time hours:** 7-28 per week

**Salary:** €12.90-€19.35 per hour

### Schedule:

- Day shift
- Monday to Friday
- Night shift
- Weekend availability

**COVID-19 considerations:** Members of staff are required to wear a face mask during shift. Perspex screen over counter. All surfaces regularly sanitised.

### Shift availability:

- Day shift (preferred)
- Night shift (preferred)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Jumbo%27s-Family-Restaurant&t=Counter+Assistant&jk=57c83e4688552c7b&vjs=3>

## Supervisor - Ballylongford, Listowel, County Kerry

### Main purpose of the role:

Manage and motivate your team, ensuring the store operates efficiently and effectively and to provide our customers with the very best customer service experience at all times.

### The ideal candidate will have/be:

- 2 years` experience in a customer service facing role is desirable
- Excellent communication skills



- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- The ability to organise work, delegate responsibilities and support team members in the store.

**Main duties:**

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Be approachable and a role model who leads by example and encourages teamwork and a positive attitude in the workplace
- Set the standard for other employees in relation to rotation, merchandising and facing off
- Assist in the induction, training and development of employees
- Deal with all customer queries efficiently, professionally and consistent with store policy
- Engage with new initiatives and embrace new ways of working.

**Apply on:**

<https://ie.indeed.com/viewjob?jk=f1ffea5ed91a4831&tk=1g5e857t1jv7b800&from=serp&vjs=3>

## **Shop Floor Assistant - Ballylongford, Listowel, County Kerry**

**Main purpose of the role:**

Merchandise, rotate and face off all stock in assigned department while maintaining hygiene and food standards.

**The ideal candidate will have/be:**

- Excellent communication skills;
- Strong attention to detail, organised and flexible;
- Ability to use own initiative and work as part of a team;

**Main duties:**

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based;
- Process orders for various departments;
- Merchandise and present the entire store to the highest standard at all times;
- Liaise with the Store Manager on changes to layouts, ends and sides and ensure changes are correctly implemented;
- Implement correct labelling and stock rotation procedures;
- Ensure deliveries are checked off in line with goods inwards procedures.
- Keep the back-store tidy and packed away.

**Apply on:**

<https://ie.indeed.com/viewjob?jk=8a71c10f5a9914a9&tk=1g5e87p4ljv4i802&from=serp&vjs=3>

## **Deli Assistant - Ballylongford, Listowel, County Kerry**

**Main purpose of the role:**

Responsible for the preparation of high quality hot and cold deli products and for ensuring customer satisfaction is the number one priority.

**The ideal candidate will have/be:**

- HACCP training is desirable but not necessary
- Excellent communication skills
- Previous customer service experience is an advantage
- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- A passion for food and the ability to inspire shoppers.

**Main duties:**

- Actively live Centra brand-values i.e. Proud, Energetic, Imaginative and Community-Based
- Prepare customer orders across all fresh food areas i.e. make sandwiches and rolls, dish up hot food and slice meats using the store's portion control measures
- Cook, prepare and display the foods sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers
- Deal with all customer queries efficiently, professionally and in line with store policy.

**Apply on:**

<https://ie.indeed.com/viewjob?jk=01db9ff427ac08f2&tk=1g5e87p4ljv4i802&from=serp&vjs=3>

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16-Jun-22

## Part Time Night Porter

The Meadowlands Hotel Tralee, County Kerry

Part Time Night Porter needed to cover leave and work some nights over coming weeks. May become full time. Responsible for the security of the hotel, cleaning and setting up of meeting rooms. Late check in and early check outs.

**Job Types:** Full-time, Part-time

**Salary:** From €12.00 per hour

**Schedule:**

- 8 hour shift
- Monday to Friday
- Night shift
- Weekend availability

**Apply on:** <https://ie.indeed.com/viewjob?cmp=The-Meadowlands-Hotel&t=Night+Porter&jk=9a314c9cec909a81&vjs=3>

## Food and Beverage Assistant

The Meadowlands Hotel Tralee, County Kerry

Enthusiastic Food and Beverage Assistants needed for busy 4 \* Hotel. Will need to be available to work Breakfast, Lunch and Dinner Shifts on a seven day roster Monday to Sunday.

Previous experience preferred but not essential

**Job Types:** Full-time, Part-time, Permanent

**Salary:** From €10.50 per hour

**Additional pay:** Tips

**Benefits:** On-site parking

**Schedule:**

- 10 hour shift
- 8 hour shift
- Day shift
- Monday to Friday
- Weekend availability

**Experience:** Food service: 1 year (required)

**Language:** English (required)

**Shift availability:**

- Day shift (preferred)
- Night shift (preferred)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=The-Meadowlands-Hotel&t=Food+Beverage+Assistant&jk=2a58d205fe0fc8b1&vjs=3>

## Restaurant Supervisor/Manager

The Meadowlands Hotel Tralee, County Kerry

**Job Summary**

- To ensure the smooth and efficient operation of the Restaurant
- To ensure the highest standard of service to all our guests
- To ensure the highest level of cleanliness are maintained at all times
- Gather and implement all proper tools for running shifts (schedules/reservations, checks)
- To achieve high levels of customer satisfaction and feedback
- To work closely with the Restaurant Manager / Operations Team and the Head Chef / Kitchen Team
- Assist in maintaining a highly motivated and well trained staff
- Assist with recruitment when required

**Job Type / Category**

Mixture of Breakfast/ Dinner and Lunch/Dinner shifts

**Required Education, Skills and Qualifications**

At least 3 years Supervisory Experience in a similar establishment

**Job Types:** Full-time, Permanent

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16-Jun-22



**Salary:** €30,000.00-€35,000.00 per year

**Additional pay:** Tips

**Schedule:**

- 10 hour shift
- 8 hour shift
- Day shift
- Holidays
- Monday to Friday
- Night shift
- Weekend availability

**Ability to commute/relocate:** Tralee, County Kerry: reliably commute or plan to relocate before starting work (preferred)

**Experience:**

- restaurant supervisor: 3 years (required)
- Restaurant: 3 years (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=The-Meadowlands-Hotel&t=Restaurant+Supervisor+Manager&jk=07012011d3fd0329&vjs=3>

## Medical Secretary

Ballyduff medical centre

Handling telephone calls from patients and other allied health professionals

Doing STCs, scheduling appointments, scanning, dealing with PCRS amongst others

**Job Type:** Part-time

**Part-time hours:** 21 per week

**Salary:** €12.09-€17.81 per hour

**Benefits:** On-site parking

**Schedule:** 8 hour shift

**Application deadline:** 20/06/2022

**Reference ID:** Ballyduff 2022

**Expected start date:** 18/07/2022

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Ballyduff-medical-centre&t=Medical+Secretary&jk=0e31ed8b6b8713c5&vjs=3>

## Registered Nurse

Ballyduff medical centre

Practice nurse duties include baby immunisations, dressings, involved in care of chronic diseases, phlebotomy amongst others

**Job Type:** Full-time

**Salary:** €24.00-€27.00 per year

**Benefits:** On-site parking

**Schedule:** 8 hour shift

**Ability to commute/relocate:** Ballyduff, CO. Kerry V92 TR66: reliably commute or plan to relocate before starting work (preferred)

**Education:** Bachelor's (preferred)

**Experience:** Nursing: 1 year (preferred)

**Licence/Certification:** Nursing and Midwifery Board of Ireland registration (preferred)

**Application deadline:** 20/06/2022

**Reference ID:** Ballyduff

**Expected start date:** 11/07/2022

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Ballyduff-medical-centre&t=Registered+Nurse&jk=6e50ff88340b3011&vjs=3>

## Web Developer

Lead Website developer, interest in new tech opportunities and scaling rapidly.  
Experience in B2B & B2C with experience in digital payment systems.  
App development experience essential.  
Experience with CMS & SAS a distinct advantage.  
International experience and software integration background highly valued.

**Job Type:** Full-time

**Salary:** Up to €90,000.00 per year

**Benefits:**

- Company events
- Relocation assistance
- Wellness program

**Schedule:** 8 hour shift

**Ability to commute/relocate:** Tralee, County Kerry: reliably commute or plan to relocate before starting work (required)

**Application deadline:** 17/07/2022

**Reference ID:** 120622

**Expected start date:** 01/09/2022

**Apply on:**

<https://ie.indeed.com/viewjob?cmp=PetBond&t=Web+Developer&jk=d2c7f412fa86f02a&vjs=3>

## Replenishment Colleague - Early Mornings

Woodie's is the market-leading DIY, Home & Garden retailer in Ireland with 35 stores nationwide and an online presence. We are proud to be listed as Ireland's Top Retailer by Great Places to Work and an official "Best Workplaces for Women" for the past three years! We are also recognised by the Irish Centre for Diversity & Inclusion as an accredited Investor in Diversity.

We have an opportunity to join our Tralee team on a permanent contract.

### Job Description

Our store colleagues provide every Woodie's customer with an outstanding shopping experience through a helpful, friendly and knowledgeable approach. In this role you will support our store teams through early morning replenishment of our stock outside of normal trading hours.

