



## TRALEE LOCAL EMPLOYMENT SERVICE

### WEEKLY NEWSLETTER

12<sup>th</sup> May 2022

Assisting jobseekers in finding work by providing a **FREE, FRIENDLY** and **CONFIDENTIAL** Service



#### Website

<https://newkd.ie/employment/tralee-local-employment-service/>



#### Follow us on Facebook

<https://www.facebook.com/traleelocalemploymentservice>

#### Head Office

1/2 North Circular Road,

Tralee, Co. Kerry

Tel: 066 7129675

Email: [info@traleeles.ie](mailto:info@traleeles.ie)

#### Listowel Outreach Office

NEWKD Office

20 Upper William Street, Listowel, Co. Kerry

Tel: 066 7129675

### What we do:

- Career Path Planning
- Assistance with Job Seeking
- CV and Cover Letter review
- Advice regarding Educational & Training Needs
- Advice on Back to Work Financial Incentives



An Roinn Coimírce Sóisialaí  
Department of Social Protection

Local Employment Services (LES) are funded by the Irish Government through the Department of Social Protection

Tá Seirbhísí Fostaíochta Áitiúla (LES) maoinithe ag Rialtas na hÉireann tríd an Roinn Coimírce Sóisialaí



[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



**Tralee**

LOCAL EMPLOYMENT SERVICE

# FREE VACANCY ADVERTISING

## EMPLOYERS

If you have a vacancy you want to advertise

Message us the details on Facebook

or email: [info@traleeles.ie](mailto:info@traleeles.ie)

&

We will promote it for you for FREE

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An Roinn Coimíre Sóisialaí  
Department of Social Protection



Follow our Facebook page for more up to date job vacancies and information.

<https://www.facebook.com/traleelocalemploymentservice>



Tralee Local Employment Service

@traleelocalemploymentservice



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# How can Tralee LES help?



## Client background

Long term unemployed 40 years old male, co-habiting with children. Education Irish Second level with experience in outdoors maintenance work.

## When we met client

Client was looking for night time work that complimented his partners working hours because childcare facilities were closed during Pandemic. He had no transport and is living in isolated area. He had low mood primarily because of his lack of self-confidence in having no formal skills and because of the isolation effects of Covid.

## Actions / Interventions

Our Guidance Officer advised client of the benefits of a CE scheme as a stepping stone to employment. The priority in this instance was to instil confidence, stability and structure into client as a first step towards employment and to address isolation issues. Our Guidance Officer emphasised the training element associated with CE and the potential to address his lack of confidence around no formal training.

Tralee LES liaised with CE Supervisor in his local area and emailed client CE positions that he felt client would have a skillset to be comfortable performing in.

## Client Progression

Client attended via phone to initial activation 1:2:1 Meeting.

Client attended two subsequent phone Activation Review Meetings afterwards consisting of 1-hour durations each. Client acknowledged isolation was a contributing factor to his lack of motivation in mobilising himself into taking steps to progress into employment. Signposted to CE. **Client began CE position at beginning of April in local Community Centre.**

Follow up call - client was very happy in his new position and confirmed it was very beneficial thus far. He no longer feels isolated, has established a routine and is gaining confidence for his next step of attaining gainful employment. He feels he is contributing to the household along with his partner.

**If you feel that we could help you please contact us on 066 7129675 or email [info@traleeles.ie](mailto:info@traleeles.ie)**



Ukrainian Supports - Ukrainian Supports  
Please see all the information at: <https://jobsireland.ie/en-US/blog/ukrainian-supports>



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The HSE is collecting details from people in Ukraine coming to Ireland who may be interested in working in Health and Social care in Ireland. If you are interested, please register.

HSE збирає інформацію від людей в Україні, які приїжджають в Ірландію, які можуть бути зацікавлені в роботі в галузі охорони здоров'я та соціальної допомоги в Ірландії.

Якщо ви зацікавлені, будь ласка, зареєструйтесь:

[https://jobsireland.ie/?fbclid=IwAR1K0T3YVlyZzC1aSAx5B2WqYZHSgCpNWXjc2PQiPG\\_XDkkjiAn2-KiiQ1Y#/home](https://jobsireland.ie/?fbclid=IwAR1K0T3YVlyZzC1aSAx5B2WqYZHSgCpNWXjc2PQiPG_XDkkjiAn2-KiiQ1Y#/home)

[www.tralee.ie](http://www.tralee.ie)

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**Title: HR Advisor****Location:** Hybrid or Remote Working

The HR Suite is now seeking applications for a qualified high achieving HR Advisor to join the team at The HR Suite to support the business in delivering best in class advice and training to our clients.

**Who are we?**

We are a HR Consultancy with nationwide SME and multinational clients throughout Ireland.

**What are we looking for?****The ideal candidate must:**

- Third level qualification in HR and/or Employment Law.
- 1-2 years experience working in Human Resources
- Excellent Organisation Skills
- Have good written and oral communication skills.
- Have good customer service skills.
- Be proactive and willing to use their own initiative.
- Be a team player.
- Ability to maintain confidentiality at all times

**What will you be doing?****Main Duties:****HR Advice**

- Apply HR and business knowledge evidencing appropriate decision-making skills.
  - Advise clients in all areas of HR including company documentation, employee communications, employee lifecycle.
  - Managing disciplinary, grievance, performance and probation on a daily basis
  - Drafting and assisting with submissions on behalf of employers for WRC complaints
  - Administrative support
  - Preparing correspondence; letters and emails
- Resolve client queries in a professional and efficient manner
- Work with other staff members to ensure accuracy and completeness of all client queries

**Training & Development**

- Drafting PowerPoint presentations for training
- Assistance in the administration and management involved in organising training
- Webinar and Training session follow up including analysis of registration statistics and drafting of reports to reflect the same.

**Recruitment**

- Involvement in both small- and large-scale client recruitment projects
- Provide advice on recruitment and selection strategies
- Provides documentation to assist the client recruitment process
- Participating in recruitment efforts

**Client Management & Development****Administration:**

- All administration work relating to client work and all inhouse systems

**Business Development**

- Participate in the implementation of specific projects, procedures and guidelines to help align the team with the strategic goals of The HR Suite

**General Other Duties**

- Comply with all relevant legislation relevant to your area of work
- Observe a professional manner at all times, representing the ethos and values of the Company
- Develop strong working relationships across all departments within the Company
- Contribute towards the efficient and effective delivery of services
- Carry out all reasonable tasks and requests as assigned by members of the Management team including the Manager

**Apply by sending CVs to [jobs@thehrsuite.com](mailto:jobs@thehrsuite.com) by 20<sup>th</sup> of May**



## **Title: Training Specialist**

**Location:** Hybrid or Fully Remote

### **Role**

We are seeking to recruit a Training Specialist to join our team. This person will contribute to all areas of the training and development life cycle. This position will primarily focus on supporting Training delivery & support the Head of Learning & Development with training design and to achieve strategic goals.

### **Responsibilities**

This role will be varied, ranging from training design to delivery.

#### **Training Design**

- Conduct training needs analysis with clients in order to design best practice training solutions by liaising with clients on training needs.
- Develop with the support of the Head of Learning & Development prepare and design training modules.
- Integrate new ideas to further enhance our training offering.
- Design and develop accompanying facilitator notes.
  - Assist with the implementation of new courses into our Learning Management System.

#### **Training Delivery**

- Prepare content, PowerPoints and facilitator guides for scheduled training sessions.
  - Deliver group and one to one virtual classroom style training sessions from our current training offering

#### **Administrative Tasks**

- Formulate new training course outlines.
- Research and integrate best practice
  - Coordinate and conduct administrative functions necessary to deliver and document training programs.

### **Experience**

Candidates must have a HR or Training related qualification, a keen interest in delivering hard and soft skills training programmes, and a hands-on experience coordinating and delivering multiple training sessions for the business.

**Apply by sending CVs to [jobs@thehrsuite.com](mailto:jobs@thehrsuite.com) by 20<sup>th</sup> of May**

## **Sales Executive**

Role based in Kerry

As our business continues to grow The HR Suite are looking to expand our team with an experienced Sales Executive.

### **Who we are?**

We are a HR business partner Consultancy with nationwide SME and multinational clients throughout Ireland.

### **What will you be doing?**

As Sales Executive you will be responsible for growing our client base proactively; responding to client requests for proposals, closing sales and securing business opportunities via multiple mechanisms including telesales, proactive generation of leads, implementing best-practice pipeline, sales forecasting, coordinating business generation activities, utilization of existing client and contact base to generate referrals, assisting, reviewing and drafting tender documentation.

You will work with the Sales & Marketing Department in setting up and running both in-person and virtual events to develop further sales opportunities. Customer engagement and managing all social media platforms weekly will be part of the role and you will assist the Sales & Marketing Manager with relevant sales and marketing duties.

### **What are we looking for?**

- Ability to work successfully in a target-based environment
- Strong computer skills, including Microsoft Office
- Excellent verbal and written communication skills; the ability to call, connect and interact with potential customers.
- Ability to establish professional relationships with our clients and leads.
- Persuasive and goal- oriented with a proven ability to work on your own initiative.

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- Positive energy and a real passion for sales/business development.
- Strong sales experience and business development skills along with negotiation and persuasion skills.

### Why wouldn't you like to work with us?

We are growing and offer a competitive remuneration commensurate with your experience, excellent systems and databases, professional resources and an incredibly supportive work environment.

E-mail your CV to with a short cover letter introducing yourself to us and we will make contact for screening. Can't wait to meet you!

**Apply by sending CVs to [jobs@thehrsuite.com](mailto:jobs@thehrsuite.com) by 20<sup>th</sup> of May**

## Supervisor

Sports Direct.com is THE retail success story of the last decade. Our unrivalled growth across the UK and Europe really sets us apart from the rest. We have no intention of slowing down and we have a mind blowing continued expansion plan.

Part of our success is owed to our dynamic, commercially driven and passionate Managers and with growth comes opportunity so we are looking for an experienced Floor Manager to join us in building the future and sharing in our success!

### Job Description

Promotions passing by? Boss gets all the credit and reward? Not recognised as a high achiever?

As part of our Sports Direct Management team your talent will be managed to ensure you reach full potential and have a world of opportunities to explore.

### Your Role:

- Proactively drive store performance across all departments with creative flair
- Ensure delivery of the brand is in line with all visual merchandising guidelines
- Development of your people as 'Stars of the Future'
- Champion our company culture and values as an Ambassador of Sports Direct.com
- Promote compliance within the team to adhere to company policies and procedures
- Maximise sales and product availability whilst controlling costs
- Exceed customer expectations to deliver great customer service, driving company TV's

### Qualifications

### Your Profile:

- Responsible and trust worthy
- Compliant with the ability to police procedures and policies through your people
- Passion for retail, people and developing a career
- Confident leader who can motivate and challenge others to deliver
- Promote the Sports Direct values and our culture to internal and external parties
- Flexible to the needs of the business including secondments into Europe

### Additional Information

### The Rewards:

- **Competitive salary**- subject to location and experience
- 20% Staff Discount across all Sports Direct Stores
- OTE up to 25% of your basic salary; per year, paid monthly

**Apply on: <https://jobs.smartrecruiters.com/FrasersGroup/74399825291794-supervisor?r=INDEED>**

## Data & Pricing Support

### Full Job Description

### Role purpose:

To support the maintenance of the product master files and the management of our customer pricing. In 2022/3 this will be a much bigger role given the changes on centralization and e-commerce. Development and generation of specified sales and margin reports on an ad hoc basis.

### Key accountabilities:

- Maintenance of the existing product database
- Actioning additions to the product database
- Collating details on existing and proposed new products to support the ERP and Webshop systems

- Maintenance of the existing customer and product pricing tables
- Data analysis.

**Essential experience:**

- Ability to work independently and as part of a team
- Ability to multi-task and respond to changing priorities
- Strong attention to detail

**Technical / Functional skills:**

- Excel – excellent knowledge using lookups and pivot tables
- Understanding of ERP, database [PowerBi]
- Very good people skills to obtain information

**Job Types:** Full-time, Permanent

**Salary:** From €30,000.00 per year

**Additional pay:**

- Performance bonus
- Retention bonus
- Yearly bonus

**Benefits:**

- Company events
- Company pension
- Employee discount
- On-site parking
- Private medical insurance
- Sick pay

**Schedule:**

- 8 hour shift
- Monday to Friday
- No weekends

**Apply on:** <https://ie.indeed.com/viewjob?cmp=KELLIHERS-ELECTRICAL&t=Data+Pricing+Support&jk=6909ff80066ab5ef&vjs=3>

## Deputy Childcare Manager

An exciting position has become available ,due to continuing growth in Cathy's Childcare , we are currently recruiting for the role of hands on Childcare Deputy Manager to join our friendly and experienced team. This is an exciting full time role in a professional, well established childcare service that provides an unrivalled level of service to children and parents.

### Responsibilities of Childcare Deputy Manager

- Assist the Manager to provide professional leadership and management of the childcare setting and to help ensure that all children receive the highest standards of care and education.
- Must be able to manage the childcare service in the absence of the Manager
- Knowledge of working with the Aistear Curriculum and Siolta quality Framework.
- Ensure observations and records of individual children's progress are maintained and that children's needs and interests identified through staff observations are reflected in planning and weekly planning and documenting of curriculum
- Knowledge of PIP & HIVE /NCS portal and registration of ECCE Children
- To clearly communicate with parents in a professional manner in order to resolve any queries and provide information as requested
- The Deputy Manager is responsible for the overall safety and well-being of all the children
- The Deputy Manager is responsible for the management, guidance, mentoring and training of childcare staff.
- The Deputy Manager is responsible for ensuring that staff provide activities in each room that allow the children to experience creative, imaginative, physical, social and cognitive play within the Framework for Early Learning.
- The Deputy Manager will ensure that all policies and procedures such as health and safety, infection control, behaviour management etc. are complied with.
- You will be responsible for updating and amending operational policies from time to time, as requirements change..



- You will oversee the recruitment of childcare staff and consider staff retention as a core area of responsibility.
- You will lead by example and inspire our dedicated team with best practice standards
- You will be the dedicated individual to liaise with governing bodies, e.g., TUSLA, Public health/HSE. In relation to all child care matters. Ensuring that the centre complies with all regulatory standards and best standards as set out .
- To ensure all new customer administration and files are processed in compliance with regulatory requirements in conjunction with administrative support staff.

### **Requirements and skills**

As a Deputy Manager you will be required to be hands on , this means you will have to work with the children if a staff member is absent, to cover lunch breaks, or to ensure we are in our ratios. You will also be responsible for opening and closing our services. You will be working with children from 6 months to 12 years.

- Previous experience in a leadership or management role in a childcare setting.
- A Childcare Degree Qualification Award Level 6 or higher from a recognized body.
- Good communication skills: fluency in both spoken and written English
- Manual Handling and Occupational First Aid certificate would be an advantage
- minimum 2 year experience in a childcare setting
- Computer literate
- Full clean driving licence with access to own transport
- Effective People and Business Management skills with the confidence and skills to cover all business aspects of the role

**Job Type:** Full-time

**Salary:** €12.00-€15.00 per hour

**Benefits:** On-site parking

**Schedule:**

- 8 hour shift
- Monday to Friday
- No weekends

**Application deadline:** 27/05/2022

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Little-Rascals-Childcare-Facility&t=Deputy+Childcare+Manager&jk=8b005a971c273a49&vjs=3>

## **Customer Service Representative - Summer Holiday Role - Tralee**

### **Job description**

RelateCare provides patient service support to leading hospitals around the world, as well as other support to Irish businesses. Our team make a true difference in the lives of patients by looking after their scheduling and non-clinical needs. We provide exceptional service where innovation, integrity and excellence are at the centre of everything we do.

We have full time opportunities available to **work from our Tralee office for the Summer Holidays**. We are looking for candidates with a passion for providing an excellent client experience. Our hours of operation are Monday – Friday 9am - 5pm. We have several shifts within those times and your shift preferences and availability will be considered during the recruitment process.

### **Responsibilities include:**

- Support to set up school transport
- Inbound calls
- Support on Webchat

### **Skills/Abilities/Experience Required associated with this role:**

- Proven communication skills, both written and verbal
- Excellent interpersonal skills
- Ability to perform under pressure
- Ability to work independently and under limited supervision
- Reliable, self-motivated, and well organized
- Ability to multitask in a fast-paced environment
- Empathy and understanding

**Job Types:** Full-time, Fixed term

**Contract length:** 3 months

**Benefits:** On-site parking

**Schedule:** 8 hour shift

**Ability to commute/relocate:** Tralee, CO. Kerry V92F9CC: reliably commute or plan to relocate before starting work (required)

**Apply on:**

<https://ie.indeed.com/viewjob?cmp=RelateCare&t=Customer+Service+Representative&jk=cdd47efc61df512b&vjs=3>

## Healthcare Assistant

### Full Job Description

As one of Ireland's largest providers of **Healthcare**, TTM Healthcare have partnered with a leading organisation to hire **Healthcare Assistant** based in **Kerry** for lucrative temporary work.

By working with TTM Healthcare, you can expect market-leading pay rates as well as outstanding support and progression opportunities.

**If you're interested, then apply for immediate interviews.**

### Benefits

By working with TTM Healthcare you will receive:

- Market-leading pay rates [€14.53 - €18.72].
- Dedicated consultant and 24/7 on call support.
- We realise potential - development and career progression opportunities.
- Flexible working hours tailored to your own availability.
- TTM Rewards Scheme discounted hotel stays, access to discounted health insurance, phone contracts and discounted fuel.

### Requirements

To be eligible for this role you must have:

- QQI Level 5 in Healthcare
- Minimum of 3 months work experience in Ireland
- Full Vaccination record - MMR, Hep B, Varicella , BCG

TTM Healthcare is an Equal Opportunities Employer.

**Apply on:**

<https://ie.indeed.com/viewjob?jk=7853ea03992cdd58&tk=1q2mihgkpt1e7800&from=serp&vjs=3>

## Mixologist

### Full Job Description

Red Chair Recruitment are currently recruiting for an experienced Mixologist for one of our clients, a hotel based in Tralee, County Kerry.

### Requirements

- Minimum 2 years experience as a Mixologist within 4/5 star hotel.
- Specialises in Preparing, Mixing Cocktails and enhances the customer experience.
- Ability to experiment and be creative with cocktails menu and ingredients
- Great interpersonal and communication skills essential.
- Customer-oriented, friendly but professional approach.
- Flexible approach to working hours as this role includes shift work and weekends.

### Package On Offer

- Competitive salary of €30,000 – €35,000 per year depending on experience.
- Meals on Duty and Free Parking
- Other benefits to be discussed in interview.

**If you are interested please apply or email [neil@redchair.ie](mailto:neil@redchair.ie)**

**Alternatively you can call Neil on [064 662 2007](tel:0646622007) / 086-468-1288 to discuss further.**

**Apply on:**

<https://ie.indeed.com/viewjob?jk=f5bede7b35b3da36&tk=1q2miv6fnsu1q802&from=serp&vjs=3>

## **Deli Assistant - Castleisland**

### **Full Job Description**

#### **Main purpose of the role:**

Responsible for the preparation of high quality hot and cold deli products and for ensuring customer satisfaction is the number one priority.

#### **The ideal candidate will have/be:**

- HACCP training is desirable but not necessary
- Excellent communication skills
- Previous customer service experience is an advantage
- The ability to work as part of a team in a fast-paced environment, ability to multi task under pressure
- A passion for food and the ability to inspire shoppers.

#### **Main duties:**

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Prepare customer orders across all fresh food areas i.e. make sandwiches and rolls, dish up hot food and slice meats using the store's portion control measures
- Cook, prepare and display the foods sold throughout the day
- Ensure that the counter displays across all fresh food departments are to the highest standards at all times throughout the day
- Demonstrate your passion for quality food by sharing knowledge, recipes and personal recommendations with customers
- Deal with all customer queries efficiently, professionally and in line with store policy.

#### **Apply on:**

<https://ie.indeed.com/viewjob?jk=35ead8ebfea9ba76&tk=1g2miv6fnsu1q802&from=serp&vjs=3>

## **Trainee Manager - Castleisland**

### **Full Job Description**

#### **Main purpose of the role:**

Support the management team in all aspects of the operation of the store while gaining detailed experience in individual departments throughout the store.

#### **The ideal candidate will have/be:**

- 1 years` experience in the retail industry is desirable
- Good knowledge of Microsoft Office (Excel, Word)
- Experience balancing cash/tills is desirable
- Experience with fresh food
- Excellent communication skills
- Good delegation skills
- Highly driven with a strong work ethic
- Commerciality and brand awareness
- Passion for grocery retail
- Thrive in a fast-paced working environment.

#### **Main Duties:**

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
  - Set, monitor and achieve sales targets with the team on gross profit margin, net margin, waste and other KPIs as agreed with Store Manager
  - Actively participate in all training and development initiatives, and performance assessments
  - Merchandise and present the entire store to the highest standard at all times and in accordance with relevant store planograms and guidelines
  - Implement planograms correctly and ensure the correct range is in place in store
- Gain competence with all aspects of supply procedures - ordering, delivery procedures, stock rotation and control procedures
- Manage such departments as are assigned to you
  - Engage with new initiatives and embrace new ways of working.

#### **Apply on:**

<https://ie.indeed.com/viewjob?jk=be0ae06962794c36&tk=1g2miv6fnsu1q802&from=serp&vjs=3>

## Checkout Operator - Castleisland

### Full Job Description

#### Main purpose of the role:

Ensure the Checkout Department operates efficiently and effectively at all times and provide our customers with excellent customer service.

#### The ideal candidate will have/be:

- 2 years` experience in a retail role is desirable
- Ability to balance tills
- Excellent communication skills
- Ability to engage with and prioritise customer needs
- Strong attention to detail, organised and flexible
- Ability to use own initiative and work as part of a team in a fast-paced environment

#### Main Duties:

- Actively live SuperValu brand-values i.e. Genuine, Passion for Food, Vibrant, Committed, Innovative and Imaginative
- Use a computerised till system that has a barcode scanner
- Weigh and price products such as fruit and vegetables
- Check customers` ages for restrictions on items such as alcohol
- Pack customer`s purchases
- Process store loyalty cards, coupons and vouchers
- Take payments and make sure the till balances at the end of the day
- Spend time away from the till, stocking shelves and checking stock
- Merchandise and present the department to the highest standard at all times
- Attend and engage in team meetings and implement any learnings

#### Apply on:

<https://ie.indeed.com/viewjob?jk=b218c7ad992a6a75&tk=1q2miv6fnsu1q802&from=serp&vjs=3>

## Team Member

### Full Job Description

Costa Coffee requires a Team Member for our store in The Mall, Tralee.

At Costa Coffee we are as passionate about our people as we are our great coffee! Being a part of our team gives you the chance to learn new skills in coffee excellence whilst letting your personality shine through. As a Costa Barista you receive full training in delivering every customer with an unbeatable coffee experience, through great customer service and great coffee.

#### Are you:

- Passionate?
- Hardworking?
- Flexible?
- Customer focused?
- Have a desire to learn new skills?
- Love working as part of a team?
- Enthusiastic?
- An experienced leader?
- Passionate about coffee?

Businesses don't make great coffee, people do! And if you answered "yes" to the above questions then you are our kind of person! Email to the address below with your C.V. and cover letter outlining why you feel a career as a Costa Team Leader is for you and you could be on your way to starting your new coffee journey. We've all "bean" there so take the first steps today and apply.

**Job Types:** Full-time, Permanent

**Schedule:** Fully Flexible

#### Apply on:

<https://ie.indeed.com/viewjob?jk=8b62a98e3c515361&tk=1q2miv6fnsu1q802&from=serp&vjs=3>

## Trade Counter Assistant – Tralee

### Full Job Description

Working with our successful client, a **Co. Tralee** based company. Hartley People Recruitment are looking to fill the position of **Trade Counter Sales Assistant**.

The ideal candidate would have experience in a similar industry/role however this is not essential as full training will be provided.

### The Role:

- Placing and accepting orders.
- Stock control.
- Offer professional product advice and maximise on every sales opportunity.
- Deal with enquiries and orders via phone and email.
- Customer Service.
- Process all cash encounter sales.
- Liaise with couriers regarding customer orders.

### The Person:

- Excellent customer service skills and abilities
- Good computer skills and a good knowledge of Microsoft Suite
- Good time management skills
- Outstanding organisational and coordination abilities
- Be willing to take ownership of problems that arise and provide necessary solutions.

If this sounds like the job for you, please email [jessica@hartleypeople.com](mailto:jessica@hartleypeople.com) or reply to this job posting.

Hartley People Recruitment work to the highest ethical standards within our industry and we value the trust that you place in us when you send your CV. We can provide a full consultation in confidence and we guarantee that your CV will not be sent to any of our clients without your prior consent.

**Apply on:** [https://www.hartleypeople.com/job/trade-counter-assistant-tralee/?utm\\_source=Indeed&utm\\_medium=organic&utm\\_campaign=Indeed](https://www.hartleypeople.com/job/trade-counter-assistant-tralee/?utm_source=Indeed&utm_medium=organic&utm_campaign=Indeed)

## Motor Technician

### Main Nissan Dealers

Randles brothers are the main Nissan dealers for county Kerry with locations in Tralee and Killarney. We are one of the oldest dealerships in the country having originated in Kenmare in 1921. We have held the Nissan brand since 1982 and we have had a strong presence in the Kerry market selling this great range of vehicles.

We have just completed the development of a brand-new workshop and car showroom in Tralee. The business is currently managed by David Randles who is the 3rd generation to run this company

### Duties to Include:

- Identifying mechanical and electrical faults using the latest diagnostic equipment.
- Road testing vehicles to identify faults and advise of any necessary repairs
- Communicating with parts department to acquire parts required, and keeping the Workshop Manager and Service advisor aware of progress.
- Working to manufacturers standards and following the process set out by the manufacturer and the Company to thoroughly complete job.
- Maintaining a clean and neat workspace and adhere to all company policies, procedures and safety standards.
- Completing necessary Brand courses as required and keeping abreast of technical bulletins.
- Have the ability to complete Job card write-ups, for both retail and warranty, with thorough understanding of brand warranty including backup documentation required.