### Some key responsibilities of the role:

- Friendly and helpful when interacting with our customers & other colleagues
- Merchandising products in-store, ensuring the sales floor is kept clean, tidy and safe for our colleagues and customers.
- Unloading of stock/deliveries.
- You may be required to under-take other duties from time to time to support in other areas of our store
- Operate in line with our safety procedures & policies at all times

### Ideal candidate:

- Available to work 7am to 12am 5 days (Monday - Friday)
- Passionate about working with teams in a retail environment
- Previous retail experience would be an advantage
- Ability to work in a fast-paced environment
- Takes a flexible & enthusiastic approach to work

**Initial contract length:** permanent

**Part-time hours:** 20-25 per week

**Starting Salary:** €10.92 per hour

### Our benefits include

- Company Pension
- Discounted Healthcare
- Paid Maternity & Parental leave
- Sick Pay Scheme
- Educational Assistance
- Bonus Scheme
- Colleague Discount

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16-Jun-22

- Wellness initiatives

We are an equal opportunity employer and value diversity at Woodie's! We do not discriminate on the basis of race, religion, colour, national origin, sex, gender, gender expression, sexual orientation, age, marital status, or disability status. We will ensure that individuals with disabilities are provided reasonable accommodation to participate in the job application or interview process, to perform essential job functions, and to receive other benefits and privileges of employment. Please contact us to request accommodation.

**Job Types:** Part-time, Permanent

**Part-time hours:** 20-25 per week

**Salary:** €10.92 per hour

**Schedule:** Monday to Friday

**Apply on:** <https://cx.predictivehire.com/bOog8csQB>

## **Deli Assistant**

Horgans Centra Ardfert Tralee, County Kerry

### **Requirements:**

- A positive, welcoming attitude and good communication skills
- Commitment to delivering a high level of customer service
- Excellent personal presentation standards
- Ability to work effectively and positively as part of a team
- Fluent in English both verbally and written
- Previous experience an advantage but not essential as full training will be provided
- HACCP training is desirable but not essential
- Flexibility to work hours as determined by the business, this is a full-time position and shifts will include evenings, weekends and bank holidays.

### **Responsibilities:**

Prepare, cook and display foods in all fresh food counters.

Cook and merchandise products in bakery department, maintaining a strong offering throughout the day.

Prepare customer orders across all counters in the deli department, offering customers excellent product knowledge and friendly, efficient service.

Working as part of the deli team to maintain high standards of food safety and hygiene.

**Job Types:** Full-time, Permanent

**Salary:** €10.50 per hour

**Benefits:** On-site parking

### **Schedule:**

- Day shift
- Holidays
- Night shift
- Weekend availability

### **Shift availability:**

- Day shift (required)
- Night shift (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Horgans-Centra&t=Deli+Assistant&jk=488750c083c9b7b8&vjs=3>

## **Sales Assistant**

Horgans Centra Ardfert Tralee, County Kerry

### **Requirements:**

- A positive, welcoming attitude and good communication skills
- Commitment to delivering a high level of customer service
- Excellent personal presentation standards
- Ability to work effectively and positively as part of a team
- Fluent in English both verbally and written
- Previous experience an advantage but not essential as full training will be provided

- Flexibility to work hours as determined by the business, this is a full-time position and shifts will include evenings, weekends and bank holidays.

**Responsibilities:**

- Accurate and efficient handling of customer transactions at checkouts.
- Stock replenishment and delivery of a well presented store at all times.
- Other duties as designated by management

**Job Types:** Full-time, Permanent

**Salary:** €10.50 per hour

**Benefits:** On-site parking

**Schedule:**

- Day shift
- Holidays
- Night shift
- Weekend availability

**Shift availability:**

- Day shift (required)
- Night shift (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Horgans-Centra&t=Sales+Assistant&jk=1badc01aeecf2566&vjs=3>

## **Tower Crane Operator (long term)**

**Full Job Description**

Crane Crew Ltd is looking for a Tower Crane Operator to join our fast growing team in Kerry.

We're now looking to fulfill a long term, full time position starting immediately.

We're focusing on giving a new full lifting service from our certified risk assessments to our qualified banksmen, crane operators and crane supervisors. We take care of the projects we take on from start to finish as we take care of our team. We're trying to put together an efficient and well working team for our projects and aim to stick to this team for the wellbeing of our employees. This will ensure a nice environment on site making for smoother and safer operations.

If you are already part of a well working team and looking to merge with a company please don't hesitate to apply as a full team.

Apply with your cv or feel free to contact me at [0857450126](tel:0857450126) for any queries.

Good rate of pay and possibility of growth in a team of highly skilled professionals.

CSCS slinger/signaller

CSCS tower crane

Safe pass

Manual handling

**Job Type:** Full-time

**Salary:** €21.00-€25.00 per hour

**Benefits:**

Company events

On-site parking

**Schedule:** Day shift

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Crane-Crew-Ltd&t=Tower+Crane+Operator&jk=5da39a19f3d957ea&vjs=3>

## **Ground Worker**

We are recruiting for an experienced Groundworker for a busy site in the Listowel area of Co. Kerry. This role requires an immediate start with long-term work with excellent rates of pay for a suitable candidate.

**The ideal candidate will have:**

- At least 4 years of previous experience working on construction sites.
- Experience doing concrete work, Pipe laying and manholes, Pipe welding, Fusion welding.
- Valid Safe Pass
- Dumper and digger ticket preferable but not essential.

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16-Jun-22

- Valid Manual Handling.
- Own transport
- work well as part of a team or on your own.

This is a long term job with an immediate start and keen rates of pay for the suitable candidate. Please include mobile number on application or call Aaron on [0874392889](tel:0874392889) for further information.

**Job Type:** Full-time

**Salary:** €40,000.00-€48,000.00 per year

**Additional pay:** Overtime pay

**Schedule:** Monday to Friday

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Connect-Recruitment&t=Ground+Worker&jk=e720404ebae89624&vjs=3>

## Retail Associate - Tralee

Permanent Part Time (20 hours p/w)

At Three we're used to going beyond expectations to better connect our customers

If that sounds like you, join us, and Be Phenomenal. Our Retail teams play a critical part in our enhanced store experience. Never has there been a more exciting time to join a team of open, honest and passionate employees. Three is forward thinking, you can't stagnate in this job, and you'll be part of a charming bunch of people that will become lifelong friends. There's an energy here that's infectious; we defy convention and we're always looking at ways to shake up the industry and to surprise and delight our customers. You can be yourself here, and you'll get to build strong relationships with customers and colleagues alike.

### Join us as a Retail Sales Associate

Confident and personable, with a real passion for customer service, you'll happily go to phenomenal lengths to deliver the best retail experience possible, while working hard to drive sales and exceed targets. You'll need to be brilliant at building relationships with customers, identifying their needs and expertly matching them to our products and services. You'll be hungry to hit sales targets and to play a supportive and encouraging part in the team around you. Positive and motivated, you'll always be looking for ways we can improve and for ways to improve yourself. Previous retail sales experience is preferred but not essential and, of course, a love of and keen interest in the products we sell.

### What we offer

Competitive salary and reward structure - earn up to €15,000 a year with commission

25 days annual leave each year (pro rata)

Smartphone with a generous employee plan

Benefits contribution paid monthly to use towards healthcare etc

Employer matching pension scheme of up to 5%

Life Assurance and Salary Protection Plan from day one

Access to learning and development tools such as LinkedIn Learning

Employee competitions for tickets to the 3Arena and other company sponsored events

Three Ireland is proud to be an equal opportunities employer. We are committed to equal employment and growing a diverse workforce. We embrace those of any race, colour, gender identity, age, ancestry, religion, disability, sex, marital status, national origin, citizenship, or sexual orientation; and we want our teams to reflect this!

**Apply on:** <https://three-ireland.csod.com/ux/ats/careersite/5/home/requisition/1145?c=three-ireland>

## Full Time Supervisor

Starbucks Ireland

We are looking for engaging, motivated and energetic full time supervisors who really get their kicks out of developing others. It's not just supervisors we're looking for, it's the future managers of our stores and with lots of opportunities coming up over the next few years there's never been a better time to join us!

The job will be exciting yet challenging at times. Experience in a drive thru or as a barista is preferred but not essential. What is essential though is a real positive attitude and you'll just love working in hospitality, easily connecting with our customers. If you think you have the skills and attitude to be successful then send us your CV and a cover letter telling us a bit about yourself and why you think you'd be a great fit for us.

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22

### Summary of Key Responsibilities

Responsibilities and essential job functions include but are not limited to the following behaviours:

Delivers world class customer service to all customers by acting with a customer comes first attitude and connecting with the customer.

Executes store operations during scheduled shifts.

Organizes opening and closing duties as assigned.

Provides quality beverages, whole bean, and food products consistently for all customers by adhering to all recipe and presentation standards.

Follows health, safety and sanitation guidelines for all products.

Creates a positive learning environment by providing clear, specific, timely and respectful coaching and feedback to partners on shift to ensure operational excellence and to improve partner performance.

Available to work flexible hours that may include early mornings, evenings, weekends, nights and/or holidays

Successful candidates will be contacted, with interviews taking place shortly afterwards.