### Essential Requirements

- Experience with diagnostic and Electrical repairs a distinct advantage with a minimum of 1 years' experience
- Be efficient, have good organisational skills and producing high quality work consistently.
- Strong IT skills would be an advantage
- Capacity to be a team player to ensure the smooth running between departments
- Exhibit excellent communication skills



This is an excellent opportunity to join a well-established dealership. Our busy workshop is equipped and developed to the highest of standards and we are committed to delivering excellent customer service.

A competitive remuneration package is on offer for the right person.

**Apply on:** <https://www.jobs.ie/ApplyForJob.aspx?id=2054919>

### **Catering Assistant - Tralee N.C.R**

Catering Assistant with Dunnes Cafe - Tralee N.C.R

Dunnes Stores is Ireland's leading retailer positioned at the cutting edge of food and fashion retailing. We have over 130 stores in Ireland, the UK and Spain and are expanding our service and product offer all the time.

As well as our ever evolving product range and outstanding service, Dunnes Stores offers customers in-house Hospitality in selected stores throughout Ireland, Northern Ireland and Spain. Our cafés offer customers all the homely classics as well as quality coffee, tasty treats all in our newly refurbished in-store cafés. We are currently looking to recruit catering assistants to join the team in Dunnes Stores, Tralee N.C.R.

The successful candidate will be self-motivated and enthusiastic and have the ability to provide an excellent level of service with attention to detail. Previous experience in a busy catering environment is essential.

#### **Key Responsibilities: (but not exhaustive)**

- Provide a fast, friendly and efficient level of customer service.
- Ensure the regular and systematic cleaning and maintenance of the equipment in the restaurant, both front of house and back of house ensuring that hygiene and food safety standards are adhered to.
- Prepare and assist with food preparation, setting up counters and merchandising the restaurant.
- To adhere to specifications, standards and procedures while at work.

#### **Requirements:**

- Previous experience in a similar environment, preferably in a retail / customer facing environment.
- Experienced and trained on HACCP and Food Safety.
- An advanced level of English is required and a professional and polite manner is essential.
- Excellent communication and interpersonal skills with a strong desire to work with food.
- Flexible with the ability to work on own initiative as well as working as part of the team.

Interested? Then apply now and see what difference you could make

Dunnes Stores is an Equal Opportunities Employer.

**Apply on:** <https://www.jobs.ie/ApplyForJob.aspx?id=2052516>

### **Sales Coordinator - Tralee**

#### **Full Job Description**

20hrs p/w; Tue 09:00 - 14:00; Wed 14:00 - 18:30; Thu 09:00 - 14:00; Fri 09:00 - 15:30

**Rate of pay** €12.30 per hour

To be a successful Sales Coordinator, you will work alongside and inspire your team to prioritise outstanding customer service and achieve performance targets. Every day will be varied, fast paced, challenging but ultimately rewarding. People are at the heart of what we do so your ability to effectively coach and motivate a team will be crucial to your success. You can count on us to invest in your personal development from day one

#### **About the Role:**

First and foremost the priority in our stores is the safety of our team and our customers. All team members must work safely, according to our guidelines, at all times

#### **To be a successful Sales Coordinator you will:**

- Support the Store management team across all product areas, back of house and running the store when needed
- Demonstrate a hands-on approach by working alongside the team to offer our customers outstanding service and achieve performance targets
- Keep the sales floor well stocked with beautifully presented products, in an environment which is commercial, operationally efficient and safe
- Create an atmosphere where supporting and motivating your team to be at their best is at the core of everything you do

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22

- Lead by example and demonstrate Company values all of the time

We'll offer amazing benefits (see list further below)

**About You:**

- You are passionate about our customers, our people and our products
- You are a friendly and well organised individual who motivates others with your energetic approach to work, and has the ability to create a great working atmosphere and team spirit
- People are at the heart of what we do, so you will need to be a team player who works at their best in a results driven, fast paced and challenging environment
- You are calm, efficient and supportive, even on the busiest of days, and always realistic with your expectations of others
- You have the ability to adapt to change quickly, effectively bringing the rest of the team on board with the new objectives
- A great communicator and can work naturally with people at all levels

**What's Next**

Press the apply button now to start your application. Once you have applied for the job, we will initially consider your skills and experience based on your application. If you match our criteria we will be in touch to arrange a Telephone or Video Interview to find out more about your job history and more about you as a person. The next stage would be an in store assessment.

**Apply on:**

<https://ie.indeed.com/viewjob?jk=d0b0b47d4046f040&tk=1g2p55kintibj800&from=serp&vjs=3>

**AIM Assistant**

**Full Job Description**

Preschool AIM Assistant:

Opportunity available to work in the Morning and/or the Afternoon Preschool Sessions

Minimum hours - 8.45pm-11.45am Monday to Friday term time

and/or 1pm-4pm Monday to Friday term time.

**Job Purpose:** Ensure that all children including those with disabilities, can fully participate in the Early Childhood Care and Education (ECCE) Programme. To act as a positive role model and be responsible for the delivery and implementation of a high-quality play-based curriculum under the guidance of the national quality frameworks Aistear and Síolta both indoors and outdoors. To, guide, observe, stimulate and supervise children in a safe and caring environment as part of the childcare team.

**Core Duties & Responsibilities:**

- To follow the policies and procedures of the service at all times.
- To conduct observation and learning stories.
- To organise materials and resources to ensure that they reflect the children's emerging interests and abilities.
- To implement a play-based curriculum that encourages independence and fosters the growth of self-esteem within all children.
- To support children's emotional, social and cognitive development.
- To develop and support parental involvement strategies that enhance children's learning experiences
- To ensure that the welfare of children is paramount in accordance with Children First; National Guidance for the Protection and Welfare of Children.
- To perform other reasonable and relevant duties as may be required from time to time.

**Person Specification:**

- Commitment to high-quality early education
- The ability to work in collaboration with a dedicated team
- Highly motivated to work on own initiative
- Excellent communication and interpersonal skills.
- A professional and enthusiastic disposition
- Flexible and adaptable
- Demonstrate a commitment to continuous professional development
- Garda Vetting will be required as part of the recruitment process

**Qualifications and Experience**

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22

- A minimum of FETAC Level 5 in Early Years Education
- Strong understanding and experience in Early Childhood Education

**Job Types:** Full-time, Part-time

**Schedule:**

- Day shift
- Monday to Friday
- No weekends

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Little-Voyagers-Childcare&t=Aim+Assistant&jk=d092c1e64e0eace6&vjs=3>

## After School Club Assistant

### Full Job Description

Minimum level 5 childcare qualification as recognised by the DCYA

Term time working hours (extra hours available in creche room for interested candidates)

working with primary school aged children

working with Afterschool Club leader

Supporting children with homework and afterschool activities

Monday to Friday 1.30/ 2 pm -6pm

**Job Type:** Part-time

**Schedule:** Day shift

**Ability to commute/relocate:** Ardfert, CO. Kerry: reliably commute or plan to relocate before starting work (preferred)

**Education:** Advanced/Higher Certificate (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Little-Voyagers-Childcare&t=After+School+Club+Assistant&jk=0b2fc19cf3175720&vjs=3>

## Childcare Practitioner

### Full Job Description

**Hours of Work:** Flexible between 07. 30/8.00-18.00

**Contract type:** 1 year

Full time (39 hours/week)

**Salary:** To be agreed as is dependent on qualifications and experience.

### Main Responsibilities

- Ensuring a high standard of physical, emotional, social and intellectual education and care for children placed in the service.
- Support to the other personnel within the childcare service
- Support the Manager with the day-to-day running of the childcare service in terms of administration.
- Support the manager and staff in providing a varied and stimulating programme, which includes curriculum development that meets the needs of the children.

**Main Duties: Assist with the organisation and day to day running of the childcare service by developing an effective routine.** To be responsible, along with the staff team, for developing and reviewing an effective system of communication between parents and staff.

- To assist the staff team and the Manager with setting and implementing objectives and policies for the childcare service.
- Ensure adult/child interaction is of an excellent standard.
- To assist in formulating a daily routine for the children this offers a wide variety of activities, but allows for flexibility as the situation/occasion/child demands. The activities offered must allow the children to experience creative, imaginative, manipulative, social and physical play. The children should be given the opportunity to play with natural materials and other age appropriate materials and equipment.
- To assist in the preparation of forward planning for each session and ensuring that any preparatory work is carried out and also to ensure progression of play throughout the year. To ensure the play areas are well equipped and ready for the children when they arrive.

- To assess each individual child's needs within the group and to plan to meet these needs. This will involve listening to, encouraging, stimulating and enabling all children as appropriate in the childcare setting.
- To be responsible for the safety of the children and for the hygiene of the childcare premises/areas.
- To assist in the responsibility for keeping all the childcare records up to date. In association with the Manager, childcare practitioners will ensure that all relevant records, policies and guidelines are in place and are being adhered to.
- To comply with TUSLA regulations and other relevant policies and legislation. To remain updated on childcare legislation.
- To encourage the active participation of all parents using the childcare service and to ensure that they are kept fully informed of their child's overall development and of their group activities.
- To assist the manager in providing support to the childcare team. This will take the form of attending and participating in regular staff meetings, daily debriefings, planning and evaluation sessions.
- To assist manager in supporting volunteers/students on placement in the childcare service.
- To attend regular support and supervision sessions with the Manager.
- Advise the Manager of all matters requiring his/her attention, including duty of care issues, Children's First issues, breach of policies and procedures, special events, fundraising, outings etc.
- Promoting a positive profile of this childcare service and its work.
- Liaising and networking positively with relevant local, regional and national voluntary, community and statutory agencies/organisations, as required.
- Attend all staff meetings and other relevant meetings and training/courses as directed by the Manager and Board of Management.
- Keep strictly confidential any personal information regarding all service users, their families and/or other circumstances that the childcare practitioner learns as part of their day-to-day job. In the interest of child safety the childcare practitioner must inform the Manager of any relevant information regarding a service user attending the childcare service.
- Carry out other relevant duties and responsibilities as requested by the Manager and Board of Management.
- Adhere to ALL policies and procedures of Little Voyagers Childcare, including Child Protection, Health & Safety and Confidentiality.

**Job Type:** Full-time

**Schedule:** Monday to Friday

**Education:** Advanced/Higher Certificate (required)

**Licence/Certification:** Childcare qualification (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Little-Voyagers-Childcare&t=Childcare+Practitioner&jk=8e238773d896c03c&vjs=3>

## Warehouse Operative and Truck Driver

### Full Job Description

**Warehouse Operative/ Truck Driver** required for busy wholesale cash and carry.

Full time position .

Duties include - Part time truck driving, goods inwards, loading and unloading truck and forklift duties.

C +C1 Driving license (Required)

Safe pass (Required)

**We require reliable,** punctual and a highly motivated person to fill this position.

**Job Type:** Full-time

**Salary:** €11.00-€14.00 per hour

**Benefits:** On-site parking

**Schedule:** Monday to Friday

**Licence/Certification:** Forklift licence (preferred)

**Reference ID:** 56565

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Gala-Mounthawk&t=Warehouse+Operative+Truck+Driver&jk=0f123c7a9819dfee&vjs=3>

## Warehouse Supervisor

### Full Job Description

Ard-Ri Marble Ltd is a wholesale distribution company based in Tralee, Co Kerry specialising in Doors, Mouldings, Hardware, Fire and Timber and Furniture. Our warehouses are situated in Tralee, Co Kerry and Clondalkin Co Dublin.

We are looking to expand our team and wish to recruit for the position of Warehouse Supervisor in our Kerry Warehouse.

The candidate must have experience in a supervisory warehouse role with a proven track record in excellent customer service.

### Key responsibilities will include:

- General running and management of warehouse in line with Operations Manager
- Managing small group of warehouse staff
- Lead and develop a warehouse team
- Liaison with Sales on customer orders and any other requirements
- Planning Staff Rota and annual leave in the warehouse
- Training staff on correct procedures and policies and new warehouse system.
- Improving operation efficiencies and reducing errors, damages and downtime.
- Arranging customer collections accurately and on time.
- Completing cycle counts on all stock when required.
- Daily production planning and customer delivery schedules.
- Planning timely intake of trucks/containers with warehouse operation and transport department
- Preparation for intake and planning location of stock
- Planning of stock for daily production plan

### Key requirements

- Experience in a similar role
- Proven track record of Health and safety in a warehouse environment.
- Proven ability to develop a team
- Excellent knowledge of warehousing and implementing quality and process improvements
- Knowledge of a fast-paced and changing working environment
- Excellent IT skills
- Excellent people skills
- Ability to work on own initiative and create work for others
- Be customer orientated
- Ability to respond positively to changing demands.
- Ability to meet strict deadlines

### Benefits:

- Flexible working hours
- Excellent job progression opportunities
- On-site parking
- Life insurance
- Company events & social hours

### Benefits:

- On-site parking
- Company events & social hours
- Life insurance
- Casual dress

**Job Type:** Full-time

**Salary:** From €30,000.00 per year

**Additional pay:** Quarterly bonus

**Benefits:** On-site parking

**Schedule:** 8 hour shift

**Ability to commute/relocate:** Tralee, Tralee, CO. Kerry V92EH6E: reliably commute or plan to relocate before starting work (required)

**Apply on:** <https://ie.indeed.com/viewjob?cmp=Ard-Ri-Marble&t=Warehouse+Supervisor&jk=867e2f8e68360ca7&vjs=3>



## Call Centre & Admin

TFI Local Link Kerry have a vacancy for Call Centre & Admin. Full Job Description is available on <https://www.locallinkkerry.ie/2022/04/recruiting/>

To apply please email Cover Letter and CV to [jobs@locallinkkerry.ie](mailto:jobs@locallinkkerry.ie) or post Cover Letter and CV to - General Manager, TFI Local Link Kerry, Tralee Road Industrial Estate, Tralee Road, Castleisland, Co. Kerry V92 E894.