Apply on: <https://www.jobs.ie/ApplyForJob.aspx?Id=2064738>

**To see further details for positions below please go to**  
**<https://www.activelink.ie/vacancies?region=Kerry&category=All>**

<u>Title</u>	<u>Region</u>	<u>Listed ▼</u>	<u>Expiry Date</u>	<u>Category</u>
<u>Kerry Diocesan Youth Service:</u> <u>Lead Worker &amp; Project Workers</u> <u>x 2</u>	North Kerry	15/06/2022	27/06/2022	Children & Youth
<u>South West Kerry Family</u> <u>Resource Centre: Family</u> <u>Support Worker</u>	Co Kerry	08/06/2022	22/06/2022	Community
<u>Peter McVerry Trust: Housing</u> <u>Officers - Kerry &amp; Cork</u>	Kerry & Cork	25/05/2022	15/06/2022	Community
<u>Ballyspillane Community &amp;</u> <u>Family Resource Centre: Social</u> <u>Prescribing Link Worker (Part-</u> <u>Time)</u>	Co Kerry	23/05/2022	16/06/2022	Community, Health





**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD**

Kerry Education & Training Board wishes to recruit committed, enthusiastic and talented educators to its team of teachers and educational leaders. We provide a quality comprehensive education & training service in eight second level schools, two Further Education colleges, Kerry ETB Training Centre, five adult education and training centres and through a wide range of community-based adult and further education and training programmes.

**Substitute Teachers Pool – North and South Kerry Panels**

Kerry Education & Training Board invites applications for the above panels for our eight Second Level Schools and Further Education Programmes. This panel will be used for the filling of casual part-time teaching posts which may arise at short notice during 2020/2021.

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Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

*Applicants are requested to submit confirmation of Teaching Council registration status and subjects qualified to teach with their application form.* Garda Vetting of substitute teachers will take place prior to inclusion on the sub pool.

For further details please contact the HR Department, Kerry Education & Training Board, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488, Fax 066-7117572,

Email [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie).

**Kerry Education & Training Board services Gaeltacht areas.**

**Cuirfear fáilte roimh chomhfhreagras i nGaeilge.**

**Garda Vetting of successful candidates will take place prior to offer of employment.**

**Canvassing will automatically disqualify.**

**Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be significantly higher than the minimum standards set out.**

*Kerry Education & Training Board is an equal opportunities employer.*

*“Creating a Learning Society in Kerry”*



**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ  
KERRY EDUCATION AND TRAINING BOARD**

**Cover Instructor Pool  
Centre of first assignment: Kerry College, Monavalley Campus**

Kerry Education and Training Board invite suitably qualified applicants for inclusion in a pool of temporary cover instructors to provide short-term cover on Phase 2 apprenticeships and on full time programmes listed below.

**Apprenticeship Programmes**

Electrical, Plumbing, Carpentry & Joinery, Fitting, Metal Fabrication, Stonecutting, Motor Mechanic, Drawing for Engineering, Maths for Engineering, Commis Chef

**Full Time Programmes**

Accounting Technician, IT Support, First Aid, Supervisory Management, Customer Care, Communications, Hairdressing, Project Management, Manual and Computerised Payroll, Manual and Computerised bookkeeping, Social Studies, Software Development, Train the Trainer, Sport and Leisure/Personal Training, Nutrition, Beauty Therapy, Tableau Software/office 365, ICT, Turning/Milling, Door Security/ Guarding skills, Healthcare, Digital Media, Cybersecurity

Qualifications relevant to both Programmes are outlined in the Person Specification.  
Garda Vetting of successful applicants will take place prior to inclusion on the pool.

Colm McEvoy  
Chief Executive Officer

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*Please complete application form which can be downloaded from our website [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.*

**Kerry Education & Training Board services Gaeltacht areas.**

**Cuirfear fáilte roimh chomhfhreagras i nGaeilge.**

**Garda Vetting of successful candidates will take place prior to offer of employment.**

**Canvassing will automatically disqualify.**

**Short-listing will take place on the basis of the information provided in the application form.  
Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.**

*Kerry Education & Training Board is an equal opportunities employer.  
"Creating a Learning Society in Kerry"*



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**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ  
KERRY EDUCATION AND TRAINING BOARD**

**Supervisor Pool for Kerry ETB Schools**

Applications are invited for the above pool, under the aegis of Kerry Education & Training Board for posts which may arise in the school year 2021/2022 (all appointments are to Kerry ETB).

The role will include but is not limited to the supervision of post primary students before and after school and during breaks. The Successful candidates must be available for work at short notice

**Essential Criteria**

- Satisfactory Garda Vetting
- Successful completion of TUSLA Children First E-Learning Programme

**Desirable Criteria;**

- Experience of working with young people in a community context e.g. sports coaching, youth club work etc.

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Application forms for this pool can be downloaded from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) or contact the H.R. Department, Kerry ETB, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.

**Kerry Education & Training Board services Gaeltacht areas.**

**Cuirfear fáilte roimh chomhfhreagras í nGaeilge.**

**Garda Vetting of successful candidates will take place prior to offer of employment.**

**Canvassing will automatically disqualify.**

**Short-listing will take place on the basis of the information provided in the application form.  
Depending on the qualifications and experience of applicants, short-listing thresholds may be  
higher than the minimum standards set out.**

**Kerry Education & Training Board is an equal opportunities employer.**

*"Creating a Learning Society in Kerry"*



**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD**

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1200, employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.

### Teaching Post

Applications are invited for the following Fixed Term teaching post (s), under the aegis of Kerry Education & Training Board which may arise in the school year 2022/2023 (all appointments are to Kerry ETB – centre of first assignment is indicated here for the assistance of applicants). All vacancies are subject to the Directors of Redeployment agreeing to the posts being filled, following completion of the 2022 Scheme. A panel may be formed from these competitions from which appointments may be made in 2022/2023.

**Coláiste na Ríochta**

CNR 22.23.37 Business (Experience teaching Maths is an advantage)

**Hours**

18

**A Teacher Education qualification is a requirement.**

Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

*Applicants are requested to submit Confirmation of Teaching Council Registration outlining subjects qualified to teach and proof of current registration with their application form.*

*Please complete application form which can be downloaded from our website [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.*

*Applications by email only must be received not later than 1pm Friday 17th June 2022.*

*Please complete application form, including reference form, for the post(s) you are applying for.*

**Colm Mc Evoy**

**Chief Executive Officer**

**Kerry Education & Training Board services Gaeltacht areas.**

**Cuirfear fáilte roimh chomhfhreagras i nGaeilge.**

**Garda Vetting of successful candidates will take place prior to offer of employment.**

**Canvassing will automatically disqualify.**

**Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.**

*Kerry Education & Training Board is an equal opportunities employer.*

*"Creating a Learning Society in Kerry"*



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Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c.1200 employees, an annual budget of c. €82 million, c. 37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.



BORD OIDEACHAIS  
AGUS OILBUNA CHAIRDE

KERRY EDUCATION  
AND TRAINING BOARD

Kerry Education  
and Training Board,  
Centrepont,  
John Joe Sheehy Rd.,  
Tralee, Co. Kerry.  
T: 066-7121488  
F: 066-7121531

## TUTOR POOL COMMUNITY EDUCATION KERRY ETB

Kerry Education and Training Board invites applications, from suitably qualified persons, for inclusion on the above Tutor Pool which may arise. **We are seeking applications from individuals who have qualifications/skills in a variety of disciplines:**

- Art Painting (Oil and Acrylic)
- Keep fit, Yoga, Pilates
- Creativity, Crafts, Music, Dance, Movement
- Beauty, Health, Wellbeing, Holistic Therapies
- Parenting
- Cooking and Nutrition
- History, Culture, Heritage, Languages
- Personal Development, Empowerment, Advocacy
- ICT for all levels
- Sustainable Living, Biodiversity, Nature & the Environment
- Farming, Fishing

An applicant's inclusion on the pool is not an offer of employment. Hours will be assigned for casual part-time tutor posts that may arise. Experience in working with groups and/or ability to deliver in Irish is desirable. Garda Vetting will take place prior to inclusion on the Tutor Pool.

Further details are available from our webpage [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) or contact the H.R. Department, Kerry ETB, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted. Applications must be received not later than 12.00 noon Thursday 30th June, 2022.

Colm Mc Evoy  
Chief Executive Officer

Kerry Education & Training Board services Gaeltacht areas.  
Cairdear fáil le roimh chomhthreagais i nGaeltacht.

Garda Vetting of successful candidates will take place prior to offer of employment. Consenting will automatically disqualify. Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.  
"Creating a Learning Society in Kerry"



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Government of Ireland

## SUPPORT PHARMACIST

REQUIRED

FOR BUSY COMMUNITY  
PHARMACY IN SOUTH KERRY

Email: [kerrypharmacistjob@gmail.com](mailto:kerrypharmacistjob@gmail.com)

All applications will be treated in the strictest confidence.

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22



# JOHN CREAN TAXIS TRALEE

REQUIRES

## FULL TIME & PART TIME **TAXI DRIVERS**

For Details Phone **087 215 9355**  
or email **johnvcrean@eircom.net**

## OMAHONYS PHARMACY ARDFERT

**Full Time / Part Time  
Pharmacy Technician  
Required**

**EXCELLENT TERMS AND  
CONDITIONS**

**Please Send CV to  
E [ardfertpharmacyeddie@gmail.com](mailto:ardfertpharmacyeddie@gmail.com)**



**GRIFFIN**  
BROTHERS CONTRACTING

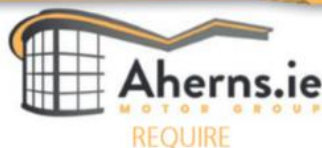
### **HEALTH & SAFETY OFFICER**

- Full-time role.
- 5 years min. experience in on-site H&S.
- Maintain high standards and compliance with H&S requirements.
- Transport provided.

**To Apply:**  
**Email CV to [hr@griffinbrothers.ie](mailto:hr@griffinbrothers.ie)**

Visit our LinkedIn jobs page  
for more details





## QUALIFIED MOTOR TECHNICIAN & 2/3RD YEAR APPRENTICE TECHNICIAN

AHERNS CASTLEISLAND KERRY'S MAIN BMW, OPEL, SEAT AND MAZDA RETAILER  
IS LOOKING FOR A QUALIFIED MOTOR TECHNICIAN AND ALSO A 2ND OR 3RD YEAR  
APPRENTICE TECHNICIAN TO JOIN OUR TEAM.



Apply with CV to [pat.ahern@aherns.ie](mailto:pat.ahern@aherns.ie)  
Or post to Aherns, Tralee road, Castleisland.

### SOUTH WEST KERRY FAMILY RESOURCE CENTRE (Cahersiveen, County Kerry)



Applications are invited for the post of:

## FAMILY SUPPORT WORKER

(Full-Time contract)

The ideal candidate should have:

- Relevant qualification at minimum QQI Level 6 (Higher Certificate, Advanced Certificate), for e.g. Advanced Certificate Family Support Work or relevant qualification in a similar field
- Experience of working with young people and families
- A range of practical skills and attributes suited to working on a team in a need led child centred and dynamic community based environment.
- Ability to engage young people, individuals and families and have good interpersonal skills.
- Ability to communicate effectively with people and provide information using a range of communication methods including social media and newsletters.
- A positive and flexible approach to group work

This position is 35 hours per week.

To request further information and an application form, please contact:

Email: [swkerryfrc20@gmail.com](mailto:swkerryfrc20@gmail.com)  
Tel: 066 9481000



**CLOSING  
DATE  
22/06/22**

Closing date and time for receipt of applications is  
**5pm on Wednesday the 22nd June.**  
Interviews will take place during the week of 04/07/2022.

*Applications will only be accepted on the official application form.  
CVs will not be accepted.*

*This project is an equal opportunities employer.  
This position is funded by TUSLA Child and Family Agency.*



## VACANCY

### HEALTHCARE ASSISTANT VACANCIES APEREE LIVING CAMP

Aperee Living Camp are currently recruiting for Healthcare Assistants. We are seeking motivated and passionate individuals to fill this position

#### Requirements:

- Genuine passion for caring for others
- QQI Level 5 In Healthcare or prior caring experience highly desirable (or a willingness to enroll in this course)
- Excellent English
- Ability to work Independently or as part of a team

For more Information, or to apply with a copy of your CV and cover letter, please email [careers@aperee.ie](mailto:careers@aperee.ie) or apply directly to Aperee Living Camp on 0667130267. **Closing date: Monday 27th June**



Ardfert Quarry Products is a leading supplier & manufacturer of limestone products in County Kerry. We are a family owned business and have serviced the construction & agricultural sectors for over 45 years from our quarry in Ardfert.

### We are currently recruiting for a Full Time **SALES EXECUTIVE/ ACCOUNT MANAGER**

#### Role:

- Day to day management of customer accounts & relationships.
- Build long term relationships with customers by providing excellent customer service.
- Provide advice and guidance to customers as regards product suitability & functionality.
- Communicate with customers on the pricing of products.
- Liaise with dispatchers to ensure timely deliveries to customers.
- Credit control - ensure all accounts operate within their agreed credit terms.

#### Candidate:

- Strong sales & account management background with a minimum 4-5 years' experience, preferably in the construction or agricultural sectors.
- High level of customer focus & customer service.
- Self-motivated with an ability to work Independently, as well as part of a team.
- Excellent communication & negotiation skills.

A competitive benefits package commensurate with experience will be available to the successful candidate.

Apply in confidence with full CV by post to Ardfert Quarry Products, Sackville, Ardfert, Tralee, Co Kerry or email [info@aqp.ie](mailto:info@aqp.ie)

Closing date for applications is 30th June 2022.

# **Community Employment Schemes**

## **Tidy Town Maintenance worker in Castleisland.**

Ref: - 2216586

Duties: Grass cutting, watering flowers, weeding, litter picking.

## **Maintenance worker with Castleisland Desmonds**

Ref: - 2216589

Duties: Cleaning dressing rooms. Grass cutting, Marking field for games, General cleaning and painting of Club House.

## **Maintenance worker with Castleisland Parish**

Ref: - 2216590

Duties: Grass cutting, Strimming, Painting, General gardening maintenance duties.

## **Maintenance worker with Cordal GAA**

Ref: - 2216593

Duties: Cleaning dressing rooms, Marking Field for games, General cleaning and painting of Club house.

## **Activation Assistant Glebe Lodge Kerry Parents & Friends Castleisland**

Ref: - 2216595

Duties: Assisting in working with adults with intellectual disabilities, Arts & crafts, Music, Bingo.

Garda vetting required for this position

## **Cleaning Position with Glebe Lodge Kerry Parents & friends**

Ref: - 2216597

General cleaning duties in the Centre

Garda vetting required for this position

## **Passenger Assistant Castleisland Day Care Centre**

Ref: - 2216600

Providing assistance to the elderly as they embark and disembark from the bus while on route to and from the Day Care Centre

Garda vetting required for this position

## **Laundry Assistant/ Waitress/waiter Castleisland Day Care Centre**

Ref: - 2216603

Operating the washer and drier in the centre. Assisting in delivery of food to the tables.

**All the above positions are for 19.5 hours per week. They are a developmental opportunity; no experience is necessary. Accredited training will be provided to support your career.**

**Contact: Margaret O Connor,**

**Phone: 087 4368199 or 066 7142064 Email: [crageenemployment@gmail.com](mailto:crageenemployment@gmail.com) Address: Crageen Employment Ltd, Crageens, Castleisland, Co. Kerry**

Ballylongford, Asdee, Tarbert CE scheme currently have the following vacancies,

**Tidy Towns Assistant in Tarbert**

**Heritage Assistant in Tarbert**

**Tidy Towns Assistant in Ballylongford**

**Soccer Groundskeeper in Lenamore**

**Parish Hall Caretaker in Ballylongford**

**If you feel you would be interested in this position or to find out more info, please contact Jackie Kissane on 0863266991**

No experience necessary as full training will be provided.

This can be an opportunity to develop your future career, as all Training and courses are fully funded (pending approval).

Abbeydorney Development Company vacancies on the Community Employment Scheme:

**4 x Environmental Worker #CES-2225280**

**2 x Laundry Assistant #CES-2225282**

**1 x Active Retired Facilitator #CES-2225279**

Full job descriptions are available on request. Eligibility to participate on a CE is generally linked to those who are over 21 years of age and in receipt of an Irish social welfare payment for 1 year or more. **Please drop your CV to the CE Office, email [abbeydevcom.ltd@gmail.com](mailto:abbeydevcom.ltd@gmail.com) or telephone 066 7135831 or ask your local DSP/LES officers to forward your details.**

**Carers**

**Home Help**

**Maintenance**

**Kitchen Assistant**

**Send CVs to Cumann Iosaef Community Centre Balloonagh**

**For further information contact Brian/Georgina @ 066 7120056**



**Listowel Area CE Project CLG**

Family Resource Centre, John B Keane Rd., Listowel, Co. Kerry

Telephone: 068-23810/087-9346242

E-Mail: [info@listowelareace.ie](mailto:info@listowelareace.ie)

### **Community Employment VACANCIES in Listowel**

#### **Caretaker & General Maintenance - 5 Positions**

Location 1: St John's Theatre & Art Centre Listowel

Location 2: Kerry Parents & Friends Association Listowel

Location 3: Knockanure Community Centre

Location 4: Finuge Development

Location 5: Family Resource Centre, Listowel

Duties include care & maintenance of theatre/facilities, maintenance of buildings and grounds, setting up rooms and areas as required, litter control, gardening, grass cutting, strimming, maintenance, painting, all working towards enhancing the appearance of the surrounding areas. Adherence and assistance with daily Health & Safety requirements and maintenance of same in working environment is vital.

Funding available for training opportunities in many areas.

**Start date:** Immediately, subject to Garda clearance.

#### **Care Assistant – 4 positions**

Location: Kerry Parents & Friends Association, Listowel

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22

Duties: To assist the instructors and nursing staff in caring for the service users. Working as part of a team with social care, hygiene & personal care, experience given in various units within the Day Care centre. D1 license would be an advantage but not essential as it may be funded to obtain same while on the scheme.