Closing Date for receipt of application is Wednesday 11th May 2022 @ 10am.

Interviews will be held week commencing 16th May 2022.

## Part-time Bar Person

## Part-time Food and Beverage Server

## Full time Head Receptionist

Would you like to work in a vibrant, family-owned and family-run hotel? Ballyroe Heights Hotel are extending their team and have the following positions available:

Part-time Bar Person

Part-time Food and Beverage Server

Full time Head Receptionist

Please send your CV and Cover Letter to [info@ballyroe.com](mailto:info@ballyroe.com).

If you would like further information, please call us on 066 712 6796



To see further details for positions below please go to <https://www.activelink.ie/vacancies?region=Kerry&category=All>

Title	Region	Listed ▼	Expiry Date	Category
<a href="#">Listowel Family Resource Centre: Children's Centre Co-ordinator</a>	Co Kerry	10/05/2022	31/05/2022	Children & Youth, Community
<a href="#">Shine: Mental Health Recovery Support Worker (Region 1)</a>	Cork, Kerry, Limerick, Clare & Tipperary	09/05/2022	30/05/2022	Health
<a href="#">Pieta: Lead Therapist - Tralee</a>	Co Kerry	04/05/2022	17/05/2022	Health, Interest Groups
<a href="#">UCD School of Medicine: Research Assistant (Part-Time)</a>	Cork & Kerry	29/04/2022	11/05/2022	Education & Training, Health



**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD**

Kerry Education and Training Board (Kerry ETB) is a statutory education and training authority for County Kerry, established in accordance with the provisions of the Education and Training Boards Act 2013.

Kerry ETB is a provider of Primary, Post Primary and Further Education and Training services in Co. Kerry. The ETB has c. 1200, employees, an annual budget of c. €82 million, c.37 Centres of Education and Training with the organisations Head Office located in Tralee, Co. Kerry.

**English for Speakers of other languages (ESOL) Tutor Pool**

Kerry Education and Training Board invites applications for inclusion on the above Tutor Pool which may arise (all appointments are to Kerry ETB).

Successful candidates will be placed in the Ukraine Response Tutor Pool.

Successful candidates may be assigned to schools, further education and training centres or other centres where tutoring may be required.

Candidates may be deployed within the school day, evenings, weekends and during the summer months where need arises.

An applicant's inclusion on the pool is not an offer of employment. Hours will be assigned for tutor posts that may arise.

Garda Vetting will take place prior to inclusion on the Tutor Pool.

Further details and application forms can be downloaded from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) or contact the H.R. Department, Kerry ETB, Centrepoint, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.

Applications must be received not later than 12.00 noon Friday 27<sup>th</sup> May 2022.

**Colm Mc Evoy**  
**Chief Executive Officer**

Kerry Education & Training Board services Gaeltacht areas.

Cuirfear fáilte roimh chomhfhreagras i nGaeilge.

Garda Vetting of successful candidates will take place prior to offer of employment.

Canvassing will automatically disqualify.

Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be higher than the minimum standards set out.

Kerry Education & Training Board is an equal opportunities employer.

*"Creating a Learning Society in Kerry"*



Có-mhainithe ag an  
Aontas Eorpach  
Co-funded by the  
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**Special Needs Assistant Panel**  
**Various Kerry ETB Schools**

Applications are invited for Special Needs Assistant Panel, under the aegis of Kerry Education & Training Board for posts which may arise in the school year 2022/2023 (all appointments are to Kerry ETB).

To qualify for appointment, candidates must have:

- Practical work experience in Second level system/Further Education/Primary School

Candidates should possess:

- Organisational, good communication and interpersonal skills
- Familiarity with Second level curriculum.
- Ability to support and enhance educational experience for children with Special Educational Needs (SEN) who present in Kerry Education and Training Board Schools.
- A commitment to creating a safe supported environment for students with SEN needs
- A good understanding of recent developments in SEN in Ireland particularly the legislation as it pertains to the Education for persons with SEN Act 2004.
- Competency in the Irish Language will be a requirement in relevant schools.
- TUSLA Child First Training – Certificate of completion
- Current First Aid Responder Certification
- Current Manual Handling Certification

Desirable

- Completed QQI Level 5 Full Award or equivalent in childcare or equivalent Special Needs qualification
- Medical/Healthcare experience
- Excellent ICT Skills
- Competency in the use and understanding of Sign Language

Colm Mc Evoy  
CEO

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Conditions of Service, Terms of Appointment, details regarding Qualifications and Salary Scale are in accordance with the regulations of the Department of Education & Skills.

Please complete application form which can be downloaded from this website [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.

Applications by email only must be received not later than **12 noon Monday 16<sup>th</sup> May 2022.**





**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD**

Kerry Education & Training Board wishes to recruit committed, enthusiastic and talented educators to its team of teachers and educational leaders. We provide a quality comprehensive education & training service in eight second level schools, two Further Education colleges, Kerry ETB Training Centre, five adult education and training centres and through a wide range of community-based adult and further education and training programmes.

**Substitute Teachers Pool – North and South Kerry Panels**

Kerry Education & Training Board invites applications for the above panels for our eight Second Level Schools and Further Education Programmes. This panel will be used for the filling of casual part-time teaching posts which may arise at short notice during 2020/2021.

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Candidates proposed for appointment with Kerry Education & Training Board must be registered in accordance with Section 31 of the Teaching Council Act, 2001.

*Applicants are requested to submit confirmation of Teaching Council registration status and subjects qualified to teach with their application form. Garda Vetting of substitute teachers will take place prior to inclusion on the sub pool.*

For further details please contact the HR Department, Kerry Education & Training Board, Centrepoint, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488, Fax 066-7117572,

Email [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie).

**Kerry Education & Training Board services Gaeltacht areas.**

**Cuirfear fáilte roimh chomhfhreagras i nGaeilge.**

**Garda Vetting of successful candidates will take place prior to offer of employment.**

**Canvassing will automatically disqualify.**

**Short-listing will take place on the basis of the information provided in the application form. Depending on the qualifications and experience of applicants, short-listing thresholds may be significantly higher than the minimum standards set out.**

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**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD**

**Cover Instructor Pool**  
**Centre of first assignment: Kerry College, Monavalley Campus**

Kerry Education and Training Board invite suitably qualified applicants for inclusion in a pool of temporary cover instructors to provide short-term cover on Phase 2 apprenticeships and on full time programmes listed below.

**Apprenticeship Programmes**

Electrical, Plumbing, Carpentry & Joinery, Fitting, Metal Fabrication, Stonecutting, Motor Mechanic, Drawing for Engineering, Maths for Engineering, Commis Chef

**Full Time Programmes**

Accounting Technician, IT Support, First Aid, Supervisory Management, Customer Care, Communications, Hairdressing, Project Management, Manual and Computerised Payroll, Manual and Computerised bookkeeping, Social Studies, Software Development, Train the Trainer, Sport and Leisure/Personal Training, Nutrition, Beauty Therapy, Tableau Software/office 365, ICT, Turning/Milling, Door Security/ Guarding skills, Healthcare, Digital Media, Cybersecurity

Qualifications relevant to both Programmes are outlined in the Person Specification.  
Garda Vetting of successful applicants will take place prior to inclusion on the pool.

Colm McEvoy  
Chief Executive Officer

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*Please complete application form which can be downloaded from our website [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.*

**Kerry Education & Training Board services Gaeltacht areas.**

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**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ**  
**KERRY EDUCATION AND TRAINING BOARD**

## **Special Needs Assistant Pool** **Various Kerry ETB Schools**

Applications are invited for a Special Needs Assistant Pool, under the aegis of Kerry Education & Training Board for substitution posts which may arise in the school year 2021/2022 (all appointments are to Kerry ETB).

To qualify for appointment, candidates must have:

- Practical work experience in Second level system/Further Education/Primary School

Candidates should possess:

- Organisational, good communication and interpersonal skills
- Familiarity with Second level curriculum.
- Ability to support and enhance educational experience for children with Special Educational Needs (SEN) who present in Kerry Education and Training Board Schools.
- A commitment to creating a safe supported environment for students with SEN needs
- A good understanding of recent developments in SEN in Ireland particularly the legislation as it pertains to the Education for persons with SEN Act 2004.
- Competency in the Irish Language will be a requirement in relevant schools.
- TUSLA Child First Training – Certificate of completion
- Current First Aid Responder Certification
- Current Manual Handling Certification

Desirable

- Completed QQI Level 5 Full Award or equivalent in childcare or equivalent Special Needs qualification
- Medical/Healthcare experience
- Excellent ICT Skills
- Competency in the use and understanding of Sign Language

Application forms for this pool can be downloaded from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) or contact the H.R. Department, Kerry ETB, Centrepoint, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.

**Kerry Education & Training Board services Gaeltacht areas.**

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**BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ  
KERRY EDUCATION AND TRAINING BOARD**

**Supervisor Pool for Kerry ETB Schools**

Applications are invited for the above pool, under the aegis of Kerry Education & Training Board for posts which may arise in the school year 2021/2022 (all appointments are to Kerry ETB).

The role will include but is not limited to the supervision of post primary students before and after school and during breaks. The Successful candidates must be available for work at short notice

**Essential Criteria**

- Satisfactory Garda Vetting
- Successful completion of TUSLA Children First E-Learning Programme

**Desirable Criteria;**

- Experience of working with young people in a community context e.g. sports coaching, youth club work etc.

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Application forms for this pool can be downloaded from [www.kerryetb.ie/opportunities](http://www.kerryetb.ie/opportunities) or contact the H.R. Department, Kerry ETB, Centrepont, John Joe Sheehy Road, Tralee, Co. Kerry. Tel. 066-7121488.

Please complete an application form and return by email only to [jobs@kerryetb.ie](mailto:jobs@kerryetb.ie). No C.V.'s, only official application form will be accepted.

**Kerry Education & Training Board services Gaeltacht areas.**

**Cuirfear fáilte roimh chomhfhreagras í nGaeilge.**

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**FULL TIME & PART TIME POSITIONS**

**CLEANING  
PERSONNEL  
REQUIRED**

Tralee & surrounding areas

- Immediate start • Driving essential
- €11.55 per hour

[info@abccleaning.ie](mailto:info@abccleaning.ie) or call 066 7122674



St. Joseph's Nursing Home  
Killorglin

**HEALTH  
CARE  
ASSISTANTS**

- Experience is preferred and training will be given.
- Completion of Fetac / QQI Level 5 is necessary.
- Wages commence at €12 per hour plus pension and €24 per hour on Sundays and Public Holidays.

Please apply to Helen Ryan  
[helenr@stjosephsnursinghome.com](mailto:helenr@stjosephsnursinghome.com)





## Barber Vacancy

<b>Date</b>	28/04/22
<b>Vacancy Title</b>	Relief Barber for 3 Months
<b>No of vacancies</b>	1
<b>Business Name</b>	Emzar's Barbershop
<b>Address</b>	85 Rock Street, Tralee, Co. Kerry
<b>Contact person</b>	Emzar
<b>Tel</b>	086-8486518
<b>Details of Hours and Days per week</b>	To Be Discussed
<b>Salary Details</b>	To Be Discussed
<b>Application Procedure</b>	Call in to premises with CV or ring 086-8486518



# Administrative Role

Slattery's Travel and Stein Travel together form part of one of Ireland's leading travel and holiday companies. We are currently recruiting for a role in our administration and after-sales team.

## Desired Skills and Experience

- Planning and organisational skills
- Attention to detail
- Microsoft office, particularly Excel & Word
- Strong customer service attitude
- Excellent written and spoken English

A competitive salary is offered, based on experience.

## To Apply

Please reply by emailing your CV to [david@slatterys.com](mailto:david@slatterys.com)

Closing dates for applications is Friday, 20 May.

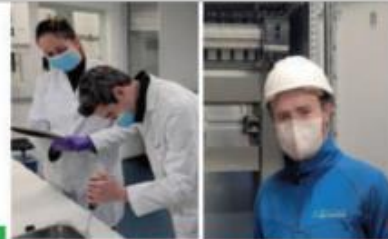
The successful applicant will be based in our Slattery's Travel office in Manor Retail & Leisure Park, Tralee.

# OMAHONYS PHARMACY ARDFERT

**Support Pharmacist required  
3, 4 or 5 days per week.**

**EXCELLENT TERMS & CONDITIONS  
TOP RATES PAID  
IMMEDIATE START**

**Email [ardfertpharmacyeddie@gmail.com](mailto:ardfertpharmacyeddie@gmail.com)**



**We are currently recruiting for the following positions**

## **Electricians & Apprentice Electricians**

Industrial electricians needed for work on installation and upgrading projects.