**Start date:** Immediately, subject to Garda clearance

Training including Healthcare Support QQI Level 5 training & qualification offered to successful candidate.

## **Environmental Worker – 2 Position**

**Location – Listowel Tidy Towns**

Duties to include litter control, grass cutting, strimming, maintenance, painting, general maintenance; all working towards enhancing the appearance of the surrounding areas.

Funding available for training opportunities in many areas.

Start Date: Immediate

## **Centre Cleaner – 1 Position**

**Location – Family Resource Centre**

Duties to include general cleaning duties in the rooms, bathrooms and corridors of the Resource Centre.

Adherence to maintenance of standards and health and safety is crucial.

Funding available for training opportunities in many areas.

Start Date: Immediate

### **Please note:**

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS are COMMUNITY EMPLOYMENT & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK for each position

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required- CV & PPS No. to: [info@listowelareace.ie](mailto:info@listowelareace.ie)

Training will be provided for all positions and funded by DEASP, Sponsors and support given in the roles.



# KDYS CE

The post is a developmental opportunities and no experience is necessary. Accredited training will be provided to support your career. However, previous experience in similar roles is welcomed.

## **CARETAKER x 2**

**Locations:** KDYS Youth Centre, TRALEE.

KDYS Youth Centre, KILLARNEY.

**Ref : CES-2216803**

**Ref: CES-2216811**

To work as part of the facilities team at KDYS Youth Centres providing a professional, friendly & efficient service to all service users at the Centre.

### **Duties to include:**

- Cleaning, painting and light maintenance duties at the Centre;
- Monitoring security of building – entry and exit of premises;
- Room set up for activities;
- Answering telephone while on duty and taking messages.
- Assisting in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to management or Health & Safety representative.
- Flexibility is required as the role involves evening and weekend work



## ADMINISTRATION ASSISTANT

**Location:** KDYS Youth Centre, KILLARNEY.

**Ref :** CES-2216817

To work as part of the facilities team at KDYS Youth Centre Tralee providing a professional, friendly & efficient service to all service users at the Centre.

**Duties to include:**

- Reception duties.
- Dealing with Room Bookings and monitoring room usage.
- Ensure adequate stocks of office supplies are available at all times.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to your line manager or Health & Safety representative.
- Sorting and distributing all incoming and outgoing mail and messages.
- General administration duties including processing invoices for payment, word processing, photocopying, shredding and filing.
- Knowledge of Microsoft Office and Social Media platforms desirable.

## YOUTH WORK ASSISTANT

**Location:** KDYS Youth Centre, Tralee.

**Ref:** CES- 2216819

**Duties to include:**

To assist the full time youth workers in the planning, implementation and evaluation of all programmes in response to the needs of young people in the areas including:-

- Work to provide quality youth work through the Youth Café facility at the KDYS Youth Centre.
- Develop relationships and programmes of work with young with whom regular contact is kept.
- Participate in any youth work activity including events, community youth work groups and weekly long activity camps.
- Administration duties - word processing, filing, answering calls.
- Assisting in the compliance of Health & Safety regulations.
- The role will involve evening and weekend work.

## ADMINISTRATION ASSISTANT

**Location:** KERRY SCHOOL OF MUSIC - TRALEE.

**REF:** CES-2217440

To work as part of the team at Kerry School of Music providing a professional, friendly & efficient service.

**Duties to include:**

- Reception duties and general administration duties including word processing, photocopying, shredding and filing.
- Dealing with enquiries to the School regarding classes.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health and Safety risks in the workplace and bring any concerns to your line manager.
- General light cleaning.
- Sorting and distributing all incoming and outgoing mail and messages.
- Knowledge of Microsoft Office and Social Media platforms desirable.

**Hours:** 19.5 per week – Monday – Friday.

**Start date:** TBC. Subject to Garda Vetting.

**To apply please forward CV and note of your PPS number to Ann Brosnan email: [annbrosnan@kdys.ie](mailto:annbrosnan@kdys.ie) or telephone 068 23744.**

*Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more. Eligibility will have to be verified by the Department of Employment Affairs and Social Protection.*

Saothair na nAbhann Community Employment Scheme (Ballybunion/Ballyduff) have the following vacancies:

**Tourist Office Attendant, #CES-2208334**

**Location:** Tourist Office, Main Street, Ballybunion

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22



### **Tourist Office Attendant, #CES-2208280**

Location: Tourist Office, Main Street, Ballybunion

### **Cleaner, Health & Leisure Centre, #CES-2215789**

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

### **Receptionist, Health & Leisure Centre #CES-2215790**

Location: Ballybunion Health & Leisure Centre, Kit Ahern Road, Ballybunion

### **Caretaker, #CES-2223658**

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

### **Office Administrator x 2 positions, Community Centre #CES-2215792**

Location: Ballybunion Community Centre, Lartigue Road, Ballybunion

Positions involve 19.5 hours per week, including training. These are development opportunities and experience is not necessary as training will be given.

**Further details are available by emailing Rosaleen at [saothairnanabhann@gmail.com](mailto:saothairnanabhann@gmail.com) by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number.**

Ballybunion Community Centre

Lartigue Road, Ballybunion, Co Kerry, V31 TV25

Community Employment Programme, 19.5 hours per week

Eligibility to participate in community employment will be verified by the Department. This is a developmental opportunity. Accredited training will be provided to support your career.

#### **Office Administrator**

The role of the **Office Administrator** is to support, enhance and deliver the day-to-day operations and services of the Community Centre.

We are seeking an applicant with good computer and literacy skills. The role will include the following:

To assist the Community Centre Committee in delivering a high-quality service of sports, club and community facilities based on the identified needs of the local community.

To assist with the effective, efficient management and day-to-day operation of the Community Centre.

#### **Duties and Responsibilities**

- General administration and support with the administration of activities/programmes/events/classes/courses and facilities in the Community Centre.
- Act as the first point of contact for service users, staff, volunteers and external visitors.
- Ensure that all telephone, email and personal enquiries are attended to in a timely and sensitive manner.
- Ensure shared common areas are well organised, clean, tidy and fully equipped.
- Ensure efficient and effective systems of the day-to-day operation of the Community Centre office, including liaising with external suppliers, Board of Management, committee members, caretaking staff, clients and patrons using the centre.
- Provide relevant information to individuals, clubs and groups while ensuring that good standards are maintained in all communications with the public.
- Develop and maintain Community Centre filing and data management systems to high standards and in line with Data Protection requirements.
- Support the Community Centre Board and Committees with administration and compliance with the Governance Code for charities and other statutory obligations.
- Implement, support, maintain and administer Community Centre platforms and systems including online booking, accounting, online banking, fixed assets register etc.
- Promote the Community Centre and its activities using social media and other channels.
- Be flexible in approach to work and undertake any other duties that may be required within the remit of the Community Centre.

**Further details are available by emailing Rosaleen at [saothairnanabhann@gmail.com](mailto:saothairnanabhann@gmail.com) by phone on 068 27799 or by calling in to the office in Ballybunion Community Centre. Alternatively, applicants can apply through their local DSP office, quoting the job reference number**

## ST BRIGID'S COMMUNITY EMPLOYMENT VACANCIES

Location	Jobs No	Position	Closing Date	Vacancies
Cordal	2212467	Cleaner	28/06/2022	1
Castledrum / Keel	2212474	Cleaner/Caretaker	28/06/2022	1
Rath Oraigh, Tralee	2211714	Cleaner/Maintenance	28/06/2022	1
St Brigid's, Tralee	2215937	Caretaker (Evenings)	28/06/2022	1
St Brigid's, Tralee	2221094	Cook	28/06/2022	1
Listowel FRC	2215939	Kitchen Porter	28/06/2022	1
Waterville	2215940	Cleaner	28/06/2022	1

Ardfert	2212530	Childcare Assistant	28/06/2022	1
Ballybunion	2220742	Childcare Assistant	28/06/2022	1
Ballyheigue FRC	2215942	Childcare Assistant	28/06/2022	1
Camp	2215943	Childcare Assistant	28/06/2022	1
Castleisland	2215945	Childcare Assistant	28/06/2022	1
Dromid	2215924	Childcare Assistant	28/06/2022	1
Kilgarvan	2215926	Childcare Assistant	28/06/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	28/06/2022	2
Listry	2215928	Childcare Assistant	28/06/2022	1
Milltown	2215929	Childcare Assistant	28/06/2022	2
Scartaglen	2215930	Childcare Assistant	28/06/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	28/06/2022	2
Valentia	2215931	Childcare Assistant	28/06/2022	1

**Joan Pembroke 085 8659517, Katie Clarke 085 8856919**  
**CE Supervisors for Childcare Scheme, Co Kerry**  
**St Brigid's Community Centre, Hawley Park, Tralee**

Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Office Adminstrator	Ballymacelligott	1	No	12/04/2022	#CES-2218446
Maintenance	Blennerville	1	No	09/05/2022	#CES-2219064
Maintenance	Ballymacelligott CE Scheme	2	No	09/05/2022	#CES-2219065
Maintenance	Farranfore	1	No	09/05/2022	#CES-2219066
Maintenance	Knocknagoshel Tidy Towns	1	No	09/05/2022	#CES-2219068
Tour Guide	Blennerville	1	Yes	09/05/2022	#CES-2219067
Maintenance	Currow	2	No	09/05/2022	#CES-2219069
Cleaner	Ballymacelligott	1	No	09/05/2022	#CES-2219070



**Irish  
Wheelchair  
Association™**

## IWA Community Employment Schemes

No Experience Required



### AS AN EMPLOYEE ON OUR CE SCHEME YOU CAN EXPECT:

- ✓ DSP Rates for 19.5 hrs per week
- ✓ Full on the Job Training Provided
- ✓ Opportunity for free QQI (FETAC) Certified Training
- ✓ Full support for Training and Development
- ✓ Paid Work Experience
- ✓ Training and Coaching for Interview skills/Creating C.V.
- ✓ Preparation for Future Employment
- ✓ Employee Assistance Programme

### IWA is an equal opportunity employer

IWA is a quality accredited not for profit organisation delivering a range of services to people with disabilities and older people in every town and village in Ireland. Our goal is to have the right people in the right place at the right time and we understand that our people are our greatest asset.

### IN RETURN THE IWA EXPECTS FROM YOU:

- ✓ Your commitment to training
- ✓ Willingness to learn
- ✓ Flexibility
- ✓ Caring 'can-do' attitude
- ✓ Team worker

### CONTACT:

**Gretta Murphy**

**CE Supervisor**

**Irish Wheelchair Association**

**[Gretta.donohermurphy@iwa.ie](mailto:Gretta.donohermurphy@iwa.ie)**

**087 6684665**

## Sean Meitheal Ltd CE Project

Lartigue Monorail, John B Keane Rd. Listowel, Co. Kerry.

Telephone: 087-2130205 E-Mail [info@seanmeitheal.ie](mailto:info@seanmeitheal.ie)

THESE ARE COMMUNITY EMPLOYMENT POSITIONS & SUBJECT TO DEASP GUIDELINES AND APPROVAL, HOURS: 19.5 PER WEEK for each position.

Application by CV only to the email [info@seanmeitheal.ie](mailto:info@seanmeitheal.ie)

### **No. 1 General Operative**

Currently required for North Kerry and surrounding areas

Duties: Assisting in the upkeep and general maintenance including grass cutting, painting, refuse control etc.

### **No. 2 Boxing Coach**

This position involves the coaching of youths and adults in a boxing club // gym type environment, Gardaí Vetting is essential.

### **No. 3 Healthcare Assistant**

This position involves providing assistance, support and direct personal care to residents and service users in an aged care facility. You would generally work in support of health care professionals or associate professionals.

Application by CV only to the email [info@seanmeitheal.ie](mailto:info@seanmeitheal.ie)

Please note:

**FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR**

**THE POSITIONS ARE COMMUNITY EMPLOYMENT APPOINTMENTS & SUBJECT TO DEASP GUIDELINES**

**HOURS: 19.5 PER WEEK**





**FRIENDS OF ABLE**  
*A better life for everyone!*

Lime Tree House | Kileen | Oakpark | Tralee | Co. Kerry  
(066) 712 0455 | (086) 124 7644  
[www.friendsofable.ie](http://www.friendsofable.ie) | [friendsofable@eircom.net](mailto:friendsofable@eircom.net)

## UPCOMING: COMMUNITY EMPLOYMENT VACANCIES IN TRALEE

I would appreciate if you could advertise the following vacancies for 6 weeks on our behalf.

### Please Note:

**FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR**

The positions are Community Employment & Subject to DEASP Guidelines.

Hours: 19½ per Week.

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required – CV & PPS No to [anne@friendsofableproject.ie](mailto:anne@friendsofableproject.ie)

Job Title	Location	No of Positions	Garda Vetting	Closing Date	Job Ref No.
Maintenance – Tralee Tidy Towns	Tralee	1	No	21/06/2022	#CES2223772
HouseKeeper Adapt Women's Refuge	Tralee	2	Yes	21/06/2022	#CES2225306
Pitch Maintenance/Caretaker	Tralee	1	No	21/06/2022	#CES2225307
Maintenance/Caretaker – Enable Ireland Children's Service	Tralee	1	Yes	21/06/2022	#CES2225308
Office Assistant – Employability Kerry	Tralee	1	Yes	21/06/2022	#CES2225310
Community Link Worker – KTD	Tralee	1	Yes	21/06/2022	#CES2225311
Building Maintenance – Adapt Women's Refuge	Tralee	1	Yes	21/06/2022	#CES2225312
Relief Driver/Maintenance – Tralee Tidy Towns	Tralee	1	No	21/06/2022	#CES2225313
Office Assistant – Friends of ABLE	Tralee	1	No	21/06/2022	#CES2225319
Administration Assistant – Enable Ireland Children's Service	Tralee	1	Yes	28/05/2022	#CES2226554

FRIENDS OF ABLE

Lime Tree House | Kileen | Oakpark | Tralee | Co. Kerry | (066) 7120455 | [www.friendsofable.ie](http://www.friendsofable.ie) | [friendsofable@eircom.net](mailto:friendsofable@eircom.net)

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22

# JOB VACANCY

**ISLAND CROWN COMM GROUP LTD**

**RESOURCE CENTRE**

**LYREACROMPANE**

**LISTOWEL**

**TEL: 087/2747626**

**Email: [bridiedillon@islandcrowngroup.com](mailto:bridiedillon@islandcrowngroup.com)**

## **HOUSEKEEPER/KITCHEN ASSISTANT THE GROVE, ARDFERT**

**Vacancy exists for the above [CE position](#) in the Grove Ardfert, duties include housekeeping duties, preparing meals for residents.**

**[This is a development opportunity for the suitable candidate so training will be provided.](#)**

**[Please note in order to be eligible for Community Employment you must be in receipt of a social welfare payment for at least 12 months](#)**



# JOB VACANCY

**ISLAND CROWN COMM GROUP LTD  
RESOURCE CENTRE  
LYREACROMPANE  
LISTOWEL**

**TEL: 087/2747626**

**Email: [bridiedillon@islandcrowngroup.com](mailto:bridiedillon@islandcrowngroup.com)**

## **PROJECT ADMINISTRATOR**

**Vacancy exists for the above CE position in the Resource Centre, Lyreacrompane. Duties include administrative duties, Payroll and Accounts. Suitable candidate must have a knowledge of computers**

**This is a development opportunity for the suitable candidate so training will be provided.**

**Please note in order to eligible for Community Employment you must be in receipt of a social welfare payment for at least 12 months**

Find out more about Work Placement Experience Programme at  
<https://www.gov.ie/en/service/95fe1-work-placement-experience-programme/>



**Intreo**

## Work Placement Experience Programme

- Gain valuable work experience
- Receive accredited training
- Connect with employers
- Increased weekly payment to €306

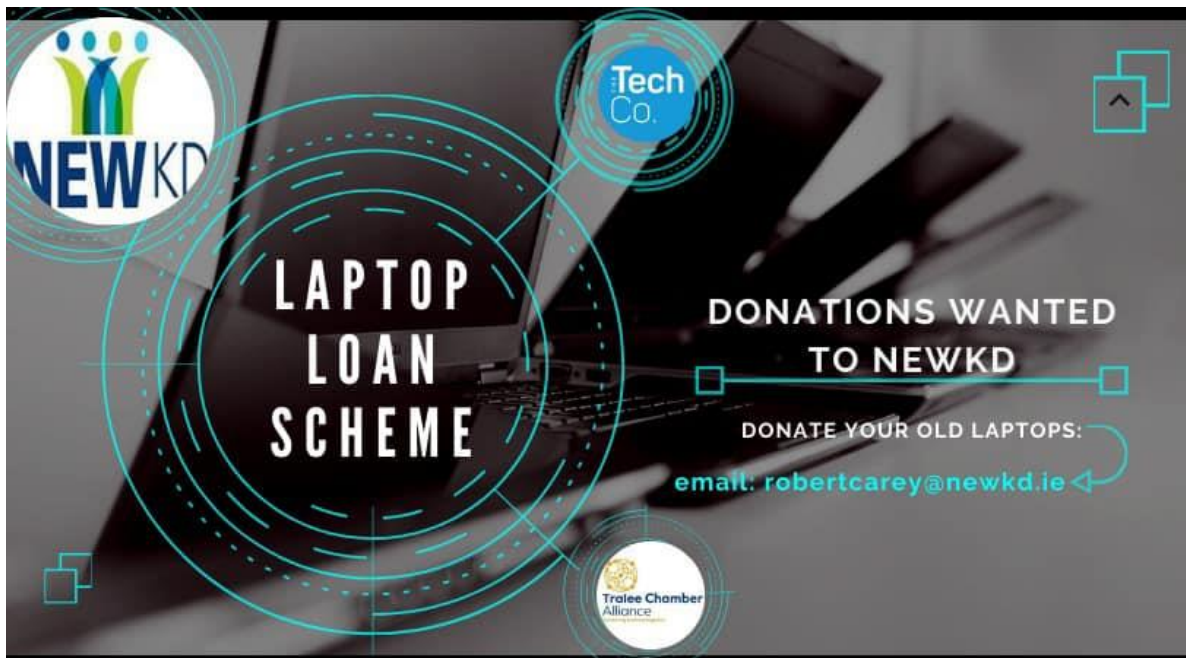
Brought to you by the  
Department of Social Protection



Ukrainian Supports - Ukrainian Supports  
Please see all the information at: <https://jobsireland.ie/en-US/blog/ukrainian-supports>







## Rural Social Scheme

**Farmers in these difficult times has your farm income been reduced? Have you, your spouse, child or sibling been made unemployed?**

**If you, your spouse or family member is in receipt of:**

- A means tested Department Of Employment Affairs and Social Protection (DEASP) payment for example Farm Assist or Jobseekers Allowance.
- A Basic Payment Scheme (BPS) payment.