### **Requirements**

- Prior experience with the installation of industrial processing equipment including Motors, VDS's & MCC's.
- Industrial process instrumentation and control including, instrumentation, profinet and profibus installations.
- Panel building experience.
- Experience of start-up and commissioning of production equipment.

## **Production Operators**

High quality operators required for demanding and challenging roles.

### **Requirements**

- Previous experience in a manufacturing environment. A dairy background is advantageous.
- Self-motivated with a strong sense of responsibility.
- Good reasoning, numerical and problem-solving skills.
- Knowledge/Experience of control systems (e.g. SCADA) is advantageous.
- Experience of processing equipment is an advantage.

## **Skilled Labourer**

Skilled Labourer required for construction and maintenance work.

### **Requirements**

- Ability to perform concrete work.
- Experienced in groundworks.
- Carpentry skills.
- General construction skills.

**All positions offer Health Insurance, Pension, Illness Benefit and Life Assurance benefits on completion of probation.**

To apply for any of these positions please send a copy of your CV to [hr@bioatlantis.com](mailto:hr@bioatlantis.com)





Leane's are a SME based in Killarney Co. Kerry, all products are manufactured in our 20,000 square foot factory to the highest of standards. We operate a full range of CNC machinery while also utilising more traditional methods for our bespoke projects.

We are now recruiting for the following to join our team:

## KITCHEN FITTER

We require an experienced Kitchen Fitter for a busy production team on a full time basis.

- The suitable candidate will have extensive experience in the fitting of carcasses, integrated fridges worktops and wardrobes.
- A clear understanding of installing cabinets to exact details as specified on drawings.
- A clean full driving licence is essential for the role
- An excellent awareness and knowledge of Health & Safety is essential
- Ability to work to time schedules and attention to detail is also essential.

## CABINET MAKER

We are looking for qualified Cabinet maker's to join our team. This role would be workshop based and the ideal candidate should have experience in the following:

- Operating panel & beam saws, CNC drilling / routing & Edgbanding machines
- An ability to produce angled slide robes, dovetail drawers & other custom items.
- Assembly of Kitchens, Bedroom, Fitted furniture
- Ability to read drawings and produce a cutting list
- The successful candidate will work well as part of our team to produce a quality product,
- Work within a busy workshop environment using their own initiative,
- Work within agreed times to produce and deliver a high standard of product

## APPRENTICE Wood Manufacturing and Finishing

We require an experienced Kitchen Fitter for a busy production team on a full time basis.

- The ideal candidate will have a keen interest in the area of furniture making and demonstrate a keen willingness to learn.
- Must be able to work on their own initiative as well as take direction.
- Previous experience is preferred but not essential.

*The apprenticeship offers a career plan with an excellent company where you will be given thorough training up to qualification.*

Please apply by email to: [info@leanes.com](mailto:info@leanes.com) or post to Leane's Kitchens & Bedrooms, Rockfield House, Tralee Road, Killarney, Co. Kerry.  
Leane's Kitchens & Bedrooms is an Equal Opportunities Employer



walsh COLOUR PRINT

Castleisland, Co. Kerry  
066-7142179

## NOW RECRUITING:

Pre-press Operators  
Background in Graphic Design or Multi-Media

### Estimator

Background in the print industry  
a distinct advantage

### Folder Operators

Minimum of 2 years experience  
folding up to B1 size

### Printing Press Operators

Minimum of 5 years experience in set-up and  
operation of Printing Press up to B1 size

Send your CV to [careers@walshcolourprint.com](mailto:careers@walshcolourprint.com)



## METER READERS REQUIRED

Listowel, Tralee and  
surrounding areas

No Experience Needed

Be Your Own Boss

Flexible Hours

Average Daily earning €180

**MUST HAVE OWN TRANSPORT, FULL CLEAN  
DRIVER'S LICENCE AND A LANDLINE**

Send CV and Cover Letter to:

**INFO@TAMIRELAND.COM**

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



Ardfert Quarry Products is a leading supplier & manufacturer of limestone products in County Kerry. We are a family owned business and have serviced the construction & agricultural sectors for over 40 years from our quarry in Ardfert.

We are currently recruiting for a Full Time

## PLANT & MACHINERY OPERATOR

### Candidate:

- Experience in operating machinery in the Quarry, Construction or Agri sectors preferable, but not essential.
- A strong awareness of good Health & Safety practices
- Machinery tickets & HGV truck licence preferable, but not essential
- Self-motivated with an ability to work independently

The role offers a competitive rate of pay + overtime.

Apply in confidence with full CV by post to Ardfert Quarry Products, Sackville, Ardfert, Tralee, Co Kerry or email [info@aqp.ie](mailto:info@aqp.ie)

Closing date for applications is 20th May 2022.



**ST. ITA'S and  
ST. JOSEPH'S**  
Primary & Post Primary Special School

*Are Seeking a*

### Part-Time, Fixed-Term Secretary *to support the full-time secretary.*

The post is to be filled on a fixed term contract until 24-6-22.  
The hours are from 8:30 a.m. until 11:30 a.m. on school days only.  
Rate of pay is 12.07 Euro per hour.  
Garda vetting of the successful candidate will be required.

#### DUTIES WILL INCLUDE:

- Liaising with parents, pupils and staff and assisting with the re-direction of communication via e-mail and phone to the appropriate personnel on staff
- Supporting families with making appointments with appropriate staff members if required in line with relevant school policies
- Supporting the management team with administration tasks editing of school documents for website publication
- Editing of school website and school Facebook updates for publication
- General clerical duties
- This list is not exhaustive.

Experience as a secretary and associated qualifications would be beneficial. Applications with CVs and the contact details of at least two referees should be sent to the Chairperson of the Board of Management at [ancillaryinterviews@sisj.ie](mailto:ancillaryinterviews@sisj.ie) before 15:00 on May 12th 2022.

FULL TIME TRAINEE  
**DENTAL  
NURSE**

REQUIRED FOR  
**VIBRANT, DYNAMIC  
DENTAL PRACTICE IN TRALEE**

- Full training will be provided for suitable candidate
- As we are a fully computerised practice, excellent IT skills essential
- Experience in customer service desirable
  - Monday to Friday 9am-6pm
  - Excellent Terms & conditions

PLEASE APPLY WITH **COVER LETTER AND CV** TO  
**[munsterdentaljob@gmail.com](mailto:munsterdentaljob@gmail.com)**

CLOSING DATE **12/05/2022**

**CADOGAN O'REGAN LLP**

SOLICITORS | TRALEE  
*A Leading and innovative Full Service Law Firm*

*of 22 Denny Street, Tralee are looking for an experienced*

**LEGAL SECRETARY**

*to cover maternity leave, commencing 13th June.*

Applications to be received  
before *20th May 2022*

*Email: [info@cador.ie](mailto:info@cador.ie)*

**HANDY PERSON  
REQUIRED**

***For Bathroom Renovations***

Plumbing Knowledge, carpentry,  
tiling etc would be distinct advantage.  
Full drivers licence essential as  
company transport is supplied.

***All replies to [LOUISE@IOSBS.COM](mailto:LOUISE@IOSBS.COM)***

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



# Bathrooms4u

Quality make-overs, amazing prices

# We are hiring

Bathrooms4u Commercial Division is Growing  
And Has Successfully Secured  
Commercial Hotel Bathroom Contracts Throughout Munster.

We Employ Over 100 Staff Across Our Divisions And Now Require  
An Additional 30 Staff.  
The Thirty-Six-Month Contract Starts Immediately.



## We Require The Following Skilled People For Immediate Start

### 5 X PLUMBERS

Must have at least 2 years experience Experience in bathroom  
Installation and domestic heating

2nd 3rd & 4th Year Apprentice Plumbers also required.

### 6 X TILERS

Experienced wall and floor tilers for long term commercial  
and domestic projects.

Must be able to work on own initiative.

Manual Handling Cert essential.

### 4 X CARPENTERS

Qualified carpenters required. Must have at least 5 years experience.

2nd, 3rd & 4th Year Apprentice Carpenters also required.

### 4 X BATHROOM FITTERS

Must be capable of all aspects of bathroom  
refurbishment and installation to a high standard.

### WAREHOUSE OPERATIVE KERRY

Warehouse/manual handling experience.

Willingness to co-operate with others to solve problems  
in a fast-moving environment.

The ideal candidate should have a number of years'  
experience in a warehouse/manual handling.

Position and experience using relevant warehouse  
equipment and Forklift License.

Send your CVs to: [careers@b4u.ie](mailto:careers@b4u.ie)

[www.b4u.ie](http://www.b4u.ie)

# **Community Employment Schemes**

## **Tidy Town Maintenance worker in Castleisland.**

Ref: - 2216586

Duties: Grass cutting, watering flowers, weeding, litter picking.

## **Maintenance worker with Castleisland Desmonds**

Ref: - 2216589

Duties: Cleaning dressing rooms. Grass cutting, Marking field for games, General cleaning and painting of Club House.

## **Maintenance worker with Castleisland Parish**

Ref: - 2216590

Duties: Grass cutting, Strimming, Painting, General gardening maintenance duties.

## **Maintenance worker with Cordal GAA**

Ref: - 2216593

Duties: Cleaning dressing rooms, Marking Field for games, General cleaning and painting of Club house.

## **Activation Assistant Glebe Lodge Kerry Parents & Friends Castleisland**

Ref: - 2216595

Duties: Assisting in working with adults with intellectual disabilities, Arts & crafts, Music, Bingo.  
Garda vetting required for this position

## **Cleaning Position with Glebe Lodge Kerry Parents & friends**

Ref: - 2216597

General cleaning duties in the Centre  
Garda vetting required for this position

## **Passenger Assistant Castleisland Day Care Centre**

Ref: - 2216600

Providing assistance to the elderly as they embark and disembark from the bus while on route to and from the Day Care Centre  
Garda vetting required for this position

## **Laundry Assistant/ Waitress/waiter Castleisland Day Care Centre**

Ref: - 2216603

Operating the washer and drier in the centre. Assisting in delivery of food to the tables.

**All the above positions are for 19.5 hours per week. They are a developmental opportunity; no experience is necessary. Accredited training will be provided to support your career.**

**Contact: Margaret O Connor,**

**Phone: 087 4368199 or 066 7142064 Email: [crageenemployment@gmail.com](mailto:crageenemployment@gmail.com) Address: Crageen Employment Ltd, Crageens, Castleisland, Co. Kerry**

Ballylongford, Asdee, Tarbert CE scheme currently have the following vacancies,

**Ref: #CES-2209325 Tarbert Tidy towns Assistant**

**Ref: #CES-2209330 Ballylongford Tidy towns Assistant**

**Ref: #CES-2209337 Tarbert Bridewell Heritage Assistant**

**If you feel you would be interested in this position or to find out more info, please contact Jackie Kissane on 0863266991**



**Tourist Office Attendant #CES-2208334**

**Tourist Office Attendant #CES-2208280**

**Cleaner, Health & Leisure Centre #-2215789**

**Receptionist, Health & Leisure Centre #CES-2215790**

**Research & Booking Officer, Ballybunion Community Centre #CES-2215792**

**Applicants can email this address: [saothairnanabhann@gmail.com](mailto:saothairnanabhann@gmail.com) or phone 068 27799 or call in to the office in Ballybunion Community Centre.** Alternatively, applicants can apply through their local DSP office, quoting the job reference number

Abbeydorney Development Company vacancies on Community Employment Scheme:

**4 x Environmental Worker #CES-2218190**

**2 x Laundry Assistant #CES-2218188**

**1 x Active Retired Facilitator #CES-2218189**

Full job descriptions are available on request. Eligibility to participate on a CE is generally linked to those who are over 21 years of age and in receipt of an Irish social welfare payment for 1 year or more. **Please drop your CV to the CE Office, email [abbeydevcom.ltd@gmail.com](mailto:abbeydevcom.ltd@gmail.com) or telephone 066 7135831 or ask your local DSP/LES officers to forward your details.**

**Carers**

**Home Help**

**Maintenance**

**Kitchen Assistant**

**Send CVs to Cumann Iosaef Community Centre Balloonagh**

**For further information contact Brian/Georgina @ 066 7120056**



**Listowel Area CE Project CLG**

Family Resource Centre, John B Keane Rd., Listowel, Co. Kerry

Telephone: 068-23810/087-9346242

E-Mail: [info@listowelareace.ie](mailto:info@listowelareace.ie)

**UPCOMING: Community Employment VACANCIES in Listowel**

**1. Caretaker & General Maintenance - 5 Positions**

Location 1: St John's Theatre & Art Centre Listowel

Location 2: Kerry Parents & Friends Association Listowel

Location 3: Knockanure Community Centre

Location 4: Finuge Development

Location 5: Family Resource Centre, Listowel

**Duties** include care & maintenance of theatre/facilities, maintenance of buildings and grounds, setting up rooms and areas as required, litter control, gardening, grass cutting, strimming, maintenance, painting, all working towards enhancing the appearance of the surrounding areas. Adherence and assistance with daily Health & Safety requirements and maintenance of same in working environment is vital.

Funding available for training opportunities in many areas.

Start date: Immediately, subject to Garda clearance.

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12-May-22

## 2. Care Assistant – 3 positions

**Location:** Kerry Parents & Friends Association, Listowel

**Duties:** To assist the instructors and nursing staff in caring for the service users. Working as part of a team with social care, hygiene & personal care, experience given in various units within the Day Care centre. D1 license would be an advantage but not essential as it may be funded to obtain same while on the scheme.

**Start date:** Immediately, subject to Garda clearance

Training including Healthcare Support QQI Level 5 training & qualification offered to successful candidate.

## 3. Environmental Worker – 2 Positions

**Location** – Listowel Tidy Towns

**Duties** to include litter control, grass cutting, strimming, maintenance, painting, general maintenance; all working towards enhancing the appearance of the surrounding areas.

Funding available for training opportunities in many areas.

**Start Date:** Immediate

## 4. Centre Cleaner – 1 Position

**Location** – Family Resource Centre

**Duties** to include general cleaning duties in the rooms, bathrooms and corridors of the Resource Centre. Adherence to maintenance of standards and health and safety is crucial.

Funding available for training opportunities in many areas.

**Start Date:** Immediate

### Please note:

FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR

THE POSITIONS are COMMUNITY EMPLOYMENT & SUBJECT TO DEASP GUIDELINES

HOURS: 19.5 PER WEEK for each position

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

**CV & PPS No. to:** [info@listowelareace.ie](mailto:info@listowelareace.ie)

Training will be provided for all positions and funded by DEASP, Sponsors and support given in the roles.



# KDYS CE

The post is a developmental opportunities and no experience is necessary. Accredited training will be provided to support your career. However, previous experience in similar roles is welcomed.

## CARETAKER x 2

**Locations:** KDYS Youth Centre, TRALEE.

**Ref :** CES-2216803

KDYS Youth Centre, KILLARNEY.

**Ref:** CES-2216811

To work as part of the facilities team at KDYS Youth Centres providing a professional, friendly & efficient service to all service users at the Centre.

### Duties to include:

- Cleaning, painting and light maintenance duties at the Centre;
- Monitoring security of building – entry and exit of premises;
- Room set up for activities;
- Answering telephone while on duty and taking messages.
- Assisting in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to management or Health & Safety representative.
- Flexibility is required as the role involves evening and weekend work

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12-May-22

## ADMINISTRATION ASSISTANT

**Location:** KDYS Youth Centre, KILLARNEY.

**Ref :** CES-2216817

To work as part of the facilities team at KDYS Youth Centre Tralee providing a professional, friendly & efficient service to all service users at the Centre.

### Duties to include:

- Reception duties.
- Dealing with Room Bookings and monitoring room usage.
- Ensure adequate stocks of office supplies are available at all times.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health, Safety and Welfare risks in the workplace and bring any concerns to your line manager or Health & Safety representative.
- Sorting and distributing all incoming and outgoing mail and messages.
- General administration duties including processing invoices for payment, word processing, photocopying, shredding and filing.
- Knowledge of Microsoft Office and Social Media platforms desirable.

## YOUTH WORK ASSISTANT

**Location:** KDYS Youth Centre, Tralee.

**Ref:** CES- 2216819

### Duties to include:

To assist the full time youth workers in the planning, implementation and evaluation of all programmes in response to the needs of young people in the areas including:-

- Work to provide quality youth work through the Youth Café facility at the KDYS Youth Centre.
- Develop relationships and programmes of work with young with whom regular contact is kept.
- Participate in any youth work activity including events, community youth work groups and weekly long activity camps.
- Administration duties - word processing, filing, answering calls.
- Assisting in the compliance of Health & Safety regulations.
- The role will involve evening and weekend work.



## ADMINISTRATION ASSISTANT

**Location:** KERRY SCHOOL OF MUSIC - TRALEE.

**REF:** CES-2217440

To work as part of the team at Kerry School of Music providing a professional, friendly & efficient service.

### Duties to include:

- Reception duties and general administration duties including word processing, photocopying, shredding and filing.
- Dealing with enquiries to the School regarding classes.
- To assist in compliance with Health & Safety regulations and to be vigilant to any Health and Safety risks in the workplace and bring any concerns to your line manager.
- General light cleaning.
- Sorting and distributing all incoming and outgoing mail and messages.
- Knowledge of Microsoft Office and Social Media platforms desirable.

**Hours:** 19.5 per week – Monday – Friday.

**Start date:** TBC. Subject to Garda Vetting.

**To apply please forward CV and note of your PPS number to Ann Brosnan email: [annbrosnan@kdys.ie](mailto:annbrosnan@kdys.ie) or telephone 068 23744.**

*Eligibility to participate on CE is generally linked to those who are 21 years or over and in receipt of a qualifying social welfare payment for 1 year or more. Eligibility will have to be verified by the Department of Employment Affairs and Social Protection.*

Caretaker Resource Centre Lyreacrompane	Duties: Maintaining the walks surrounding the sports field and the river walk	Ref no: CES221061	Closing date: 30/03/2022
Housekeeper Talbot Grove Ardfert	Duties: Housekeeping duties Assisting with the preparation of food for the residents	Ref: CES2210262	Closing date: 05/04/2022
Administrator Kerry Flyer Castleisland	Duties: Uploading Invoices Keeping on top of records and ensure all admin is up to date. Person would need to be proficient with computers	Ref: CES2217008	Closing date: 12/04/2022
Shop Assistant Vincents Shop Castleisland	Duties: Sorting and Preparing goods for resale Shop Assisting	Ref: CES2218368	Closing date: 26/04/2022

**ISLAND CROWN COMM GROUP LTD, RESOURCE CENTRE, LYREACROMNPANE, LISTOWEL,**  
**CONTACT: [bridiedillon@islandcrowngroup.com](mailto:bridiedillon@islandcrowngroup.com) Tel: 087/2747626**

**ST BRIGID'S COMMUNITY EMPLOYMENT VACANCIES**

Location	Jobs No	Position	Closing Date	Vacancies
Cordal	2212467	Cleaner	19/05/2022	1
Castledrum / Keel	2212474	Cleaner/Caretaker	19/05/2022	1
Rath Oraigh, Tralee	2211714	Cleaner/Maintenance	19/05/2022	1
St Brigid's, Tralee	2215937	Caretaker (Evenings)	19/05/2022	1
St Brigid's, Tralee	2221094	Cook	23/05/2022	1
Listowel FRC	2215939	Kitchen Porter	19/05/2022	1
Waterville	2215940	Cleaner	19/05/2022	1
Ardfert	2212530	Childcare Assistant	19/05/2022	1
Ballybunion	2220742	Childcare Assistant	19/05/2022	1
Ballyheigue FRC	2215942	Childcare Assistant	19/05/2022	1
Camp	2215943	Childcare Assistant	19/05/2022	1

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12-May-22

Castleisland	2215945	Childcare Assistant	19/05/2022	1
Dromid	2215924	Childcare Assistant	19/05/2022	1
Kilgarvan	2215926	Childcare Assistant	19/05/2022	1
Killorglin, Scamps and Scholars	2223548	Childcare Assistant	08/06/2022	2
Listry	2215928	Childcare Assistant	19/05/2022	1
Milltown	2215929	Childcare Assistant	19/05/2022	2
Scartaglen	2215930	Childcare Assistant	19/05/2022	1
St Brigid's, Tralee	2212473	Childcare Assistant	19/05/2022	1
Valentia	2215931	Childcare Assistant	19/05/2022	1

**Joan Pembroke 085 8659517, Katie Clarke 085 8856919**  
**CE Supervisors for Childcare Scheme, Co Kerry**  
**St Brigid's Community Centre, Hawley Park, Tralee**

Job Title	Location	No. of Postions	Garda Vetting	Closing Date	Job Ref. No
Office Adminstrator	Ballymacelligott	1	No	12/04/2022	#CES-2218446
Maintenance	Blennerville	1	No	09/05/2022	#CES-2219064
Maintenance	Ballymacelligott CE Scheme	2	No	09/05/2022	#CES-2219065
Maintenance	Farranfore	1	No	09/05/2022	#CES-2219066
Maintenance	Knocknagoshel Tidy Towns	1	No	09/05/2022	#CES-2219068
Tour Guide	Blennerville	1	Yes	09/05/2022	#CES-2219067
Maintenance	Currow	2	No	09/05/2022	#CES-2219069
Cleaner	Ballymacelligott	1	No	09/05/2022	#CES-2219070





**AS AN EMPLOYEE ON OUR CE SCHEME  
YOU CAN EXPECT:**

- ✓ DSP Rates for 19.5 hrs per week
- ✓ Full on the Job Training Provided
- ✓ Opportunity for free QQI (FETAC) Certified Training
- ✓ Full support for Training and Development
- ✓ Paid Work Experience
- ✓ Training and Coaching for Interview skills/Creating C.V.
- ✓ Preparation for Future Employment
- ✓ Employee Assistance Programme

**IWA is an equal opportunity employer**

IWA is a quality accredited not for profit organisation delivering a range of services to people with disabilities and older people in every town and village in Ireland. Our goal is to have the right people in the right place at the right time and we understand that our people are our greatest asset.

**IN RETURN THE IWA  
EXPECTS FROM YOU:**

- ✓ Your commitment to training
- ✓ Willingness to learn
- ✓ Flexibility
- ✓ Caring 'can-do' attitude
- ✓ Team worker

**CONTACT:**

***Gretta Murphy***

***CE Supervisor***

***Irish Wheelchair Association***

***Gretta.donohermurphy@iwa.ie***

***087 6684665***

## Sean Meitheal Ltd CE Project

Lartigue Monorail, John B Keane Rd. Listowel, Co. Kerry.

Telephone: 087-2130205 E-Mail [info@seanmeitheal.ie](mailto:info@seanmeitheal.ie)

THESE ARE COMMUNITY EMPLOYMENT POSITIONS & SUBJECT TO DEASP GUIDELINES AND APPROVAL, HOURS: 19.5 PER WEEK for each position.

Application by CV only to the email [info@seanmeitheal.ie](mailto:info@seanmeitheal.ie)

### **No. 1 General Operative**

Currently required for North Kerry Nursing Home.

Duties: Assisting in the upkeep and general maintenance of the building including grass cutting, painting, refuse control etc.

### **No. 2 Boxing Coach**

This position involves the coaching of youths and adults in a boxing club // gym type environment, Gardaí Vetting is essential.

*Application by CV only to the email [info@seanmeitheal.ie](mailto:info@seanmeitheal.ie)*

*Please note:*

***FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR***

**THE POSITIONS ARE COMMUNITY EMPLOYMENT APPOINTMENTS & SUBJECT TO DEASP GUIDELINES**

**HOURS: 19.5 PER WEEK**





**FRIENDS OF ABLE**

*A better life for everyone!*

Lime Tree House | Kileen | Oakpark | Tralee | Co. Kerry  
(066) 712 0455 | (086) 124 7644  
www.friendsorable.ie | friendsorable@eircom.net

## **UPCOMING: COMMUNITY EMPLOYMENT VACANCIES IN TRALEE**

I would appreciate if you could advertise the following vacancies for 6 weeks on our behalf.

### **Please Note:**

### **FOR ELIGIBILITY: YOU NEED TO BE IN RECEIPT OF A SOCIAL WELFARE PAYMENT FOR A MINIMUM OF ONE YEAR**

The positions are Community Employment & Subject to DEASP Guidelines.

Hours: 19½ per Week.

PAY RATE: SUBJECT TO PAYMENT EACH INDIVIDUAL IS RECEIVING AT PRESENT & SET BY DEASP

Required – CV & PPS No to [anne@friendsorableproject.ie](mailto:anne@friendsorableproject.ie)

<b>Job Title</b>	<b>Location</b>	<b>No of Positions</b>	<b>Garda Vetting</b>	<b>Closing Date</b>	<b>Job Ref No.</b>
Maintenance Tralee Tidy Towns	Tralee	1	No	21/06/2022	#CES2223772
Housekeeper with Adapt Women's Refuge	Tralee	2	Yes	21/06/2022	#CES2225306
Office Assistant	Tralee	1	No	21/06/2022	#CES2225310
Relief Driver/Maintenance Tralee Tidy Towns	Tralee	1	No	21/06/2022	#CES2225313
Building Maintenance – Adapt Women's Refuge	Tralee	1	Yes	21/06/2022	#CES2225312
Community Link Worker - KTDP	Tralee	1	Yes	21/06/2022	#CES2225311
Pitch Maintenance – Austin Stacks Football Club	Tralee	1	No	21/06/2022	#CES2225307
Assistant Supervisor	Tralee	1	Yes	31/05/2022	2220335
Maintenance/Caretaker Enable Ireland CS	Tralee	1	Yes	21/06/2022	#CES2225308
Office Assistant	Tralee	1	No	21/06/2022	#CES2225319

FRIENDS OF ABLE

Lime Tree House | Kileen | Oakpark | Tralee | Co. Kerry | (066) 7120455 | [www.friendsorable.ie](http://www.friendsorable.ie) | [friendsorable@eircom.net](mailto:friendsorable@eircom.net)

[www.traleeies.ie](http://www.traleeies.ie)

12-May-22

Find out more about Work Placement Experience Programme at <https://www.gov.ie/en/service/95fe1-work-placement-experience-programme/>



**Intreo**

## Work Placement Experience Programme

- Gain valuable work experience
- Receive accredited training
- Connect with employers
- Increased weekly payment to €306

Brought to you by the  
Department of Social Protection



# Intreo Construction Work and Skills Week

Intreo



Your Local  
Event Details:

## Construction Jobs, Apprenticeship & Training Event

19th May 2022  
Kerry College  
Campus  
Monavalley  
2pm

The Intreo  
Construction  
Work and Skills  
Week aims to promote  
construction as a career  
option at a local and national  
level via a series of events  
including recruitment events,  
information sessions and open day

Join us at your local event  
to explore your future career  
opportunities in Construction!