And you are actively farming in excess of 1 hectare.

Then your application may be used to assist eligibility for this scheme.

**The benefits of participating on the scheme include:**

- Reduced isolation by working alongside other farmers.
- An increased weekly income.
- Weekly PRSI contributions towards your retirement pension.
- Engaging in 19.5 hours work per week on local community projects.

The Rural Social Scheme team nationally currently comprises 139 Supervisors and 3,350 participants. It is an equal opportunities employer.

## Community Groups

**are you interested in availing of the Rural Social Scheme?**

**Works carried out in communities include:**

- Maintenance of waymarked ways, agreed walks and bog roads;
- Village and countryside enhancement projects;
- Maintenance and caretaking of community and sporting activities;
- Community administration/clerical duties;
- Social care and care of the elderly, community care for both pre-school and after-school groups;
- Projects relating to not-for-profit Cultural and Heritage Centres.

**For further information contact:**

**Geraldine Kelly** or **Anita Bodenham** in the Listowel Area on 068 23429.

**Aine Stack** in the Tralee Area on 066 7180190.

**Joanne O'Sullivan** or **Kay O'Connor** in the Castleisland Area on 066 7142576



An Roinn Gnóthaí Fostaíochta  
agus Coimirce Sóisialaí  
Department of Employment Affairs  
and Social Protection

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22

# Are You... 15-24 years?

Not in education, employment or training?

Ready to try something new?

**We provide: Free support, guidance and training**

**Contact us to see how we can help!**

## NEWKD YEI SERVICE YOUTH EMPLOYMENT SERVICE

### Listowel Area

Louise Lyons

NEWKD,

20 Upper William Street,

Listowel

(068) 23429 0876411271

[louiselyons@newkd.ie](mailto:louiselyons@newkd.ie)

### Castleisland Area

Jennifer O'Sullivan

NEWKD,

Tralee Road,

Castleisland

(066) 7142576 0879493451

[jenniferosullivan@newkd.ie](mailto:jenniferosullivan@newkd.ie)



Ireland's European Structural and  
Investment Funds Programmes  
2014-2020  
Co-funded by the Irish Government  
and the European Union



EUROPEAN UNION

Investing in your future  
European Social Fund



Department of Rural and  
Community Development  
*An Roinn Fuartha  
Tuaithe agus Pobail*



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government and co-funded by the European Social Fund and includes a special allocation under the Youth Employment Initiative 2014-2020.





*NEWKD YEI SERVICE - Youth Employment Service  
Free Workshops and Training's - 15 - 24yrs old*



***DID YOU KNOW ?***

**NEWKD YEI Service provides  
Free CV writing Service to  
15 - 25YRS OLD**

*For more details or to register  
contact [jennifersullivan@newkd.ie](mailto:jennifersullivan@newkd.ie) 0879493451  
or contact our social media platforms*



\*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through

[www.tralee.ie](http://www.tralee.ie)

16-Jun-22





**FREE CLASSES**

# **Conversation English Classes**

**Tuesdays on Zoom | 7pm - 8pm**

**To Register Email:**

**LorraineBowler@newkd.ie**



**fáilte isteach**  
Welcoming Message Through conversational  
English Classes

\*The above content is subject to change without notice. The content is provided for information only and does not constitute an offer of any service. The content is provided for information only and does not constitute an offer of any service. The content is provided for information only and does not constitute an offer of any service.



Is a FREE service for people over 60 years in the North Kerry areas :

**Moyvane, Listowel  
Ballydonoghue, Duagh  
Causeway/Ballyduff  
Ballybunion, Asdee**

**For people who would like a social visit once a week  
For people who have no transport, living on their own, isolated  
or cannot leave their home due to medical reasons**

NEWKD (North, East & West Kerry Development) has been running the Home Visitation Service project since 2018 in the North Kerry area with Anita Bodenham and Geraldine Kelly as Supervisors and Project Managers. This innovative project run by RSS (Rural Social Scheme), which links isolated people with others socially in their community, has taken on even greater importance in this time of so much uncertainty, during the Covid 19 crisis. This Home Visitation project would not be possible without RSS participants who have been an immense help from the very beginning of this initiative and work tirelessly in the North Kerry area.

NEWKD works closely with the community and runs many projects such as Home Maintenance Services, Meals on Wheels, Senior Alert Scheme. Increasingly the need for home social supports became evident in running these services, as older people were reported suffering loneliness and social contact in their daily lives. Commitment from the HSE Community Work Department and the team of HSE Public Health Nurses (PHNs) is a vital part of the Home Visitation Service initiative as well as support from An Garda Síochána and local groups.

NEWKD/RSS adhere to strict practices and policies as regards to treatment of the older people, their safety and wellbeing. Our work is centered around the community we work with. The Home Visitation project creates stronger links between service users (over 60s) and agencies such as HSE/Public Health Nurses/ Community Work Departments, An Garda Síochána, Meals on Wheels, Local Link and other local services available. This project also relies on help from dedicated volunteers.

NEWKD in turn values and appreciates volunteers, provides induction, training and continuously supports them in their role. Volunteers and RSS participants form an essential part of Home Visitation Service by calling on service users once a week at agreed time to chat to and offer companionship and a listening ear. Home Visitation volunteers are not required to do cleaning, cooking or attend to medical needs etc.; they are there to support and link older people with services that exist in the community, keep a gentle eye on them and making sure they know that someone cares.

**From the team of NEWKD Home Visitation Service NEWKD, 20 William Street Upper, Listowel, Co. Kerry, V31 TR68  
Tel: 068 23429**



[www.tralee.ie](http://www.tralee.ie)

16-Jun-22

CLASH ROAD | DENNY STREET | KILLORGLIN | MONAVALLEY | LISTOWEL



# KERRY COLLEGE

of Further Education & Training

## NOW ENROLLING

# LIFE.

# CHANGING.

PROFESSIONAL & QQI LEVEL 4, 5, 6  
FULL-TIME COURSES

## NO FEES

COURSE TITLE	START DATE
Ecology and Practical Fieldwork (Applied Ecology)	5/9/2022
Healthcare Support	24/10/2022
Legal Administration (Office Administration)	5/9/2022
Office Management (Level 6)	5/9/2022
Skills to Compete - Bus Driving - D Licence Code Y23	14/11/2022
Skills to Compete - Inland Angling Guiding	7/11/2022
Skills to Compete - National Tour Guiding	17/10/2022
Skills to Compete - Reception and Clerical Skills	21/11/2022
Skills to Compete - Regional Tour Guiding	7/11/2022
Special Needs Assisting (Community Health Services)	5/9/2022
Stage One Advanced Certificate in Early Learning and Care (Level 5)	5/9/2022

Our Admissions Office is always here to help. Call in to the office to discuss information and advice on any of our courses.

### OPENING SOON

Killarney Admissions Office,  
25 High Street, Killarney, Co. Kerry  
V93 X529

Call our Admissions Team  
**066 714 96 96**  
[info@kerrycollege.ie](mailto:info@kerrycollege.ie)

To view our full list of programmes  
[www.kerrycollege.ie](http://www.kerrycollege.ie)



Department of Education and Skills  
Government of Ireland



Courses are offered subject to demand and applicants meeting entry requirements. Limited places available on certain courses.



**OPEN EVENT**  
**Friday 27th May 22**  
**11am - 2pm**

Employment | Progression | Apprenticeship



**KERRY  
COLLEGE**

## CLASH CAMPUS

# PATHWAY COURSES

Introducing all new, free, full-time courses in Kerry College

### Level 3 & Level 4 Courses

General Learning Level 3 (350872)  
Employment Skills Level 4 (350863)  
ICT Skills Level 4 (351040)

### Level 3 & Level 4 Courses

Applicants who have completed senior cycle **or** are over 18yrs.  
Non-EU/EEA applicants must have permission to work in Ireland.