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22

**NEWKD**

**Tech Co.**

**LAPTOP LOAN SCHEME**

**DONATIONS WANTED TO NEWKD**

**DONATE YOUR OLD LAPTOPS:**  
email: [robertcarey@newkd.ie](mailto:robertcarey@newkd.ie)

**Tralee Chamber Alliance**

**NEWKD**

**Rural Social Scheme**

**Farmers in these difficult times has your farm income been reduced? Have you, your spouse, child or sibling been made unemployed?**

**If you, your spouse or family member is in receipt of:**

- A means tested Department Of Employment Affairs and Social Protection (DEASP) payment for example Farm Assist or Jobseekers Allowance.
  - A Basic Payment Scheme (BPS) payment.

And you are actively farming in excess of 1 hectare.

Then your application may be used to assist eligibility for this scheme.

**The benefits of participating on the scheme include:**

- Reduced isolation by working alongside other farmers.
- An increased weekly income.
  - Weekly PRSI contributions towards your retirement pension.
- Engaging in 19.5 hours work per week on local community projects.

The Rural Social Scheme team nationally currently comprises 139 Supervisors and 3,350 participants. It is an equal opportunities employer.


**Community Groups are you interested in availing of the Rural Social Scheme?**

**Works carried out in communities include:**

- Maintenance of waymarked ways, agreed walks and bog roads;
- Village and countryside enhancement projects;
- Maintenance and caretaking of community and sporting activities;
- Community administration/clerical duties;
- Social care and care of the elderly, community care for both pre-school and after-school groups;
- Projects relating to not-for-profit Cultural and Heritage Centres.

**For further information contact:**

**Geraldine Kelly** or **Anita Bodenham** in the Listowel Area on 068 23429.  
**Aine Stack** in the Tralee Area on 066 7180190.  
**Joanne O'Sullivan** or **Kay O'Connor** in the Castleisland Area on 066 7142576

 An Roinn Gnóthaí Fostaíochta agus Coimirce Sóisialaí  
Department of Employment Affairs and Social Protection





YEI service

ISLAND POINT

# Are You...

## 15-24 years?

Not in education, employment or training?

Ready to try something new?

**We provide: Free support, guidance and training**

Contact us to see how we can help!

NEWKD YEI SERVICE YOUTH EMPLOYMENT SERVICE

### Listowel Area

Louise Lyons

NEWKD,

20 Upper William Street,

Listowel

(068) 23429 0876411271

[louiselyons@newkd.ie](mailto:louiselyons@newkd.ie)

### Castleisland Area

Jennifer O'Sullivan

NEWKD,

Tralee Road,

Castleisland

(066) 7142576 0879493451

[jenniferosullivan@newkd.ie](mailto:jenniferosullivan@newkd.ie)



Ireland's European Structural and Investment Funds Programmes 2014-2020  
Co-funded by the Irish Government and the European Union



EUROPEAN UNION  
Investing in your future  
European Social Fund



Department of Rural and Community Development  
An Roinn Forbartha  
Faoisre agus Pobail



The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government and co-funded by the European Social Fund and includes a special allocation under the Youth Employment Initiative 2014-2020.

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



*NEWKD YEI SERVICE - Youth Employment Service  
Free Workshops and Training's - 15 - 24yrs old*



***DID YOU KNOW ?***

**NEWKD YEI Service provides  
Free CV writing Service to  
15 - 25YRS OLD**

*For more details or to register  
contact [jennifersullivan@newkd.ie](mailto:jennifersullivan@newkd.ie) 0879493451  
or contact our social media platforms*



\*The Social Inclusion and Community Activation Programme (SICAP) 2018-2022 is funded by the Irish Government through

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



# LEARN ENGLISH

**FREE CLASSES**

## **Conversation English Classes** **Tuesdays on Zoom | 7pm - 8pm**

To Register Email:

[LorraineBowler@newkd.ie](mailto:LorraineBowler@newkd.ie)



The above information is provided for information only. It is not intended to constitute an offer of any financial product or service. For more information, please contact the relevant provider.

**fáilte isteach**  
Welcoming Migrants Through Conversation  
English Classes



# A new dynamic



# Training Course

STEPS to Excellence & Personal Success

**Don't know which step to take?**



**This Course will enable you to:**

## Put your 'Best Self' forward



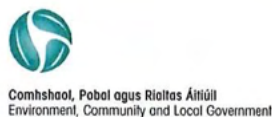
**LIMITED PLACES: BOOKING ESSENTIAL**

**Eligibility: Free for those on SW payment**

**3 WEEKS, 6 SESSIONS, Shanakill Family Resource Centre, Tralee**

**JUNE 14<sup>th</sup>, 15<sup>th</sup>/21<sup>st</sup>, 22<sup>nd</sup>/28<sup>th</sup>, 29<sup>th</sup> 2022 (9.30am- 1.30pm)**

**For further information contact: [deekeogh@newkd.ie](mailto:deekeogh@newkd.ie)**



[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



Is a FREE service for people over 60 years in the North Kerry areas :

**Moyvane, Listowel  
Ballydonoghue, Duagh  
Causeway/Ballyduff  
Ballybunion, Asdee**

**For people who would like a social visit once a week  
For people who have no transport, living on their own, isolated  
or cannot leave their home due to medical reasons**

NEWKD (North, East & West Kerry Development) has been running the Home Visitation Service project since 2018 in the North Kerry area with Anita Bodenham and Geraldine Kelly as Supervisors and Project Managers. This innovative project run by RSS (Rural Social Scheme), which links isolated people with others socially in their community, has taken on even greater importance in this time of so much uncertainty, during the Covid 19 crisis. This Home Visitation project would not be possible without RSS participants who have been an immense help from the very beginning of this initiative and work tirelessly in the North Kerry area.

NEWKD works closely with the community and runs many projects such as Home Maintenance Services, Meals on Wheels, Senior Alert Scheme. Increasingly the need for home social supports became evident in running these services, as older people were reported suffering loneliness and social contact in their daily lives. Commitment from the HSE Community Work Department and the team of HSE Public Health Nurses (PHNs) is a vital part of the Home Visitation Service initiative as well as support from An Garda Síochána and local groups.

NEWKD/RSS adhere to strict practices and policies as regards to treatment of the older people, their safety and wellbeing. Our work is centered around the community we work with. The Home Visitation project creates stronger links between service users (over 60s) and agencies such as HSE/Public Health Nurses/ Community Work Departments, An Garda Síochána, Meals on Wheels, Local Link and other local services available. This project also relies on help from dedicated volunteers.

NEWKD in turn values and appreciates volunteers, provides induction, training and continuously supports them in their role. Volunteers and RSS participants form an essential part of Home Visitation Service by calling on service users once a week at agreed time to chat to and offer companionship and a listening ear. Home Visitation volunteers are not required to do cleaning, cooking or attend to medical needs etc.; they are there to support and link older people with services that exist in the community, keep a gentle eye on them and making sure they know that someone cares.

**From the team of NEWKD Home Visitation Service NEWKD, 20 William Street Upper, Listowel, Co. Kerry, V31 TR68  
Tel: 068 23429**



[www.tralee.ie](http://www.tralee.ie)

12-May-22





**KERRY  
COLLEGE**

of Further Education & Training

**LIFE.**

**CHANGING.**

Full-time Programmes  
Part-time Programmes  
Apprenticeships

Kerry College is Ireland's only integrated provider of Further Education and Training. We offer clear routes to employment, further study, third level and apprenticeship.

**2022**

**5 Locations. 180 Programmes. Unlimited Opportunities.**

Our Admissions Office is always here to help. Book a remote virtual admissions clinic to explore your course options.

Call our Admissions Team 066 714 96 96 | [info@kerrycollege.ie](mailto:info@kerrycollege.ie)

To view our full list of programmes  
[www.kerrycollege.ie](http://www.kerrycollege.ie)

Don't forget! CAO applicants can now apply for Further Education and Training courses and explore Apprenticeship opportunities alongside Higher Education options on the CAO website. Visit [www.cao.ie](http://www.cao.ie) for more information!



BOARD OF TECHNICAL EDUCATION  
AGAS OIDEANNA CHREANN  
KERRY EDUCATION  
AND TRAINING BOARD

Courses are offered subject to demand and applicable meeting entry requirements. Contact please available on course courses.



Síolta na hÉireann  
Government of Ireland



Commission  
European Communities  
**SOLAS**  
learning works

**Let's unlock your potential...**

Clash Road  
Campus

Denny Street  
Campus

Killorglin  
Campus

Listowel  
Campus

Monavalley  
Campus

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



Employment | Progression | Apprenticeship



# KERRY COLLEGE

of Further Education & Training

**Information Session**

58 Church Street  
Thursday 26th May  
11-2

## LISTOWEL CAMPUS

# FREE PATHWAY COURSES

Introducing all new full-time courses in Kerry College

### Level 3 & Level 4 Courses

- General Learning Level 3
- ICT Skills Level 4
- Office Skills Level 4

### Who is eligible?

Applicants have to be over 18yrs

Non-EU/EEA applicants must have permission to work in Ireland

Browse/Apply [www.kerrycollege.ie](http://www.kerrycollege.ie)



### Pathway Key Benefits

Keep your Social Welfare payments

- ✓ Retain existing benefits
- ✓ May be eligible for Training Allowance
- ✓ No fees
- ✓ Childcare subsidy
- ✓ Relaxed learning environment



**Choose one of our life changing courses today.**

**We are now enrolling for 2022/23**

**Contact us today on**

**086 047 4623 or 068 21023**

**or email [listowel@kerrycollege.ie](mailto:listowel@kerrycollege.ie)**



Rialtas na hÉireann  
Government of Ireland



Co-funded by the  
EUROPEAN UNION



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KERRY EDUCATION  
AND TRAINING BOARD

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12-May-22

Employment | Progression | Apprenticeship



# KERRY COLLEGE

of Further Education & Training

**Information Session**

58 Church Street  
Thursday 26th May  
11-2

## LISTOWEL CAMPUS

# БЕЗКОШТОВНІ КУРСИ PATHWAY

Представляємо всі нові курси денної форми навчання в Kerry College

Курси рівнів 3 (Level 3) & 4 (Level 4)

- Загальне навчання Рівень 3 (Level 3)
- Інформаційно-комунікаційні навички Рівень 4 (Level 4)
- Офісні навички Рівень 4 (Level 4)

Хто має право подати заявку?

Кандидати, які закінчили школу або досягли 18 років.

Переглянути/подати заявку: [www.kerrycollege.ie](http://www.kerrycollege.ie)



Основні переваги Pathway

Збереження своїх соціальних виплат

- ✓ Збережені наявні переваги
- ✓ Жодної комісії
- ✓ Субсидія по догляду за дитиною
- ✓ Спокійне/невимушене навчальне середовище

**Виберіть один із наших курсів, які змінюють життя, сьогодні. Зараз ми зареєструємо на 2022/23 навчальний рік.**

**Зателефонуйте нам зараз по телефонам:**

**086 047 4623 або 068 21023**

**або напишіть: [listowel@kerrycollege.ie](mailto:listowel@kerrycollege.ie)**



Riailtas na Míreann  
Government of Ireland



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EUROPEAN UNION



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ICDL

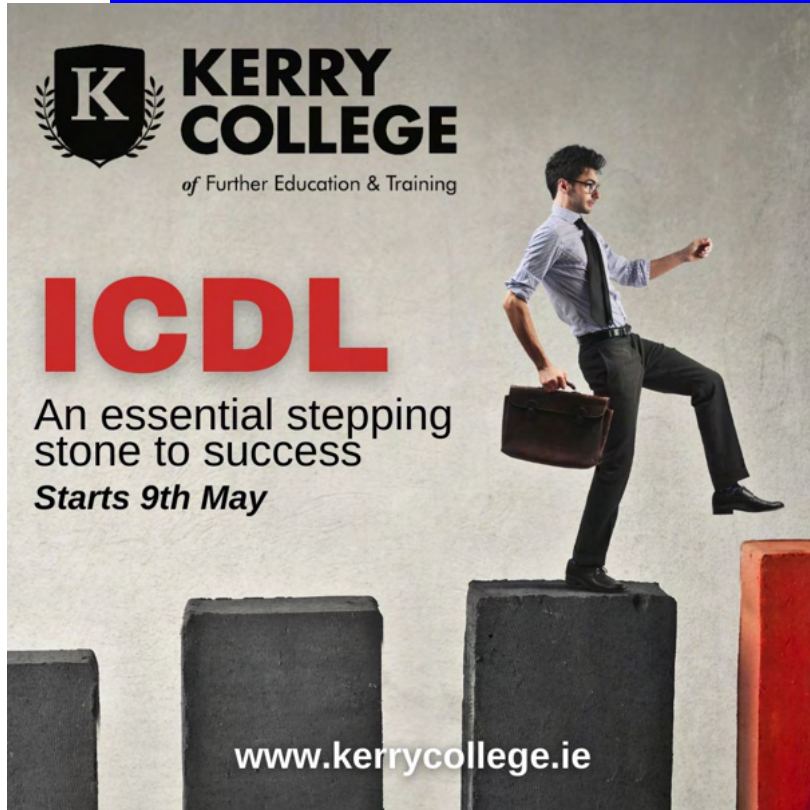
[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



Computer literacy is an essential skill for anyone wishing to progress in today's world!

APPLY TODAY: <https://kerrycollege.ie/full-time-courses/icdl-tralee/>



**KERRY COLLEGE**  
of Further Education & Training

**ICDL**

An essential stepping stone to success  
Starts 9th May

[www.kerrycollege.ie](http://www.kerrycollege.ie)

**DIGITAL PHOTOGRAPHY | STARTS 25th APRIL**

Apply today:

<https://kerrycollege.ie/full.../digital-photography-tralee/>



Employment | Progression | Apprenticeship

**KERRY COLLEGE**  
of Further Education & Training

**Digital Photography**

"As an amateur photographer I wanted to enhance my photography skills. The Kerry College Digital Photography course allowed me to do just that, offering a huge amount of technical information for both beginner and advanced photographers. Our instructor was one of the best I have experienced. It was so much fun working with group of like minded people who gave constructive feedback on assignments, challenging me to stretch my creative side".  
*Sharon Mowat - Past Learner*

[www.kerrycollege.ie](http://www.kerrycollege.ie)

**IT SUPPORT FUNDAMENTALS**

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22

11 Weeks | Full-Time | Starts 23rd May 2022

Visit: <https://kerrycollege.ie/.../it-support-fundamentals-tralee/>



Employment | Progression | Apprenticeship

**KERRY COLLEGE**  
of Further Education & Training

**IT Support Fundamentals**

[www.kerrycollege.ie](http://www.kerrycollege.ie)

The advertisement features a woman with glasses working on a laptop in a server room. The Kerry College logo is in the top left, and the course title and website are in the bottom right.

FOOD PREPARATION AND COOKING 🍳👨🍳

Starts May 16th | 20 Weeks

Apply Today: <https://kerrycollege.ie/.../food-preparation-and-cooking.../>



**KERRY COLLEGE**  
of Further Education & Training

**Food Preparation & Cooking (Culinary Arts)**

[www.kerrycollege.ie](http://www.kerrycollege.ie)

The advertisement shows a person's hands chopping vegetables on a wooden cutting board. The Kerry College logo is in the top right, and the course title and website are in the bottom right.

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22





BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ  
KERRY EDUCATION AND TRAINING BOARD

# MENTOR PROJECT

...giving you opportunity & agency

CATHERINE GALWAY  
**Mentor Project Co-ordinator**  
086 796 6477

SUSAN O'SHEA  
**Mentor**  
086 796 6478



The **Kerry ETB Mentor Project** is a mentoring service **FOR** young people.

We provide an independent service - which means that we do not recruit for any programme, course, training provision, etc.

We provide mentoring which has a progression focus - which means that we work with you to help you make the best plan for your future.

We provide mentoring with each young person on a case by case basis and so your plan will be different to anyone else's.

If you would like some support moving forward, if you feel you are stuck, or if you just need a little help trying to make decisions on what to do next, please contact us.

This is a **FREE & CONFIDENTIAL** service.

*"The delicate balance of mentoring someone is not creating them in your own image, but giving them the opportunity to create themselves."*

– Steven Spielberg



## DISCOVER THE NEW DEGREE IN MECHANICAL & MANUFACTURING ENGINEERING AT MTU KERRY CAMPUS



Would you like to learn in projects, on teams and with Immersive Technologies such as Augmented and Virtual Reality, work at the cutting edge changing the physical world developing products that benefit society?

If so, MTU's new BEng (Hons) Mechanical & Manufacturing Engineering is the course for you! This course will produce engineers of the future, combining innovative content delivery, with 2 years paid industry placement in world class companies such as Astellas and Dairymaster.

**Apply now at [www.reedi.ie](http://www.reedi.ie)**

Applications to this course should be made directly to MTU Kerry Campus Admissions Office.

**Early Closing Date 30th May 2022**







## ***Sanctuary Scholarship Application 2022/2023***

MTU Access Services is pleased to announce the launch of the 2022-2023 Sanctuary Scholarship application process. Thank you for communicating this information within your networks.

Munster Technological University is offering four Sanctuary Scholarships to persons from an asylum-seeking or refugee background who do not otherwise qualify for financial support under the Free Fees Initiative, the SUSI grant scheme, or the Grant Scheme for Asylum Seekers, and who wish to pursue an undergraduate degree course in MTU in the academic year 2022-2023.

We are also open to applications from migrants who have exceptional Stamp 4s or Stamp 3s and who do not qualify for financial support under any of the above mentioned schemes.

The successful applicant will be eligible for a Tuition Fee and Student Contribution Charge waiver for the duration of their course or until such time as they become eligible for the previously mentioned schemes.

Please note the scholarship does not provide support with the costs of accommodation.

In addition to the criteria above, applicants:

- (1) Must meet the academic eligibility criteria for their chosen MTU degree programme through the CAO or Direct Application route for a full-time programme;
- (2) Be living in the Republic of Ireland and
- (3) Be able to live within commuting distance of campus during the course of their studies.

**Full eligibility criteria and application process information may be found in the following link to the application form:**

**<https://www.cognitoforms.com/ITTralee1/sanctuaryscholarshipapplication20222023>**

**APPLICATION DEADLINE: 3rd June 2022 at 5pm.**

For queries, please contact [sanctuary@mtu.ie](mailto:sanctuary@mtu.ie)



# **TRALEE CTC**

*MONAVALLEY IND ESTATE, TRALEE*

***We are currently recruiting young people aged between 16-21 for QQI Level 3 and Level 4 courses***

*These courses are a pathway to further education or employment*

- **CATERING,**
- **CONSTRUCTION**
- **TECHNOLOGY**
- **HAIRDRESSING**

**CONTACT US TODAY ON 066 7125415**  
*FOR INFORMATION ON ANY OF THESE COURSES*



***IT'S NEVER TOO LATE TO APPLY, CONTINUOUS INTAKE***

**TRAINING ALLOWANCE PAID WHILE YOU LEARN**

# PROGRESSIVE PATHWAYS FAIR

Presented by

**EmployAbility Service Kerry**

&

The Department of Social Protection

## Have you additional support needs?



**Are you 16 years or over  
and looking to progress  
Employment, Training or  
Further Education?**



**Then this FREE event is for you**

**Wednesday 18th May 2022**

**11am -4pm**

**The Rose Hotel Tralee**

Sign Language  
Interpreter  
Available all  
Day

Interactive  
Assistive  
Technology  
Display

Information  
on  
Available  
Services

ASD Service  
&  
Autism Friendly  
Room

Wheelchair  
Accessible



Guest  
Speakers



For more information:  
Email: [losullivan@employabilitykerry.com](mailto:losullivan@employabilitykerry.com)  
Or call: (066) 711 8758  
[www.traleeles.ie](http://www.traleeles.ie)



An Roinn Coimíre Sóisialaí  
Department of Social Protection

12-May-22





## We are here to **support** you in Kerry

Phone Tralee Mon- Fri, 10-4pm on **0761 07 7860**

Providing you with free and confidential information, advice and advocacy on

- SOCIAL WELFARE
- HEALTH
- FAMILY MATTERS
- HOUSING
- EMPLOYMENT RIGHTS
- INCOME SUPPORT



0761 07 7860



kerry@citizensinformation.ie

Funded and supported by the Citizens Information Board

## Job Seekers

**NEWKD** 

Need Assistance & Support with applying for a job?

If, so we can provide skills training, CV preparation, digital support and on line applying etc.

**FREE  
PRE-EMPLOYMENT  
SUPPORTS  
@  
LISTOWEL JOBS  
CLUB**

**DUE TO COVID-19 WE ARE WORKING ON A ONE TO ONE INDIVIDUAL BASIS.**

You can reach us on email:

[sandranoel@newkd.ie](mailto:sandranoel@newkd.ie)

Phone 068 24981 or

Mobile/Whatsapp 087 9918445

or find us FB @ Listowel Jobs Club.

Location:

20 Upper William St. Listowel  
(The Old Post Office)



An Roinn Coimisce Sóisialaí  
Department of Social Protection



# Focus Mental Health Recovery Programme

Are you experiencing a personal setback, mental health difficulties or experiencing isolation, a sense of loss or hopelessness?

Do you need support in working towards engaging in a meaningful, satisfying and fulfilling life?

We can help. The Focus programme is designed to help people recovering from, or experiencing poor mental health to increase their independence, achieve better management of their health, improve their social integration and plan to help them get a job or go on to further education or training.

## *Apply Now*

For further information:

**066 7122533 or 087 9047912**

**Geoff.elvins@nl.n.ie**

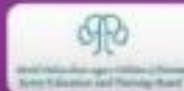
**facebook.com/NLNTralee/**



## National Learning Network

Investing in People, Changing Perspectives

 **Healthcare to Healthy Lives**  
Health Service Executive



[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



National Learning Network

## Tralee

# FREE Construction Skills course

- Plastering
- Block Laying
- SafePass
- Woodwork
- Painting/Decorating
- Floor and Wall Tiling

If you have an illness or need additional support to learn, then NLN can help. Eligibility criteria apply.



A mix of classroom and practical learning, as well as work experience, the course gives real life skills to get and keep a job in construction or to progress to pre-apprenticeship level.

📞 066 712 2533

Email: [tralee@nlm.ie](mailto:tralee@nlm.ie)

[www.nlm.ie](http://www.nlm.ie)

**SOLAS**  
learning works



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ  
KERRY EDUCATION AND TRAINING BOARD

National Learning Network

*Learn to change your story*

# Sporting Chance Course

Enrolling **NOW**

**Sporting Chance** is a **FREE** course offering a mix of classroom and practical learning as well as work placements. The course gives you the skills and qualifications necessary to get a job in the sport and leisure industry. The course is funded by the Kerry Education & Training Board.

*If you need additional supports to learn, have had an injury, illness or disability then NLN can help.*

**Find out more:**

📞 066 712 2533

✉ [una.flynn@nlm.ie](mailto:una.flynn@nlm.ie)

🌐 [www.nlm.ie](http://www.nlm.ie)

📘 [facebook.com/NLNireland](https://www.facebook.com/NLNireland)

**Free** life-changing courses  
and supported **training**



BORD OIDEACHAIS AGUS OILIÚNA CHIARRAÍ  
Kerry Education and Training Board

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22

National Learning Network

*Learn to change your story*

# Need training to get a job in IT?

**Enrolling  
Now**

**IT by Blended Learning** at NLN in Tralee is a **FREE** training course to help you learn the skills you need to get and keep a job. Our course combines classroom-based and home-based learning with work experience.

If you need extra support, if you have had an accident, illness or injury or have a disability then we can help. This course offers you the personalised support you need to gain a QQI Level 5 qualification and get a job.

*This course is funded by the Kerry Education and Training Board. Eligibility criteria apply.*

**Find out more at  
NLN Tralee:**

- ☎ (066) 712 2533
- ✉ [tralee@nlm.ie](mailto:tralee@nlm.ie)
- 🌐 [www.nlm.ie](http://www.nlm.ie)
- 📘 [facebook.com/  
NLNTralee](https://facebook.com/NLNTralee)



**Free** life-changing courses  
and supported **training**



*Kerry Education and Training Board*

[www.traleeles.ie](http://www.traleeles.ie)

12-May-22



## Volunteering Opportunities

Volunteer to increase your chances of employment! On the path to finding a job, why not consider volunteering? Your jobseekers allowance will not be affected if you volunteer, as long as you remain available to take up paid employment. To find out more, contact Linda, the Placement Officer, at Kerry Volunteer Centre on 066-7117966, email [linda@volunteerkerry.ie](mailto:linda@volunteerkerry.ie) or visit our website [www.volunteerkerry.ie](http://www.volunteerkerry.ie)

Please note that it is important to seek approval for volunteering by contacting your Deciding Officer.



kerry volunteer centre

Ionaid d'Oibrí Deonacha Chontae Chiarraí



Oifig Fiontair Áitiúil  
Local Enterprise Office

■ Oifig Fiontair Áitiúil Chiarraí ■ Local Enterprise Office Kerry

Want to grow your business in Kerry?  
**WE'RE READY** if you are



At your **Local Enterprise Office (LEO)** you'll find a hub of expert advice, information and practical supports to help you with this next important step. And we're right here on your doorstep!

Tell us about your plans and we'll match you with the relevant services, resources and progression pathways to enable your business to grow and realise its full potential, and yours.



COMHARLE CONTE CHARRAI  
KERRY COUNTY COUNCIL

Visit [www.localenterprise.ie](http://www.localenterprise.ie)  
and let's talk business!

For further information  
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