Browse/Apply [www.kerrycollege.ie](http://www.kerrycollege.ie)



### Pathway Key Benefits

- \* Keep your Social Welfare payments
- \* Retain existing additional benefits
- \* No fees
- \* Childcare subsidy
- \* Travel and meal allowance
- \* Relaxed learning environment
- \* Support and Guidance

Choose one of our life changing courses today. We are now enrolling for 2022/23

Contact us today on

086 075 2972 or 066 71 21041

or [pathways.tralee@kerrycollege.ie](mailto:pathways.tralee@kerrycollege.ie)



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Government of Ireland



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AGUS OILIÚNA CHABRAÍ  
KERRY EDUCATION  
AND TRAINING BOARD

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learning works

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22

Check out Kerry ETB's new Apprenticeship launching with Kerry College! Wind Turbine Maintenance Technician Apprenticeship is the first of its kind in Ireland and boasts a Level 6 Advanced Cert in Industrial Wind Turbine Engineering upon completion.

<https://kerrycollege.ie/apprent.../wind-turbine-maintenance/>





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KERRY EDUCATION AND TRAINING BOARD

**Wind Turbine  
Maintenance  
Technician (WTMT)  
APRENTICESHIP**



**GENERATION  
APPRENTICESHIP**  
[www.apprenticeship.ie](http://www.apprenticeship.ie)

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22



APPLY TODAY!!

<https://kerrycollege.ie/full.../healthcare-support-tralee-3/>



**KERRY  
COLLEGE**

*of Further Education & Training*

# HEALTHCARE SUPPORT

Starting 25/07/22  
Interviews being called **NOW**

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22





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KERRY EDUCATION AND TRAINING BOARD

# MENTOR PROJECT

...giving you opportunity & agency

CATHERINE GALWAY  
**Mentor Project Co-ordinator**  
086 796 6477

SUSAN O'SHEA  
**Mentor**  
086 796 6478



The **Kerry ETB Mentor Project** is a mentoring service **FOR** young people.

We provide an independent service - which means that we do not recruit for any programme, course, training provision, etc.

We provide mentoring which has a progression focus - which means that we work with you to help you make the best plan for your future.

We provide mentoring with each young person on a case by case basis and so your plan will be different to anyone else's.

If you would like some support moving forward, if you feel you are stuck, or if you just need a little help trying to make decisions on what to do next, please contact us.

This is a **FREE & CONFIDENTIAL** service.

*"The delicate balance of mentoring someone is not creating them in your own image, but giving them the opportunity to create themselves."*

— Steven Spielberg



Minister of Education and Skills  
2014-2019  
Funded by the Irish Government  
and the European Union



Riadas na hÉireann  
Government of Ireland



EUROPEAN UNION  
Investing in your future  
European Social Fund

**SOLAS**  
learning works



# **TRALEE CTC**

*MONAVALLEY IND ESTATE, TRALEE*

***We are currently recruiting young people aged between 16-21 for QQI Level 3 and Level 4 courses***

*These courses are a pathway to further education or employment*

- **CATERING,**
- **CONSTRUCTION**
- **TECHNOLOGY**
- **HAIRDRESSING**

***CONTACT US TODAY ON 066 7125415  
FOR INFORMATION ON ANY OF THESE COURSES***



***IT'S NEVER TOO LATE TO APPLY, CONTINUOUS INTAKE***

**TRAINING ALLOWANCE PAID WHILE YOU LEARN**



**MTU**

Ollscoil Teicneolaíochta na Mumhan  
Munster Technological University

# CHOOSE MTU

SUCCEEDING  
TOGETHER

**IRELAND'S TOP-RANKED  
TECHNOLOGICAL UNIVERSITY\***



## CAO

Change of Mind Deadline

**5pm Friday 1st July**

\*As ranked by Sunday Times Good University Guide 2022

f t i y  
**WWW.MTU.IE**



Citizens Information 



## We are here to **support** you in Kerry

Phone Tralee Mon- Fri, 10-4pm on **0761 07 7860**

Providing you with free and confidential information, advice and advocacy on

- SOCIAL WELFARE      • HEALTH      • FAMILY MATTERS
- HOUSING              • EMPLOYMENT RIGHTS      • INCOME SUPPORT

 **0761 07 7860**     
  [kerry@citizensinformation.ie](mailto:kerry@citizensinformation.ie)

Funded and supported by the Citizens Information Board

# *Job Seekers*

**NEWKD** 

**Need Assistance & Support with applying for a job?**

If, so we can provide skills training, CV preparation, digital support and on line applying etc.

**FREE  
PRE-EMPLOYMENT  
SUPPORTS  
@  
LISTOWEL JOBS  
CLUB**

**DUE TO COVID-19 WE ARE WORKING  
ON A ONE TO ONE INDIVIDUAL BASIS.**

You can reach us on email:  
[sandranoel@newkd.ie](mailto:sandranoel@newkd.ie)  
 Phone 068 24981 or  
 Mobile/Whatsapp 087 9918445  
 or find us FB @ Listowel Jobs Club.

**Location:**  
 20 Upper William St. Listowel  
 (The Old Post Office)




An Roinn Coimírce Sóisialaí  
Department of Social Protection



# Focus Mental Health Recovery Programme

Are you experiencing a personal setback, mental health difficulties or experiencing isolation, a sense of loss or hopelessness?

Do you need support in working towards engaging in a meaningful, satisfying and fulfilling life?

We can help. The Focus programme is designed to help people recovering from, or experiencing poor mental health to increase their independence, achieve better management of their health, improve their social integration and plan to help them get a job or go on to further education or training.

## *Apply Now*

For further information:

**066 7122533 or 087 9047912**

**Geoff.elvins@nln.ie**

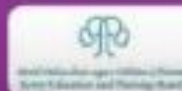
**facebook.com/NLNTralee/**



## National Learning Network

*Investing in People, Changing Perspectives*

 **Heilbrunnachtu na hÉireann**  
Health Service Executive



[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22



# National Learning Network **Tralee**

## **FREE** Construction Skills course

- Plastering
- Block Laying
- SafePass
- Woodwork
- Painting/Decorating
- Floor and Wall Tiling

If you have an illness or need additional support to learn, then NLN can help. Eligibility criteria apply.



A mix of classroom and practical learning, as well as work experience, the course gives real life skills to get and keep a job in construction or to progress to pre-apprenticeship level.

☎ 066 712 2533

Email: [tralee@nlm.ie](mailto:tralee@nlm.ie)

[www.nlm.ie](http://www.nlm.ie)

**SOLAS**  
learning works



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KERRY EDUCATION AND TRAINING BOARD

## National Learning Network *Learn to change your story*

# **Sporting Chance** Course

**Enrolling NOW**

**Sporting Chance** is a **FREE** course offering a mix of classroom and practical learning as well as work placements. The course gives you the skills and qualifications necessary to get a job in the sport and leisure industry. The course is funded by the Kerry Education & Training Board.

If you need additional supports to learn, have had an injury, illness or disability then NLN can help.

**Find out more:**

☎ 066 712 2533

✉ [una.flynn@nlm.ie](mailto:una.flynn@nlm.ie)

🌐 [www.nlm.ie](http://www.nlm.ie)

📘 [facebook.com/NLNireland](https://facebook.com/NLNireland)

**Free** life-changing courses  
and supported **training**



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAI  
Kerry Education and Training Board

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22

National Learning Network

*Learn to change your story*

# Need training to get a job in IT?

**Enrolling  
Now**

**IT by Blended Learning** at NLN in Tralee is a **FREE** training course to help you learn the skills you need to get and keep a job. Our course combines classroom-based and home-based learning with work experience.

If you need extra support, if you have had an accident, illness or injury or have a disability then we can help. This course offers you the personalised support you need to gain a QQI Level 5 qualification and get a job.

*This course is funded by the Kerry Education and Training Board. Eligibility criteria apply.*

**Find out more at  
NLN Tralee:**

- 📞 (066) 712 2533
- ✉ [tralee@nlm.ie](mailto:tralee@nlm.ie)
- 🌐 [www.nlm.ie](http://www.nlm.ie)
- 📘 [facebook.com/NLNTralee](https://facebook.com/NLNTralee)



**Free** life-changing courses  
and supported **training**



*And Openness goes Online @ NLN  
Kerry Education and Training Board*

[www.traleeles.ie](http://www.traleeles.ie)

16-Jun-22



## Volunteering Opportunities

Volunteer to increase your chances of employment! On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment. To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966, email [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

Please note that it is important to seek approval for volunteering by contacting your Deciding Officer.



kerry volunteer centre

Ionaid d'Oibrí Deonacha Chontae Chiarraí



Oifig Fiontair Áitiúil  
Local Enterprise Office

■ Oifig Fiontair Áitiúil Chiarraí ■ Local Enterprise Office Kerry

Want to grow your business in Kerry?

**WE'RE READY** if you are



At your Local Enterprise Office (LEO) you'll find a hub of expert advice, information and practical supports to help you with this next important step. And we're right here on your doorstep!

Tell us about your plans and we'll match you with the relevant services, resources and progression pathways to enable your business to grow and realise its full potential, and yours.



CONTHAIRIÓNTAE CHAIRRAÍ  
KERRY COUNTY COUNCIL

Visit [www.localenterprise.ie](http://www.localenterprise.ie) and let's talk business!

For further information  
T: 066 7183522 E: [LEO@kerrycoco.ie](mailto:LEO@kerrycoco.ie)  
County Buildings, Rathass, Tralee



European Union  
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